

LOBBY/RECEPTION AREA

Visual Portfolio

Function and Concept:

A welcoming and conventional space. Minimize number of access points to secure work areas and offices. Standard building reception should have relaxed seating for 6-8 people with low tables for reading materials. Primary reception areas may be larger to accommodate increased visitor traffic. Equip reception area with security systems to manage visitors efficiently.

Security requirements vary but usually include checkpoint, magnetometer, x-ray, sign in, badging, and visitor greeting.

Capacity

4-6 people (departmental), 8-10 people (building - multi tenant).

Typical Floor Area: 380 – 600 sf / space.

Technology and Furnishing:

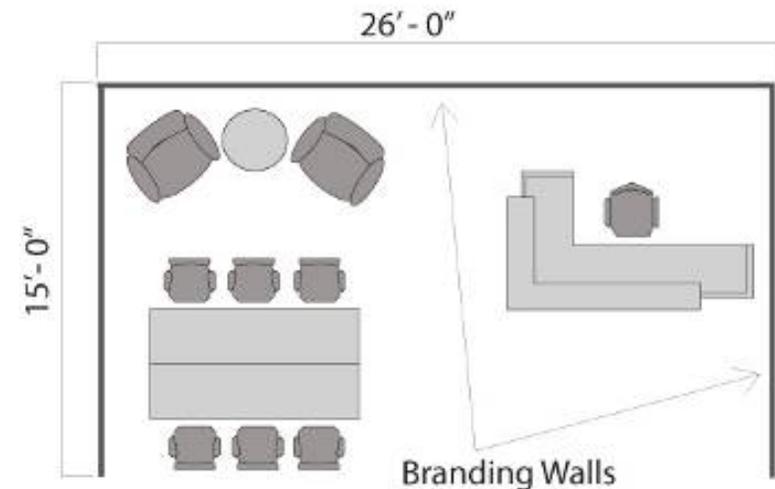
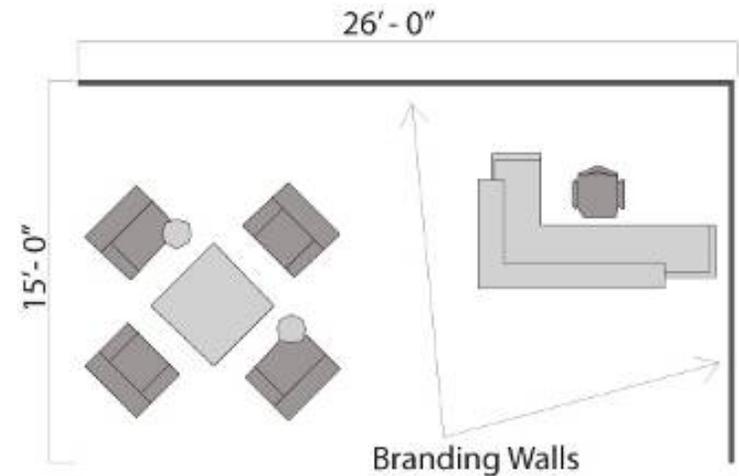
Provide wireless internet, data and power access. Provide reception/security desk or station depending on need. Include lounge seating, comfortable waiting area. May include touchdown areas for people to work while they wait.

Adjacency and Access:

Near visitor parking area, easy to find with effective way-finding for new users. Easily accessible to cafeteria and conference center.

General:

Area should be well lit and presents ideal opportunity for displaying mission, services and projects. Opportune area to display branding wall.

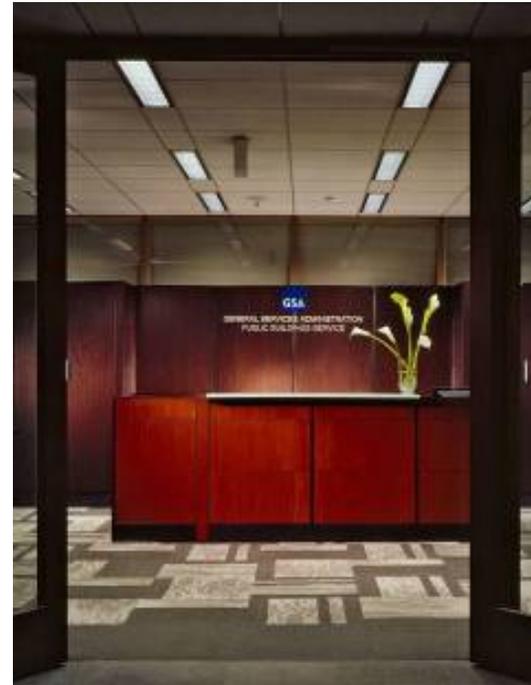


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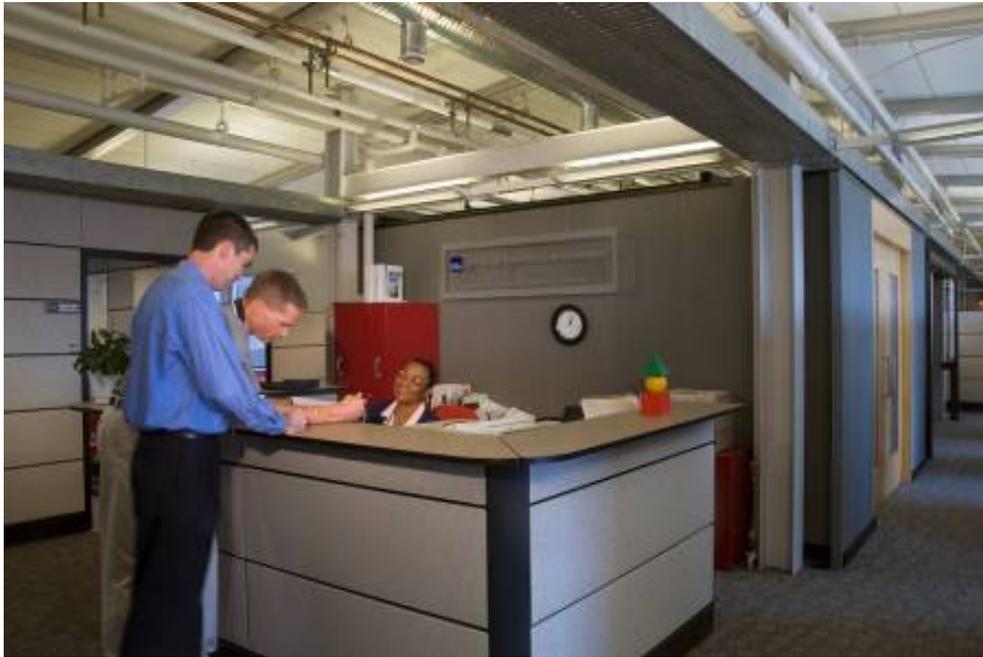
US Coast Guard, Oakland



GSA PBS, Chicago

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GSA, Washington DC