



Kansas City Small Business Networking Breakfast

REGISTRATION FORM

7:30 a.m. – 8:45 a.m. monthly, doors open at 7:15 a.m.
The Kauffman Conference Center • 4801 Rockhill Road • Kansas City, MO 64110

The **registration fee is \$18.00** and is due by noon on the Friday preceding the breakfast. NO registrations will be accepted after noon on the preceding Friday.** Faxed reservations are accepted only if they contain COMPLETE billing information.

Registration constitutes a final commitment for the meeting and fees will not be reimbursed or applied to a future registration. If you are unable to attend, an alternate representative from your company/organization will be welcome. **NO registrations will be accepted by phone.**

Arrangements for individuals with special needs must be made in writing and faxed to 816-823-5104.

_____ **Check/Money order.** Made payable to the **Federal Executive Board.**
A copy of the check must be included with the faxed registration, and original check mailed to the FEB.
All returned checks will be subject to a \$30.00 service fee to be paid by money order or cashier check.

_____ **Charge my Credit Card:** **Visa** **MasterCard**

Credit Card Number: _____ **Expiration Date:** _____

Please print clearly. Credit cards will be processed approximately one week prior to the breakfast.

Signature: _____

Card Holder's Phone Number: _____

Name of Attendees

Please print clearly or type your name as you wish it to appear on nametag.

Name: _____

Additional Attendees: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Fax: _____ Email: _____ Website: _____

- Check here if you would like your business information publicly available on a government Web site as a registered attendee so that you may continue to network with your fellow attendees.
- Check here if you plan to attend the after-breakfast workshop, if one is scheduled.

SEND CHECK AND COMPLETED REGISTRATION FORM(S) BY MAIL OR FAX TO:

FEDERAL EXECUTIVE BOARD
1500 E. Bannister Road, Ste. 1176 Kansas City, MO 64131

FAX: 816-823-5104 – Questions: 816-926-7203

IMPORTANT REMINDERS

- If pre-paying by check, fax a copy of the check and completed registration form, then mail the originals immediately.
- **Those missing the registration deadline may attend as a walk-in and will be accepted only up to the meeting room's 200 person capacity. The fee is \$20.00 payable by Cash or Check ONLY – NO CREDIT CARDS will be accepted at the door.
- Please bring your business cards for the monthly drawing and for networking purposes.
- Door prizes are welcomed and acknowledged.