



**SANITARY SEWER DISCHARGE**  
*DFC Environmental Management System*

**Sanitary Sewer  
 Accidental/Planned Discharge Form  
 (Required Record)**

- Circle one            **SPILL**            or            **PLANNED DISCHARGE**

Whether planned or accidental the basic information is needed:

- Location of Spill/Discharge: Building No. \_\_\_\_\_, location in reference to Building or door number: \_\_\_\_\_, Chiller No. \_\_\_\_\_.
- Date of Spill/Discharge \_\_\_/\_\_\_/\_\_\_ Time of discharge: \_\_\_\_\_ AM/PM  
*(important if the material needs to be isolated and recovered, or allows for an estimated time of arrival at the treatment plant so that the treatment plant can be prepared.)*
- Volume of Spill/Discharge \_\_\_\_\_ gallons
- Flow rate of discharge \_\_\_\_\_ gallons per min or Discharge occurred over \_\_\_\_\_ Minutes

If any additives have been added or are present in the water provide a copy of the Material Safety Data Sheet (MSDS) for all chemical additives

- Last additive added to system: \_\_\_/\_\_\_/\_\_\_
- Type and Concentration of additive, volume of chemical last added to system: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Additional information (if available):

- Current Water Analysis including pH, conductivity, and concentration of additives in the water. Provide documentation.

**Accidental Discharge [Spill] - IMMEDIATE RESPONSE**

- Current Water Analysis if available
  - Laboratory analysis of concentration of additives if available
  - Copy of all MSDS for added chemicals or chemicals spilled
- GSA spill response: \_\_\_\_\_

**Planned Discharge - Required to be submitted 5-days prior**

- Current Water Analysis
  - Laboratory analysis of concentration of additives
  - Laboratory analysis (EPA Method 200.7 or 200.8) for Molybdenum – Required: may be expanded for closed loops not historically sampled to include As, Cd, Cr, Cu, Pb, Hg, Ni, Se, Ag, Zn. Check with EPG for guidance.
- Certification for Industries using Water Treatment Chemicals in Cooling Heating System along with base line laboratory analysis, see above.

**Waste Designation Made by (GSA employee):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Hazardous Material** \_\_\_\_\_  **Non-Hazardous Material** \_\_\_\_\_





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**Record of Correspondence**

**EPG – Date of contact with Metro Waste Water: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_\_\_ AM/PM**

**West Metro Waste Water Contact:** \_\_\_\_\_

**Metro Directed Response:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Colorado Department of Public Health and Environment Contacted if required.**

**EPG – Date and time of contact: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_\_\_ AM/PM**

**Who did you talk with at CDPHE:** \_\_\_\_\_

**Conversation with CDPHE:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_