

ePM

Connection

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The ePM Support Team will be working with the regions to better centralize ePM support through the consolidation of regional ePM support email mailboxes to the National Help Desk (epmsupport@gsa.gov). This transition is intended to be more consistent and to improve our inconsistent regional help desk processes. This will help us better track support tickets and ensure that our users receive consistent and timely responses. We want to maintain the great user support that we are providing today but to improve our process. You will start to hear more information on this in your region coming soon.

EPM WORD FIND

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Cognos
Earned Value
ePM
ePMXpress
File Manager
Schedules
Submittals

Meet the team

Based in Philadelphia, the Mid-Atlantic Region (Region 3) provides services throughout Delaware, Pennsylvania, southern New Jersey, West Virginia, and much of Maryland and Virginia. The ePM Team has two Regional System Administrators (RSAs) in Region 3, Brandon Bolstad and Steve DeVito, both with Procon

Consulting. Many of the ePM Users in this region have been assisted by Brandon and Steve for ePM access, security and permissions, training and assistance.



Brandon, who has a B.S. in Construction Management from Minnesota State University Moorhead is also the Capital Projects ePM Regional Coordinator, which means he participates in regional discussions on ePM policy, guidance and requirements and he is involved in the ePM schedule subcommittee. This team meets regularly to review existing GSA schedule policy and training and he was involved in developing ePM schedule training. Brandon has been on the ePM team for over three years.

Steve has a B.S. in Information Science and Technology from Drexel University and he has various roles in Region 3 including: ePM RSA, Building Information Management (BIM) Champion, Suite of Planning Tools Super User, GSA Building Systems Network Specialist, and he is an Audio Visual Specialist. Steve has been on the ePM Project for over six years so he is a valuable resource because he understands several GSA IT systems and how they work together.

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Brandon and Steve have different backgrounds but that helps make Region 3 have strong ePM support. Brandon has worked for Construction Managers and General Contractors in the past, both of which extensively used project controls systems (Prolog), as well as Primavera and JD Edwards for scheduling and budget/costs. And Steve has administered Primavera Contract Manager and Centric Project. All of this experience has helped them both understand ePM and project management systems in general. If you have not met or worked with Brandon or Steve we encourage you to stop by their desk if you are in Region 3 and see how they can help you more with ePM.

FY14 CAPITAL PROJECTS MEASURES



GSA fiscal year 2014 brings change to the Capital Project Measures program. Design contracts will no longer be tracked in the Measures Program, however the entirety of design build projects will continue to be measured due to the nature of this delivery method. Design, formative, and on-hold projects will no longer be part of the Measures Program but they will be tracked by the Information Management Division. Another exciting advancement is the development of the Adjudications Google Site. The purpose of this new site is to clarify and track the adjudication process from request to approval and implementation. Regional access to this information creates a transparent adjudication pipeline never before possible. Work with your Regional Measures Point of Contact to learn more about the Adjudications site.



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Quick Tip

Create new contract modification schedule of values from the list of Potential Change Orders (PCO's): First create the Contract Modification skipping the step of manually adding the Schedule of Values Line Items. Save the Contract Modification and workflow the document to the 'Pending' state. Return to the Schedule of Values page of the mod to click the "Tools" drop down list and select "PCO Line Items". The list provided contains the PCO's that were logged on the Project. The contract modification must be in the 'Pending' state in order to use this function.

ePM Resources:

ePM Support

epmsupport@gsa.gov 1 (866) 367-7878 M-F 7:30 AM -7:00 PM EST

ePM Login Site

https://epm.pbs.gsa.gov/proliance

User Resources

http://insite.gsa.gov/epm http://gsa.gov/epm

ePM Contacts:

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The project state for each project in ePM has a purpose and Did know... definition, see below:

Formative

Projects in planning until receipt of funding or first signed prospectus

Active

Projects with ongoing Design or Construction work •

Completed

• Projects that have been financially closed out

On Hold

- Projects that have finished Design but have not yet received Construction
- Projects that have stopped Design or Construction work for any other reason (which must be entered into the most recent "Detailed Status" document in ePM)

Cancelled

A Project that will no longer take place



COGNOS REPORTING

The FMSP Schedule Measure Reports are used to determine how well Small Projects teams are utilizing ePM/ePMXpress to update their project schedules. This information is provided in monthly metrics that are shared with the GSA PBS Commissioner, Dorothy Robyn.

The Detail report displays in-depth results of a region's performance. For each project, the list of fields includes Current State, Managing Organization, Schedule Title, and three milestone dates: Contract Award Actual, Notice to Proceed Estimated, and Substantial Completion Estimated. The Passing/Failing column displays whether or not the project has passed or failed the measure. A project passes the measure if all three milestone dates have been entered in ePM. A project fails the measure if it is missing one of the three dates.

The Summary report displays high-level results of a region(s) performance. For each region, the number of passing and failing projects is shown in addition to the region's passing percentage. Users have the ability to drill-down and view detailed schedule information on all projects in a region.

Users can customize the Detail and Summary reports by filtering on the Program, FY Start, and Managing Organization fields. The FMSP Schedule Measure Reports are located in the Measure Reports sub-folder of the Cognos Public Folders.

| Program | Total Projects Passing | Total Projects Failing | Total Projects | Passing Percentage |
|--|------------------------|------------------------|----------------|--------------------|
| Region 01 - New England Region Small Project Program | 7 | 4 | 11 | 64% |
| Region 02 - Northeast and Caribbean Region Small Project Program | 74 | 18 | 92 | 80% |
| Region 03 - Mid-Atlantic Region Small Project Program | 128 | 3 | 131 | 98% |
| Region 04 - Southeast Region Small Project Program | 31 | 17 | 48 | 65% |
| Region 05 - Great Lakes Region Small Project Program | 140 | 11 | 151 | 93% |
| Region 06 - Heartland Region Small Project Program | 18 | 2 | 20 | 90% |
| Region 07 - Greater Southwest Region Small Project Program | 4 | 0 | 4 | 100% |
| Region 08 - Rocky Mountain Region Small Project Program | 34 | 0 | 34 | 100% |
| Region 09 - Pacific Rim Region Small Project Program | 38 | 9 | 47 | 81% |
| Region 10 - Northwest / Arctic Region Small Project Program | 36 | 7 | 43 | 84% |
| Region 11 - National Capital Region Small Project Program | 59 | 4 | 63 | 94% |
| Total | 569 | 75 | 644 | 88% |