



U.S. General Services Administration

Federal Acquisition Service

THE BASICS FOR SHIPPING FREIGHT

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Date: GSA & AMSA Forum, January 29 – February 1, 2007



T & T Mission

- The Travel & Transportation Management Division (T&T) Mission is to provide and manage competitive travel and transportation services and solutions, at best value, to enable Federal agencies to accomplish their missions



Federal Acquisition Service

T M S S

- is the first comprehensive online freight and household transportation management system designed exclusively for federal civilian agencies



TMSS Background

- Through fiscal year 1994

- Fiscal year 1995 and beyond
 - transportation management function no longer funded by direct appropriation
 - GSA began charging for freight and household goods services



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GSA Freight Management Program (FMP) Today - Overview

- Based on Standard Tender of Service
- Closed Van Less-than-Truckload/Truckload
- Request for Offers (RFO)
- TMSS, General/Standing Route Order Rates
- Specialized Services/One-Time-Only Rates
- Regionally-Aligned Customer Service
- FMP benefits



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GSA Freight Management Program (FMP) Today - Overview

- Standard Tender of Service
 - GSA General Freight STOS No. 1-F
 - GSA National Rules Tender No. 100-D
 - GSA Baseline Rate Publication NO. 1000-D



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Request for Offers (RFOs)

- Two electronic RFOs annually
- Over 900 approved freight TSPs and rate filing service providers submit rates into TMSS
- Must be a participating agency with a Transportation Services Agreement (TSA) to take advantage of FMP



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Request for Offers (RFOs)

- Freight All Kind (FAK) shipments via closed van for LTL/TL
- General rate offers apply to all agencies under a funding agreement
- Standing Route Orders (SROs) are set up for agencies requiring specialized services/rates



Overview of TMSS

- End-to-end transportation management solution
- Secure, web-based and user-friendly
- Compare costs & book shipments on-line
- Create electronic bill of lading
- Track shipments and get proof of delivery
- Pay bills, IFF and resolve claims
- Create enhanced management reports
- Comply with 41 CFR 102-118 requirement



41 CFR 102-118.60

- § 102–118.60 To what extent must my agency use **electronic commerce**?

Your agency must use electronic commerce in all areas of your transportation program. This includes the use of electronic systems and forms for ordering, receiving bills and paying for transportation and transportation services.



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Benefits of TMSS

- Average savings of 45% off commercial rates
- Affordable
- Simplifies and reduces manual processes
- Reduces paperwork and phone calls
- Generates useful reports
- Offers a complete audit trail
- Improves communications

Transportation Management Services Solution (TMSS)



Please Enter your User Id & Password to Login

TMSS Booking Module and Electronic Bill of Lading Module Now Available
(see ["What's New?"](#)) for additional information.

WELCOME TO TMSS!

Transportation Management Services Solution (TMSS) is the first comprehensive online freight and household goods transportation management system designed exclusively for federal civilian agencies, for federal civilian agency representatives and transportation service providers doing business with GSA, contact us on our toll free number 1-866-MOVEGSA or gsamovehelp@gsa.gov. Don't forget to [bookmark](#) us at www.moveit.gsa.gov.

TMSS - SIGNIFICANT SAVINGS, MORE VALUE!

TMSS provides access to GSA's highly competitive transportation rates via the Freight Management Program (FMP) and Centralized Household Goods Traffic Management Program (CHAMP).

Freight Management Program (FMP)

- Average Savings - 45% off Commercial Rates
- Strict TSP approval process
- Over 600 TSPs - large and small

Centralized Household Goods Traffic Management Program (CHAMP)

- Average Savings - 52% off Commercial Rates
- Strict TSP approval process
- Over 250 TSPs

NOTE TO CUSTOMERS: If you were not a user of TMS please click to "New Federal Customer? Click Here to Register" (located on this home page). If you previously used TMS please enter your TMS userid and password for your first login. All subsequent logins will require you to use the TMSS assigned userid and your personally selected password. Each user who accesses TMSS is required to have their own userid and password.

NOTE TO TRANSPORTATION SERVICE PROVIDERS (TSPs): If you are logging into TMSS for the first time, you are required to use your previously assigned TMS userid and password. All GSA approved TSPs were assigned an TMS userid and password. If you do not know your userid or password, contact GSA toll free at 1-866-MOVEGSA with your Standard Carrier Alpha Code (SCAC) and Tax Identification Number (TIN). After you login to TMSS, you will be required to create a new TMSS password. TMSS will notify you of your new userid via email. All subsequent TMSS logins will require you to use the TMSS userid and password. If you are not an approved GSA TSP, contact GSA toll free at 1-866-MOVEGSA.

