

In This Issue:

- **ePM on Chatter**
- **User Survey Actions**
- **Small Projects Delivery**
- **UPDATED Minimum Requirements**
- **Finding ePM Information**

ePMXpress 2.0

In July, the ePM Management Team along with Small Projects representatives from all 11 regions collaborated to determine the user interface and functionality requirements for ePMXpress 2.0. The new interface will continue to be refined over the next few months with substantial input from the Small Projects community.

The Small Projects community fully supports the ePM Team's efforts to move forward with ePMXpress 2.0. They will play a critical role in the discovery, development, and implementation processes associated with the release. At this time, ePMXpress 2.0 is planned for delivery to GSA in October with a full user roll-out starting in November.

ePM Minimum Requirements for PBS Capital Projects

The minimum requirements for Capital Projects have been updated to better clarify how each ePM module should be utilized by Capital Project teams. ePM is now being used to report information to management so certain information has to be maintained in ePM in order for reporting to be accurate.

<http://insite.pbs.gsa.gov/epm>



We are proud to announce that ePM is now on Chatter! GSA is using Chatter (an enterprise social network) to share ideas and stay informed about the latest ePM topics across the country. To join the group, search the name "ePM" at connect.gsa.gov. The official name of our chatter group is "PBS electronic Project Management". This group is open to anyone within the GSA network and is another forum for users to communicate directly with the ePM team.



The strength of ePM is directly tied to its community of users who work on a myriad of GSA projects. For this reason, GSA conducted an ePM user's survey in March 2012. Almost 900 users responded with feedback about ePM. This article provides highlights from the survey.

Many users requested integrations in order to reduce duplicate data entry in multiple systems. The following items were the most frequently requested:

- 1) ePM usage on mobile devices
- 2) Comprizon Integration
- 3) FMIS and Pegasys Integration
- 4) eLease Integration
- 5) Prolog Integration

Comprizon (soon to be EASi), is the GSA acquisition system, FMIS and Pegasys are the GSA financial systems, and eLease is the GSA system used to manage leased space. Prolog is a software application commonly used in the construction industry by contractors to manage the flow of information on a project. All of these systems have data or functions that either overlap or correlate to the information managed in ePM. Since the time of the survey, the ePM team has made the following progress in each area:

- 1) Limited ePM compatibility on mobile devices is anticipated for the first quarter of Fiscal Year 2013.
- 2) ePM/EASi Integration is scheduled for release in 2014.
- 3) FMIS and Pegasys integration is planned for January/February 2013.
- 4) eLease is not planned for integration with ePM at this time.
- 5) Meridian is developing a utility to export data from Proliance into Prolog, the date of availability is undetermined at this time.

The top areas identified for improvement are: workflow functionality, technical issues, software complexity and time constraints. The ePM team is organizing a series of workshops to examine specific modules of ePM, which will include regional participation to evaluate improvements.

GSA thanks all the survey respondents and appreciates the valuable feedback. We are listening to what you are saying. Please email comments, suggestions or feedback to epminfo@gsa.gov.



ePM Quick Tip:

If your team has created new file folders using the File Manager Utility, you can include those folder names in a register view. From the desired Catalog Card register in the 'Manage Views > Create/Modify dialog box in the 'Columns' tab, find and add the data item 'File Manager'. This register view can now be sorted, filtered, or searched on the folder names created using the File Manager Utility. If you need assistance creating a register view please see your RSA.

ePM Resources:

ePM Support

epmsupport@gsa.gov
1 (866) 367-7878

ePM Login Site

<https://epm.pbs.gsa.gov/proliance>

GSA User Resources

<http://insite.pbs.gsa.gov/epm>

Training Videos and Quick Reference Guides

<http://www.meridiansystems.com/epminfo>

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Several people have asked where they should go to best keep up with the latest ePM information. We have both internal and external users so we have information posted in different areas to be accessible to all types of audiences. For external users work with your Internal GSA team members to stay informed.

For Internal GSA users:

- ePM on InSite - <http://insite.pbs.gsa.gov/epm> - this is the best way to get the latest information. The type of information that can be found on this website is:
 - ePM Minimum Requirements
 - ePM Regional Coordinators and regional ePM team
 - ePM Release Tracking Sheet
 - Cognos Reports Spreadsheet
 - Quick Reference Guides (QRGs)
 - Training and Support Information
- ePM on Chatter - under the name "PBS electronic Project Management (ePM)" - this will have breaking news or changes that users should know about. This is an open Chatter Group.
- ePM Power Users SharePoint site - we have about 50 power users across GSA. They have a SharePoint site they use to share information. To gain access contact epminfo@gsa.gov. (This group is only internal GSA users).
- ePM Power Users Google Group - this is part of the SharePoint site and is used to collaborate and communicate among the users.
- ePM Newsletter - we send this out monthly but information and resources can change frequently so we recommend using InSite for the most up-to-date information. Links to resources are always on page 2 of the newsletter.



For External users (Contractors and Customers):

- ePM on GSA.gov - <http://www.gsa.gov/epm> - this has basic ePM information
- ePM on Meridian website - <http://www.meridiansystems.com/epminfo/> - there is a lot of information on the Meridian website, especially QRGs, training videos and more. This website is updated as information changes.

ePM Training

To find the latest training calendar for your region work with your ePM Regional Coordinator or ePM team. A list of the ePM Online Training classes is sent to all "active" users every month. If you need another copy see one of your local ePM team members or go to ePM on InSite and look under the Training and Support tab.

Instructions on how to sign up for the Online WebEx training is on InSite and sent out with the online training calendar every month. If you have any training questions feel free to send an email to: epmtraining@gsa.gov.

ePM Support (All users):

The ePM Help Desk is at 1(866) 367-7878 or epmsupport@gsa.gov or there are regional teams to support ePM.

If you have any suggestions, questions, comments or feedback for the ePM team send an email to epminfo@gsa.gov.