# GSA Forms Processed Fiscal Years 2008 - 2011 to date

| Date | Form Number | Form Title | New/Revised/ Cancel | Reason |
|---|---|---|---|---|
| 2007-11 | GSA873 | Annual Attendance Record - 2008 | Rev | Revised to reflect dates for new year |
| 2007-11 | GSA873A | Annual Attendance Record - 2008 - Part Time Employees | Rev | Revised to reflect dates for new year |
| 2007-11 | GSA2957 | Reimbursable Work Authorization | Rev | Revised to update collection of info on form. |
| 2007-11 | GSA3667 | Application for Transportation Fringe Benefits | Rev | Revised to reflect changes in benefit limits for 2008. |
| 2007-12 | GSA1374 | Motor Vehicle Petroleum Issue Record | Rev | Revised to collect info on fuel consumption amounts and types |
| 2007-12 | GSA1789A | Former President's Domestic Mail | Rev | Revised to reflect changes in postage costs. |
| 2007-12 | GSA1789B | Former President's International Mail | Rev | Revised to reflect changes in postage costs. |
| 2008-02 | GSA20 | Office of Finance Signature Form | Cancel | Sponsor indicates form is no longer needed. |
| 2008-02 | GSA276 | Supplemental Lease Agreement | Rev | Revised to update collection of info on form. |
| 2008-02 | GSA533 | Administrative Difference Statement | Cancel | Sponsor indicates form is no longer needed. |
| 2008-05 | GSA3687 | HSPD-12 Personal Identity Verification and Credentialing Handbook Revision Request | New | Created to collect suggestions and changes. |
| 2008-06 | GSA7437 | Art-in-Architecture Program - National Artist Registry | Rev | Revised to update collection of info on form. |
| 2008-07 | GSA2428 | Request for Authorization of Additional Classifications, Rates and Fringe Benefits | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA2437 | Findings of Fact for Contract Modification | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA2578 | Report of Investigation of Claim for Waiver of Erroneous Payment of Pay and Allowances | Rev | Revised to reflect changes due to instructional letter for form |
| 2008-07 | GSA2786 | Requisition for Disbursement to Construction Contractor | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA2787 | Requisition for Disbursement to Architect/Engineer | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA2789 | Requisition for Disbursement or Transfer | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA2963 | FBF-Guards FPO Time Summary | Cancel | Form transferred to DHS along with security functions. |
| 2008-07 | GSA3060 | RACATS Work Item Data | Cancel | Form replaced with automated system |
| 2008-07 | GSA3142 | Detail of Craft Personnel | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA3264 | PBS/IS Space Request File Update | Cancel | Form replaced with automated STAR system |
| 2008-07 | GSA3265 | PBS/IS Lease Project File Update Pgs1-4 | Cancel | Form replaced with automated STAR system |
| 2008-07 | GSA3267 | PBS/IS Building File Update | Cancel | Form replaced with automated STAR system |
| 2008-07 | GSA3268 | PBS/IS Space Assignment File Update | Cancel | Form replaced with automated STAR system |
| 2008-07 | GSA3271 | PBS/IS Building File Control | Cancel | Form replaced with automated STAR system |
| 2008-07 | GSA3286 | Intrabudget Activity Authorization (IBAA) | Cancel | Sponsor indicates form is no longer needed. |

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| 2008-07 | GSA3305 | Appraisal of Fair Annual Rental Rate | Cancel | Form replaced with automated STAR and ADS Systems. |
| 2008-07 | GSA3311 | PBS/IS SLUB Appraisal Rate Input | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA3357 | Appraisal of Fair Annual Parking Rate Per Space for SLUC | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA3530 | Workspace Management Plan and Budget Justification | Cancel | Form replaced with OMB Budget Exhibit |
| 2008-07 | GSA3596 | Project Development Cost Estimate Requirements New Construction | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA3597 | Project Development Cost Estimate Requirements for Alterations | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA3647 | PBS/IS Requirements Development File Update | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA3649 | Inquiry for US Government Use Only (REF & EMPL) | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA7429 | Art-in-Architecture Submission Acknowledgement | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA7429A | Art-in-Architecture Submission Acknowledgement cont'd | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA7434 | Art Conservator Notification | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA7436 | Pride Memo | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA7438 | Itemization/Reimbursement of Advisor's Expenses | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA2756_1 | Assignment Slip (Continuous Feed) | Cancel | Sponsor indicates form is no longer needed. |
| 2008-07 | GSA3058F | RACATS Project File - Modify Construction Data | Cancel | Form replaced with automated system |
| 2008-07 | GSA3265P1,2,3,4 | PBS/IS Lease Project File Update Pgs1-4 | Cancel | Form replaced with STAR System |
| 2008-07 | GSA3266P2 | PBS/IS Lease Contract File Update | Cancel | Form replaced with STAR System |
| 2008-07 | GSA3268A | PBS/IS Space Assignment Update | Cancel | Form replaced with STAR System |
| 2008-07 | GSA3269P1 | PBS/IS Building Detail Date Input - Part A | Cancel | Form replaced with STAR System |
| 2008-07 | GSA3269P2 | PBS/IS Building Detail Date Input - Part B | Cancel | Form replaced with STAR System |
| 2008-07 | GSA3269P3 | PBS/IS Building Detail Date Input - Part C | Cancel | Form replaced with STAR System |
| 2008-07 | GSA3311A | PBS/IS Reappraisal Rate Input | Cancel | Form replaced with STAR System |
| 2008-07 | GSA3667 | Application for Transportation Fringe Benefits | Rev | Revised to reflect changes to the languate of the form |
| 2008-08 | GSA1364 | Proposal to Lease Space | Rev | Form is periodically updated with revised lease clauses |
| 2008-08 | GSA1364-G | Proposal to Lease Space Guidance | Rev | Form is periodically updated with revised lease clauses |
| 2008-08 | GSA1364-I | Proposal to Lease Space Instructions | Rev | Form is periodically updated with revised lease clauses |
| 2008-08 | GSA3688 | Employee's Service Agreement for Receipt of a Recruitment Incentive | New | Created to establish an agreement for a recruitment incentive |
| 2008-08 | GSA3689 | Employee's Service Agreement for Receipt of a Relocation Incentive | New | Created to establish an agreement for a relocation incentive |