Help

User ID

Password

(Please do not include)

Go

Click On Help For Log On Instructions

Forgot Password?

Enter User ID and click here

New Federal Customer?

Click here to Register

What's New?

New Federal Customers
Click Here To Register

adelphia 2005

ALL GSA
Household Goods
and Freight Forum

[Registration](#)

Click To Review
GSA Transportation
Programs & Offerings

* Offerings

Transportation
Management

Click Here For Agency
Freight Agreement

Agency Freight Agreement

Dear Federal Customer,

GSA has implemented new changes to the Freight Management Program. To enhance our customer service, you may be reassigned to a new zone account manager more closely located in your geographic area. This change will help GSA to better assist you in all facets of training to include the functionality of our new Transportation Management Services Solution (TMSS) system. Zone offices more closely located to our customers encourages strong partnerships and alliances. As a part of our new initiatives, we will update all of the Requisition for Services Agreements (RSA) on file and replace them with a Transportation Services Agreement (TSA) to assure the accuracy of office and email addresses, financial information for billing purposes, and the contact person for quarterly billings. New customers are encouraged to contact their GSA zone account manager designated by state, and then send the completed TSA to their zone account manager. The appropriate zone office will contact existing customers to replace the current RSA with an updated TSA.

For more information, please contact our Region 4, Atlanta, Georgia office at 404 331-5121. As always, thanks for using GSA Travel and Transportation Management.

[Transportation Services Agreement](#)
[National Account Managers](#)

THIS TRAINING IS OFFERED AT NO COST TO THE ENROLLEE

Periodic TMSS training offerings are listed here, however training can be requested from any of our regional offices. You may contact any one of our regional offices to request training if the listed offerings are not convenient for you. Central Office, Arlington VA: 703-605-2890; Region 3, Washington DC: 202-619-8956; Region 4, Atlanta GA: 404-331-3133; Region 6, Kansas City MO: 816-823-3646; Region 9, San Francisco CA: 415-522-2845.

City	Date(s)	For (Complete Shipment Module will be included)	Click link below to view details
Arlington, VA	Nov 1 & 8, 2005	Transportation Service Providers (Freight)	View details
Arlington, VA	Nov 2 & 9, 2005	Federal Civilian Agencies	View details
Arlington, VA	Nov 3 & 10, 2005	Transportation Service Providers (Household Goods)	View details
Arlington, VA	Dec 6 & 20, 2005	Transportation Service Providers (Freight)	View details
Arlington, VA	Dec 7 & 21, 2005	Federal Civilian Agencies	View details
Arlington, VA	Dec 8 & 22, 2005	Transportation Service Providers (Household Goods)	View details

FREIGHT QUERY

Pick-up Date (mm/dd/yyyy) : Type : Tender ID :

Origin		Destination	
Zip :	<input type="text" value="22202"/>		<input type="text" value="19019"/>
State :	<input type="text" value="VIRGINIA"/>		<input type="text" value="PENNSYLVANIA"/>
City Starting with :	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z		A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
City :	<input type="text" value="ARLINGTON"/>		<input type="text" value="PHILADELPHIA"/>

Estimated Mileage :

Estimated Weight :

Accessorial Service Codes (Extra Services Ordered)

