FEDERAL TRAVEL REGULATION GSA Per Diem Bulletin FTR 14-06

TO: Heads of Federal Agencies

SUBJECT: Mid-year Fiscal Year 2014 Maximum Per Diem Reimbursement Rates in the State of West Virginia

1. What is the purpose of this bulletin? The General Services Administration's (GSA) mid-year per diem review has resulted in a lodging and meal expense allowance change for one location within the continental United States (CONUS) to provide for reimbursement of Federal employees' expenses covered by per diem.

This bulletin adds one new non-standard area (NSA): Shepherdstown, WV (Jefferson County).

- 2. What is the background of this bulletin? This bulletin, once published on the GSA website, affects a revision of the per diem rates prescribed by GSA's Office of Government-wide Policy (OGP) for CONUS. Notices published periodically in the <u>Federal Register</u> now constitute the only notification of revisions in CONUS per diem rates to agencies other than the changes posted on the GSA website. CONUS per diem rates are published at www.gsa.gov/perdiem as a Federal Travel Regulation (FTR) Per Diem Bulletin.
- 3. <u>Can agencies authorize actual expense reimbursement if their travelers cannot find rooms at the per diem rates?</u> If per diem rates are insufficient to meet expenses, the FTR permits actual expense reimbursement, pursuant to FTR §§301-11.300 through 301-11.306.
- 4. What is the effective date of this bulletin? This bulletin is effective upon the date of publication, and applies to travel performed on or after April 1, 2014 through September 30, 2014.

5. Whom should I contact for further information? For clarification of content, contact Ms. Jill Denning, Office of Government-wide Policy, Office of Asset and Transportation Management, at (202) 208-7642 or by e-mail at travelpolicy@gsa.gov. Please cite FTR Per Diem Bulletin 14-06.

By delegation of the Administrator of General Services,

Anne E. Rung

Associate Administrator

Office of Government-wide Policy

Attachment

FY2014 Mid-year Per Diem Changes

Changes Effective April 1, 2014

Locality	Lodging	M&IE
WEST VIRGINIA		
Shepherdstown (Jefferson County)		
October 2013 – March 2014	\$83	\$46
April 1 – September 30, 2014	\$84	\$56