

General Services Administration (GSA)

Small Business Advisory Committee

CHARTER

Official Designation: General Services Administration Small Business Advisory Committee

Scope and Objectives: The Committee will provide advice and recommendations on a broad range of policy issues that affect small business and its role in providing goods and services to the General Services Administration and the Federal Government through GSA.

Duration: The Committee will exist for at least two years initially. Advice required from this Committee is ongoing, and the duration of the Committee is continuing, subject to periodic review.

Reporting Relationship: The Committee reports to GSA's Associate Administrator for Small Business Utilization.

Support: GSA's Office of Small Business Utilization will support the Committee's activities.

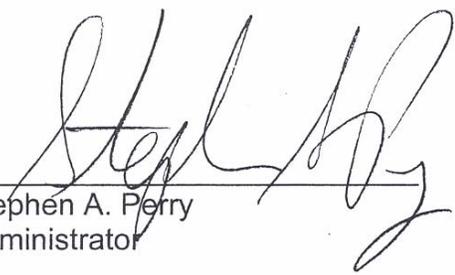
Duties: The Committee will provide advice and recommendations only.

Costs: The estimated annual operating costs associated with supporting the Committee's functions are estimated to be \$40,000 per year, including all direct and indirect expenses. It is estimated that 0.50 FTE will be required to support the Committee.

Meetings: It is anticipated that the Committee will meet in person two times per year and hold one or more teleconferences per year.

Organization: The Committee will include approximately twelve members knowledgeable in small business issues. The chairman will be designated by the Administrator. In addition, GSA and the Committee will establish such operating procedures as required to support the group, consistent with the Federal Advisory Committee Act, as amended.

Date of Termination: The Committee will terminate 2 years from the date of charter filing, unless earlier renewed.



Stephen A. Perry
Administrator

07-29-05
Date