<input type="checkbox"/> 40 - Preloading <input type="text" value="0"/>	<input type="checkbox"/> 100 - Import/Export at Wharves/Docks <input type="text" value="0"/>
<input type="checkbox"/> 200 - Chassis-Obtaining of	<input type="checkbox"/> 250 - Customs or in Bond Freight
<input type="checkbox"/> 300 - Del of Frt Bill Prior to Shipment <input type="text" value="0"/>	<input type="checkbox"/> 325 - Vehicles with Power Units
<input type="checkbox"/> 350 - Detention - Vehicles without Power Units	<input type="checkbox"/> 400 - Diversion - Motor to Air Transportation
<input type="checkbox"/> 425 - Hydraulic Lift Gate Service <input type="text" value="0"/>	<input type="checkbox"/> 450 - Fork Lift Service
<input type="checkbox"/> 475 - Exclusive Use and Control of Vehicle	<input type="checkbox"/> 480 - Expedited Service
<input type="checkbox"/> 500 - Import/Export at US/CAN Border	<input type="checkbox"/> 525 - Extra Labor - Loading or Unloading
<input type="checkbox"/> 550 - Frt not Adjacent to Vehicle <input type="text" value="0"/>	<input type="checkbox"/> 600 - Port of Baltimore, MD
<input type="checkbox"/> 625 - Changing Marking or Tags	<input type="checkbox"/> 675 - Single Shipment Charge <input type="text" value="0"/>
<input type="checkbox"/> 725 - Notification Charge <input type="text" value="0"/>	<input type="checkbox"/> 775 - Overdimension Freight
<input type="checkbox"/> 776 - Overweight Freight <input type="text" value="0"/>	<input type="checkbox"/> 825 - Permits, Special <input type="text" value="0"/>
<input type="checkbox"/> 850 - Pickup or Delivery Service	<input type="checkbox"/> 855 - Pickup or Delivery Service -- at Private Residences <input type="text" value="0"/>
<input type="checkbox"/> 860 - Sunday or Holiday	<input type="checkbox"/> 865 - P/U or Del after 5:00 or on Sat.
<input type="checkbox"/> 870 - Pickup or Deliveries - Additional	<input type="checkbox"/> 875 - NY Harbor and Port Newark, NJ
<input type="checkbox"/> 925 - Reconsignment or Diversion	<input type="checkbox"/> 950 - Redelivery
<input type="checkbox"/> 1010 - Sorting or Segregating Service and Charges	<input type="checkbox"/> 1025 - Services -- Signature and Tally Record Service
<input type="checkbox"/> 1030 - Services -- Constant Surveillance Service	<input type="checkbox"/> 1035 - Services -- Dual Driver Protective Service
<input type="checkbox"/> 1040 - Services -- Dual Driver Service	<input type="checkbox"/> 1050 - Special Service -- Security Check by Consignor
<input type="checkbox"/> 1075 - B Stopoff -- Normal	<input type="checkbox"/> 1075 - F Stopoff -- Excess Distance
<input type="checkbox"/> 1100 - Storage	<input type="checkbox"/> 1175 - Transfer of Lading <input type="text" value="0"/>
<input type="checkbox"/> 1225 - Double Trailer Requested & Not Used	<input type="checkbox"/> 1250 - Weight -- Verification
<input type="checkbox"/> 1275 - Weight -- Gross Weight	1300 - Fuel Related General Rate Adjustment (FRGRA)

Save Shipment

Query

Clear All

Transportation Management Services Solution (TMSS)

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[* Freight Queries](#) [* Freight Report](#) [* HHG Queries](#) [* HHG Report](#) [* Mailing List](#) [* Account Info](#) [* Freight Shipment](#) [* HHG Shipment](#)

FREIGHT QUERY RESULTS

[Back to Query](#) [Download](#)

From : ARLINGTON, VA (22202) - PHILADELPHIA, PA (19019)