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| 2008-08 | GSA3690 | Employee's Service Agreement for Receipt of a Retention Incentive | New | Created to establish an agreement for a retention incentive |
| 2008-10 | GSA3058G | RACATS Project File Modify Group | Cancel | Form replaced with automated system |
| 2008-10 | GSA3060 | RACATS Work Item Data | Cancel | Form replaced with automated system |
| 2008-10 | GSA3060A | RACATS Project Authorization Data | Cancel | Form replaced with automated sytem |
| 2008-10 | GSA3265 | PBS/IS Lease Project File | Cancel | Form replaced with STAR System |
| 2008-10 | GSA533C | Telephone Inv Acct System | Cancel | Sponsor indicates form is no longer needed. |
| 2008-10 | GSA3606 | Generic Paper Stock for Electronic Forms | Cancel | Pinfeed version of form - printing equipment no longer in use. |
| 2008-10 | GSA3155 | Offense/Incident Report | Cancel | Form was transferred to DHS along with security functions. |
| 2008-11 | GSA873 | Annual Attendance Record - 2009 | Rev | Revised to reflect dates for new year |
| 2008-11 | GSA873A | Annual Attendance Record - 2009 - Part Time Employees | Rev | Revised to reflect dates for new year |
| 2008-12 | GSA1845 | Contract Employee Badge | Cancel | Form replaced with HSPD-12 badge |
| 2008-12 | GSA3667 | Application for Transportation Fringe Benefits | Rev | Revised to reflect changes in benefit limits for 2009. |
| 2008-12 | GSA8002B | Motor Vehicle Delivery Order | Cancel | Sponsor indicates form is no longer needed. |
| 2009-02 | GSA2578 | Report of Investigation of Claim for Waiver of Erroneous Payment of Pay and Allowances | Rev | Revised to reflect authority and policy governing waiver investigations |
| 2009-02 | GSA3675 | Transit Subsidy Program Application | Rev | Revised to reflect changes in the benefits of the program |
| 2009-02 | GSA3675A | Transit Subsidy Program Application (Smart Benefits) | Rev | Revised to reflect changes in the benefits of the program |
| 2009-03 | GSA2957 | Reimbursable Work Authorization | Rev | Revised to reflect changes to the form as a result of the Recovery Act |
| 2009-03 | GSA3685 | Disaster and Emergency Operations Vendor Profile | Cancel | Replaced by Central Contractor Registration Database at http://www.ccr.gov |
| 2009-04 | GSA3693 | Request for Waiver of Dual Compensation (Salary Offset) Needed to Retain | New | Created to retain essential employees without loss of compensation |
| 2009-04 | GSA3694 | Request for Waiver of Dual Compensation (Salary Offset) Other Unusual Circumstances | New | Created to retain essential employees without loss of compensation |
| 2009-05 | GSA850 | Temporary Contractor Information Worksheet | New | Created to collect information on temporary contractors on projects |
| 2009-05 | GSA1789A | Former Presidents Domestic Mail | Rev | Revised to reflect changes in postage costs. |
| 2009-07 | GSA2957 | Reimbursable Work Authorization | Rev | Revised to reflect changes to the form as a result of the Recovery Act |
| 2009-08 | GSA3602B | Credit Card Collection - Claims and Debits | Rev | Revised by sponsor to reflect changes |
| 2009-08 | GSA3661 | Purchase Card Application and Maintenance | Rev | Revised by sponsor to reflect changes |

