

# Work Pattern Survey Data Analysis

## Mobility Survey Questions:

On average, indicate percentage of work time you spend at these locations. Your total time should equal 100%

- A. \_\_\_\_% At your desk in your primary office
- B. \_\_\_\_% Away from your desk in your primary office (such as in other employee's workstation, a meeting room or break area)
- C. \_\_\_\_% Working at home
- D. \_\_\_\_% Other locations away from your primary office (including other government offices, client sites or business travel)
- \_\_\_\_% TOTAL TIME

## Interaction survey questions:

On average, when **at your desk** in your **primary office**, indicate what percentage of work time you spend in the following ways. *Your total time should equal 100%. Please indicate a unique percentage for each task, i.e. no two percentages should be equal*

- E. \_\_\_\_% In-person interaction at your desk (such as talking to a colleague or serving a customer)
- F. \_\_\_\_% On the phone at your desk (all phone use, including conference calls)
- G. \_\_\_\_% Focused work including reading and writing (such as research, writing, contracting or legal)
- H. \_\_\_\_% Processing information with paper or electronically (such as accounting, clerical, data processing)
- \_\_\_\_% TOTAL TIME

Based on the responses to the mobility survey questions, there are three work patterns:

1. Desk-bound If  $A \geq 75\%$ ,
2. internally-mobile if  $A < 75\%$  and  $(C+D) < 25\%$ ,
3. externally-mobile if  $(C+D) \geq 25\%$

Based on the answers to the interaction survey questions, there are two work patterns:

1. Interactive if  $(E+F) > 50\%$ ,
2. Concentrative if  $(G+H) > 50\%$