Weight : 1000

Distance : 139

Pickup : 02/23/2005

Baseline Based On : 1000

Baseline Cost : \$86.20

Requested : General

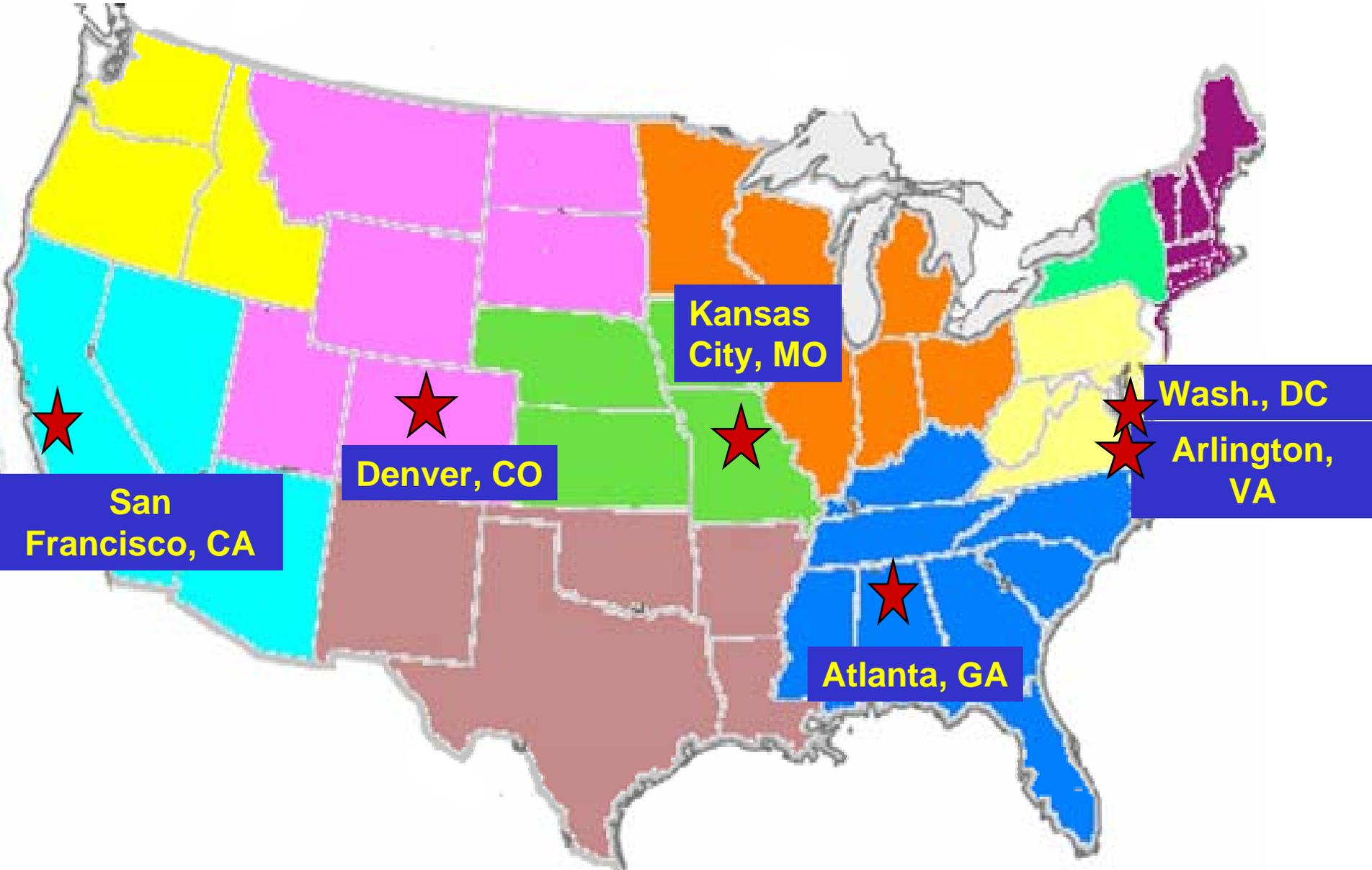
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Scac	Name	Type	Phone	Tender ID	Cost
FMGS	FREIGHT MANAGEMENT SERVICES	LTL-1000	866-447-8077	GVAGN	\$68.96
PJXI	PJAX FREIGHT SYSTEM, INC.	LTL-1000	800-245-1244	G1575	\$70.68
QDFL	OLD DOMINION FREIGHT LINE, INC.	LTL-1000	800-432-6335	G1009	\$72.41
OVNT	OVERNITE TRANSPORTATION COMPANY	LTL-1000	800-227-8046	G5567	\$72.41
EXLA	ESTES EXPRESS LINES	LTL-1000	804-353-1900	G0151	\$73.27
RSEL	USF RED STAR, INC.	LTL-1000	315-253-2721	G005F	\$75.86
CSRJ	CROSSROAD CARRIERS	LTL-MinCharge	800-869-8032	G1425	\$81.56
CSNY	CORNERSTONE SYSTEMS	LTL-MinCharge	800-393-4933	G0010	\$82.11
YFSY	YELLOW TRANSPORTATION, INC.	LTL-1000	800-610-6500	G6642	\$85.34
RDWY	ROADWAY EXPRESS INC.	LTL-1000	800-433-4502	G3020	\$90.51
ARFF	ARVEN FREIGHT FORWARDING, INC.	LTL-1000	888-567-7738	G2004	\$107.75
NEWI	NEWIC ASSOCIATES, INC.	LTL-1000	770-252-8293	GC-05	\$107.75
BTFA	BERGER TRANSFER & STORAGE, INC.	LTL-MinCharge	651-634-3412	G0404	\$109.48
LUNI	LOGISTICS UNLIMITED, INC.	LTL-1000	800-543-1826	G0101	\$112.06
ABFS	ABF FREIGHT SYSTEM, INC.	LTL-1000	800-610-5544	G5070	\$116.37
RHLL	ROCKHILL TRANSPORT INC.	LTL-1000	866-432-2555	G0451	\$258.60
AERM	MAYFLOWER TRANSIT, LLC	LTL-MinCharge	636-349-2876	G8786	\$331.18
SVAN	SEATON VAN LINES INC	LTL-MinCharge	800-255-4154	G0556	\$331.18
UVLN	UNITED VAN LINES, LLC	LTL-MinCharge	636-349-2876	G0333	\$331.18
QTHI	CROSSLAND CARRIERS	LTL-MinCharge	888-442-9090	G0421	\$383.18
CLYL	CARLYLE VAN LINES, INC.	TL-Minimum	660-747-8128	GFT04	\$400.00
BTAG	BEAR TRANS SERVICES, INC.	TL-Minimum	888-882-9530	G0102	\$425.00
CRLC	CRST LOGISTICS INC.	TL-Minimum	800-767-4521	G1004	\$448.00
BSEP	BLUE STAR EXPRESS, INC.	TL-Minimum	800-666-7200	G0030	\$450.00
HCMO	HUB GROUP MID-ATLANTIC	TL-Minimum	800-373-8157	G0722	\$450.00
EGXN	EAGLE EXPRESS INC.	Flat Truckload	410-242-4800	G3234	\$475.00
RBTW	C H ROBINSON	TL-Minimum	888-468-5414	G0877	\$500.00
JMDT	JMD TRANSPORTATION SERVICES, INC.	TL-Minimum	800-873-5631	G1002	\$500.00
RYNK	RYAN TRANSPORTATION SERVICES, INC.	TL-Minimum	800-383-5231	G0512	\$500.00
TKEP	TRUCKERS EXPRESS INC.	TL-Minimum	800-596-9995	G0749	\$500.00
CILG	CARTWRIGHT VAN LINES, INC.	TL-Minimum	800-821-3981	GCT04	\$525.00
DRTT	DART TRUCKING COMPANY INC	TL-Minimum	800-825-0947	G500	\$525.00
SRBK	STONIER TRANSPORTATION GROUP, INC.	TL-Minimum	888-777-9955	G0303	\$549.00
DETR	DEBOER TRANSPORTATION INC	TL-Minimum	800-333-1016	G0290	\$550.00
LDWY	LANDSTAR INWAY, INC.	TL-Minimum	866-780-5399	G4063	\$550.00
LRGR	LANDSTAR RANGER, INC.	TL-Minimum	800-872-8570	G5804	\$550.00
TAMI	TRANS AM TRUCKING	TL-Minimum	913-324-7170	GTA02	\$550.00
OXEN	OVERNTIE LOGISTICS	TL-Minimum	877-586-2929	G0257	\$575.00
AOUO	ACCORD LOGISTICS SOLUTIONS	TL-Minimum	877-284-6577	G0451	\$600.00
FROL	FROLAND TRANSPORTATION INC.	TL-Minimum	518-384-0509	GFR01	\$600.00
LGMT	LANDSTAR GEMINI INC	TL-Minimum	888-652-8555	G0508	\$600.00



