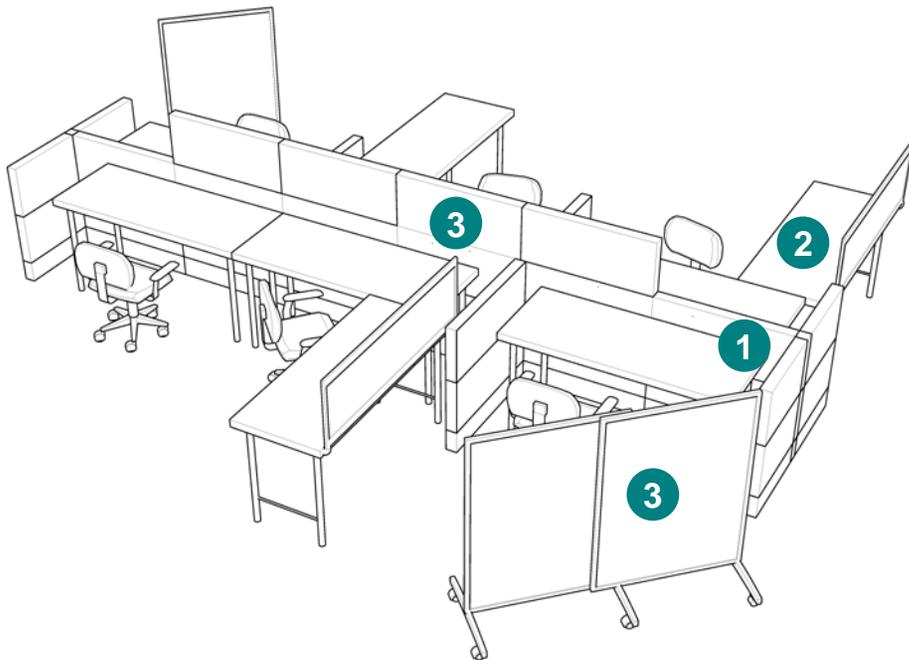


Workstation configuration for externally-mobile concentrative



- *Light weight temporary screens are preferable to panels.*
- *Rarely are panels taller than 42" needed adjacent to gypsum walls and never in front of windows.*
- *Provide shared or group storage along circulation to improve access and provide a visual (and physical) buffer to quieter areas.*
- *Group storage may also be used within team spaces for shared document review.*
- *Encourage standing visibility to group spaces such as focus/team rooms.*
- *Pay attention to leg placement, particularly when using multiple free-standing components.*

1 Concentration Corner

All work stations should have a zone where the inhabitant can avoid visual distraction. Typically this is an area where the panels or storage are a minimum of 51" high (for seated privacy). Because these spaces are not dedicated, more options for finishes on vertical surfaces can be considered.

2 Work Surface Layout

The duration of concentrated work with externally mobile staff is usually shorter. While a "cockpit" layout is still preferred, a single work surface is sometimes all that is needed. Supplying additional, independent, free standing surfaces allows individual customization or reconfiguration.

3 Additional screening

Consider stacking components in areas of increased activity or circulation. Because this staff is mobile, allowing additional views into the space can aid in locating colleagues. Because of the short duration of most staff's stay in these spaces, eliminate end panels and consider table mounted screening. Additional mobile screen components can be added as needed to indicate the need for quiet or confidentiality.

Personal Storage

All storage is grouped. Space should be allowed in the work station for mobile storage to be relocated on a temporary basis.

Building Services

Because this work pattern is mobile, outlets will be accessed more frequently (for laptops and PDAs). Locate electrical and data connections above the work surface with a grommet or reveal to allow wire management if a CPU is located below. Ambient and day lighting should be complemented with appropriate task lighting, and work surfaces should be placed to avoid glare.