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| 2009-08 | GSA508 | Request for Exception to Section 508 Requirement | New | Created to track compliance with Section 508 Requirements |
| 2009-08 | GSA3695 | Mentor-Protégé Program Application | New | Created as part of new Mentor-Protégé program for small business |
| 2009-08 | GSA3076 | Request, Authorization, Agreement and Certification of Training | Cancel | Replaced with Standard Form 182 per OPM |
| 2009-08 | GSA3076A | Waiver of Limitations | Cancel | Cancelled by form sponsor |
| 2009-08 | GSA3076B | Documentation and Certification of No Cost Internal Training | Cancel | Replaced with Standard Form 182 per OPM |
| 2009-08 | GSA3076C | Training Course Evaluation | Cancel | Replaced with Standard Form 182 per OPM |
| 2009-08 | GSA3602C | Credit Card Collection - Claims and Debits - Region 7 | Cancel | Region 7 will use newly revised GSA3602B |
| 2009-09 | GSA1781 | Motor Vehicle Requisition | Rev | Revised to reflect changes in vehicle policy |
| 2009-10 | GSA3453 | Application/Permit for Use of Space in Public Buildings and Grounds | Rev | Revised to reflect changes per form sponsor |
| 2009-10 | GSA176 | Basic National Agency Check Criminal History | New | Revised to reflect new background check information |
| 2009-10 | GSA3696 | Command Center Personnel/Occupant Emergency Team Coordinators Present for Evacuation | New | New form for Updated Building Security procedures |
| 2009-10 | GSA3697 | Evacuation Report/Survey | New | New form for Updated Building Security procedures |
| 2009-10 | GSA3698 | Employee Requesting Evacuation Assistance | New | New form for Updated Building Security procedures |
| 2009-12 | GSA850 | TEMPORARY CONTRACTOR INFORMATION WORKSHEET | Rev | Revised to reflect new OMB Approval Date |
| 2009-12 | GSA873 | Annual Attendance Record | Rev | Revised by sponsor for new fiscal year |
| 2009-12 | GSA873A | Annual Attendance Record (Part Time Employees) | Rev | Revised by sponsor for new fiscal year |
| 2009-12 | GSA2048B | DOCUMENT COVER FOR OFFICIAL USE ONLY | Cancel | Cancelled by form sponsor |
| 2010-01 | GSA3699 | Safe Haven Inspection Checklist | New | New form for Updated Building Security procedures |
| 2010-02 | GSA7437 | Art-In-Architecture Program - National Artist Registry | Rev | Revised to reflect new OMB Approval Date |
| 2010-04 | GSA1195 | Application for Placement on GSA Register of Available Real Estate Appraisers | Cancel | Cancelled by form sponsor |
| 2010-05 | GSA300 | Order for Supplies and Services | Rev | Revised by form sponsor |
| 2010-05 | GSA300A | Order for Supplies and Services Continuation Sheet | Rev | Revised by form sponsor |
| 2010-06 | GSA2689 | Small Business Analysis Record | Rev | Revised by form sponsor |
| 2010-06 | GSA3675 | Transit Subsidy Program Application | Rev | Revised by form sponsor to reflect changes in benefits |
| 2010-06 | GSA3675A | Transit Subsidy Program Application (Smart Benefits) | Rev | Revised by form sponsor to reflect changes in benefits |
| 2010-07 | GSA3594 | Personal Property Sales Package Transmittal | Rev | Revised by form sponsor |
| 2010-07 | GSA3635 | Refund | Rev | Revised by form sponsor |

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| 2010-08 | GSA508 | Request for Exception to Section 508 Requirement | Rev | Revised by form sponsor |
| 2010-08 | GSA805 | OCIO Exception Waiver | New | New form for requesting non-standard IT devices |
| 2010-09 | GSA2041 | General Terms Applicable to Negotiated Sales (Surplus Real Property) | Inactive | Form was moved to inactive status due to lack of current sponsor |
| 2010-11 | GSA873 | Annual Attendance Record | Rev | Revised for new fiscal year |
| 2010-11 | GSA873A | Annual Attendance Record (Part Time Employees) | Rev | Revised for new fiscal year |
| 2011-01 | GSA3700 | Congressional Notification (Contract Awards) | New | New form for congressional notification |
| 2011-02 | GSA 2828 | Request for Retirement Estimate | Rev | Revised to update collection of info on form. |
| 2011-02 | GSA3701 | Travel Training Registration Form | New | New form to register for training |
| 2011-03 | GSA 1600 | Great Seal Order Form | New | Created to consolidate orders for the GSA seal |
| 2011-03 | GSA 3635 | Refund | Rev | Revised to update contact and agency retrieval info |
| 2011-04 | GSA 3631 | Evaluation Panel Summary | New | Created to document evaluations of trainees and interns |
| 2011-06 | GSA 3080 | Household Goods Evaluation Carrier Report | Rev | Revised by form sponsor |
| 2011-08 | GSA 2192 | Request for Forms Management Services (GSA Forms) | Rev | Revised to udpate process of documenting requests for changes to GSA forms. |
| 2011-08 | GSA 720 | Leadership Self Assessment | New | Created for use in evaluating SES candidates |
| 2011-09 | GSA 3590 | Authorization for Release of Information | Rev | revised by form sponsor |
| 2011-09 | GSA 720A | 2012 Executive Development Plan | New | Created for use by SES executives |
| 2011-11 | GSA 873 | Annual Attendance Record | Rev | Revised for new fiscal year |
| 2011-11 | GSA 873A | Annual Attendance Record (Part Time Employees) | Rev | Revised for new fiscal year |