TMSS - Acceptance

- Notification via e-mail
 - Notification when new customer has registered
 - Notify new customer user on approval
 - Notify new customer user on rejection
 - User forgets a password and requests resetting
 - Notify customer on change/resetting of password



CUSTOMER SERVICE OVERVIEW



Bills of Lading

- Annotation on Bills of Lading of a rate offer number accepted in accordance with an RFO for electronic filings distributed by the Freight Management Program Office binds the offering carrier to:
 - Terms and Conditions of the STOS
 - Terms and Conditions of the BL
 - Terms and Conditions of the Uniform Tender of Rates and/or Charges for Transportation Services



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GSA Freight Standard Tender of Service

Section 1 - General

Item 1-1 Scope Of The Tender of Service (TOS):

➤ **D. CARRIER LIABILITY:**

Shipment Value

Loss and Damage



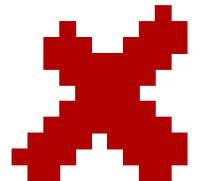
FREIGHT CLAIMS

- Loss and Damage Claims
 - Settled in accordance with 49 CFR part 1005
 - Customer files Claim
 - TSP acknowledges claim with 30 days
 - TSP settles claim within 120 days from receipt
 - GSA's Standard Tender of Service Section 5-3
 - Applied to the Origin TSP
 - Customer Notification
 - GSA Provides Assistance in Dispute Resolution



Can I Refuse a Shipment?

- You should not refuse any shipment and accept all cartons marked for you unless hazardous and leaking or damaged beyond repair.
- Incorrectly refusing your shipment may result in storage and redelivery fees for your agency.





