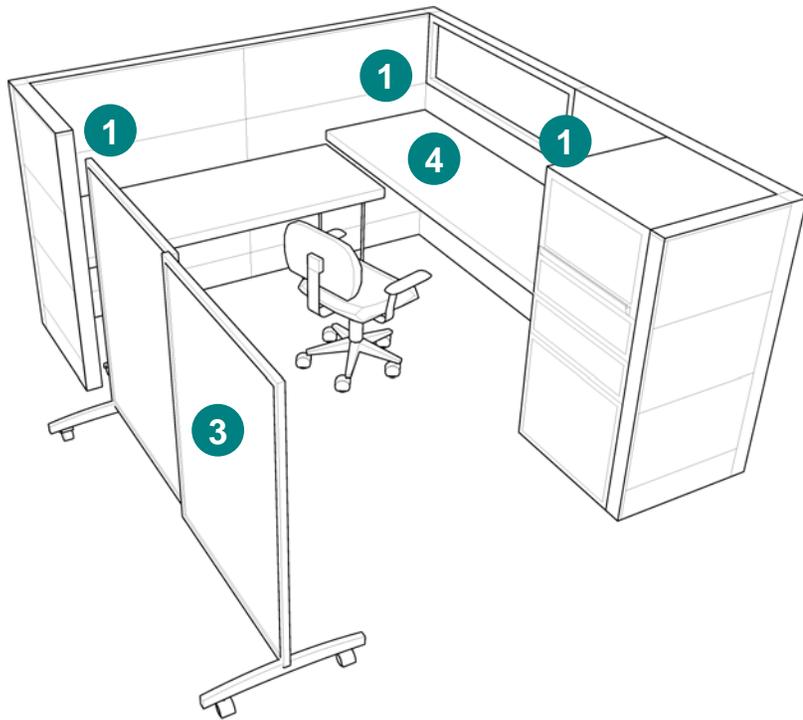


Workstation configuration for desk-bound concentrative



- Do not place storage in front of glass panels.
- Light weight temporary screens are preferable to panels.
- Rarely are panels taller than 42" needed adjacent to gypsum walls and never in front of windows.
- Provide shared or group storage along circulation to improve access and provide a visual (and physical) buffer to quieter areas.
- Avoid opening team spaces to major circulation routes.
- Encourage standing visibility to group spaces such as focus/team rooms.

1 Concentration Corner

All work stations should have a zone where the inhabitant can avoid visual distraction. Typically this is an area where the panels or storage are a minimum of 51" high (for seated privacy). Vertical surfaces should be soft (fabric) to absorb rather than reflect speech. If overheads are used, these areas will need task lighting.

2 Personal Storage

Storage, even without casters, should be mobile (with facilities help) to avoid multiple inventories and to facilitate staff with right or left hand preferences. Storage can also be used to divide space, create privacy, or provide vertical surfaces for work display.

3 Additional screening

Consider stacking components in areas of increased activity or circulation. Additional mobile screen components can be added to increase visual privacy and indicate the need for quiet or confidentiality.

4 Work Surface Layout

The concentrative worker is more isolated in their work pattern. Consequently the preferred work surface layout is a "cockpit" that is usually created in an L or U-shape. Allowing an individual to be "front-facing" is particularly important in areas of higher circulation. Try to place a work surface so it faces the path of potential visitors.

Building Services

Because the desk-bound configuration occupies more space than others, attention should be paid to the location of electrical and data outlets (they will not need to be frequently accessed). Ambient and day lighting should be complemented with appropriate task lighting, and work surfaces should be placed to avoid glare.