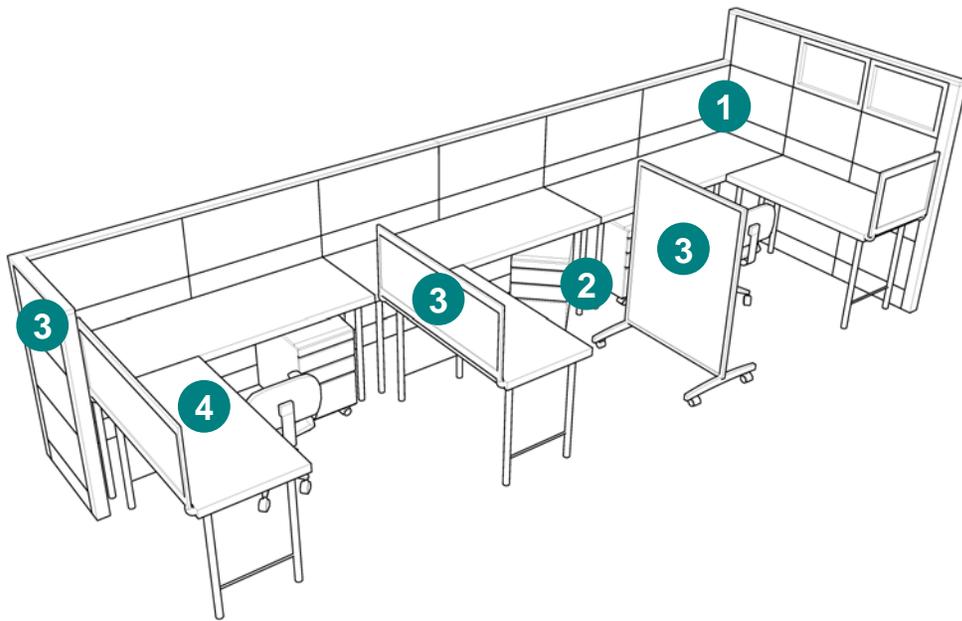


Workstation configuration for internally-mobile concentrative



- Do not place storage in front of glass panels.
- Light weight temporary screens are preferable to panels.
- Rarely are panels taller than 42" needed adjacent to gypsum walls and never in front of windows.
- Provide shared or group storage along circulation to improve access and provide a visual (and physical) buffer to quieter areas.
- Avoid opening team spaces to major circulation routes.
- Encourage standing visibility to group spaces such as focus/team rooms.
- Pay attention to leg placement, particularly when using multiple free-standing components.

1 Concentration Corner

All work stations should have a zone where the inhabitant can avoid visual distraction. Typically this is an area where the panels or storage are a minimum of 51" high (for seated privacy). Vertical surfaces should be soft (fabric) to absorb rather than reflect speech. If overheads are used, these areas will need task lighting.

2 Personal Storage

Storage, even without casters, should be mobile (with facilities help) to avoid multiple inventories and to facilitate staff with right or left hand preferences. Storage can also be used to divide space, create privacy, or provide vertical surfaces for work display.

3 Additional screening

Consider stacking components in areas of increased activity or circulation and reducing the height toward team spaces. Because this staff is mobile, allowing additional views into the space can aid in locating colleagues. Consider translucent screens in lieu of end panels. Additional mobile screen components can be added to indicate the need for quiet or confidentiality.

4 Work Surface Layout

The concentrative worker is more isolated in their work pattern. Consequently the preferred work surface layout is a "cockpit" that is usually created in an L or U-shape. Accomplishing this with independent, free standing surfaces increases flexibility for reconfiguration (or repair).

Building Services

Because this work configuration has mobile outlets that will be accessed more frequently (for laptops and PDAs). Locate electrical and data connections above the work surface with a grommet or reveal to allow wire management if a CPU is located below. Ambient and day lighting should be complemented with appropriate task lighting, and work surfaces should be placed to avoid glare.