Acceptance of Damaged Freight

- If you accept any damaged items, you should:
 - Sign the driver's delivery ticket
 - Annotate any and all damage
 - Have driver sign legibly on your copy





Acceptance of Damaged Freight (Continued)

- For concealed damage
 - Call the carrier for an inspection within 15 days
 - Retain shipping container and packaging material
 - Consignee may request an inspection report on or after day sixteen (16).
 - Carriers may refuse to inspect concealed damage material



The Importance of Annotated Delivery Receipts

- A carrier's delivery receipt shows the condition the shipment was in at time of delivery
- May be used to refute any subsequent claim that you may have against the carrier
- Remember the freight bill which is signed by the consignee at the time of delivery is "prima facia" evidence in a court of law.

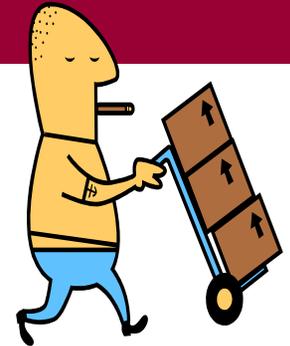


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- Annotations of “Subject to Count” or “To Inventory Later”, or any other ambiguous remarks used instead of performing a inventory at the time of delivery are not valid
- Any shortages or obvious damages that are found later after using these remarks will not be honored in a court of law holding a carrier liable for those discrepancies
- Be very specific if possible



Inside Delivery Requirements and Dock Restrictions

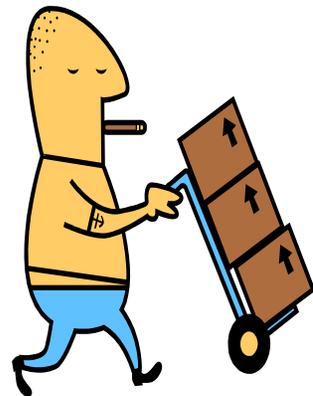


- Must be requested at the time of the order
- A carrier does not have to perform inside delivery if it is not requested prior to delivery
- Ordering inside delivery after delivery arrives may cost your activity twice as much
- Inside delivery to another floor level only if accessible to an elevator or escalator that material will fit into



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- The typed remark of “inside delivery required” on the shipping papers does not necessarily mean that the carrier will perform the service
- Consignee should notify shipper if no dock/ramp is available and that lift-gate services are required
- Unloading must be able to be performed by one person



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- Cannot accommodate a 56 foot long tractor/trailer with 14ft height clearance
- Carrier responsible for tailgate delivery. This means that the carrier is responsible for bringing the freight to the back of the trailer and the consignee is responsible for unloading.





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Claim Filing

For filing claim against a carrier use Standard Form 362,
U.S. GOVERNMENT FREIGHT LOST/DAMAGE CLAIM.

This Form can be found and downloaded from the following
web site:

<http://www.gsa.gov/Portal/gsa/ep/formslibrary.do?viewType=DETAIL&formId=4BB4F8A433E0E28B85256A3F00035195>



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Acronyms

- BL - Bill of Lading
- CSI - Customer Satisfaction Index
- DRN - Document Reference Number
- FAK - Freight All Kinds
- FMP - Freight Management Program
- FSS - Federal Supply Service
- IFF - Industrial Funding Fee
- ITMS - Interagency Transportation Management System
- LTL - Less Than Truckload
- GA - Group Administrator
- GSA - General Services Administration
- NAMP - National Account Manager Program



Federal Acquisition Service

- **PMO - Program Management Office**
- **RFO - Request for Offers**
- **RFS - Request for Service**
- **RFSP - Rate Filing Service Provider**
- **SA - System Administrator**
- **SCAC - Standard Carrier Alpha Code**
- **STOS - Standard Tender of Service**
- **TL - Truckload**
- **TMSS - Transportation Management Services Solution**
- **TOS - Tender of Service**
- **TSP - Transportation Service Provider**
- **WMS - Warehouse Management System**



Website for 49 CFR Part 1005

- Title 49--Transportation
- CHAPTER X--SURFACE TRANSPORTATION BOARD, DEPARTMENT OF TRANSPORTATION
- PART 1005--PRINCIPLES AND PRACTICES FOR THE INVESTIGATION AND VOLUNTARY DISPOSITION OF LOSS AND DAMAGE CLAIMS AND PROCESSING SALVAGE
- http://www.access.gpo.gov/nara/cfr/waisidx_06/49cfr1005_06.html



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