SOUTHWESTERN PUBLIC SERVICE COMPANY
Amarillo, Texas

Electric and Energy Management Services

Contract No. GS-00P-17-BSD-1225
From: January 25, 2017
To: January 24, 2017
GSA Areawide Public Utility Contract
For
Electric, Energy Management Services, and Services Provided under the Appropriate Regulatory Authority

Contract No. GS-00P-17-BSD-1225
between the
United States of America
and
Southwestern Public Service Company
Franchised Areas
of
Texas and New Mexico
Negotiated Areawide Contract  
No. GS-00P-17-BSD-1225  

between the  
United States of America  
And  

Southwestern Public Service Company  

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Authorization for Electric Service | Exhibit A  
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Appropriate Regulatory Authority | Exhibit D
NEGOTIATED AREAWIDE CONTRACT
No. GS-00P-17-BSD-1225

BETWEEN THE

UNITED STATES OF AMERICA

AND

Southwestern Public Service Company

THIS AREAWIDE CONTRACT FOR Electric, Energy Management Services and Services Provided Under The Appropriate Regulatory Authority is executed this 25th day of January, 2017, between the UNITED STATES OF AMERICA, acting through the Administrator of General Services (hereinafter referred to as the "Government"), pursuant to the authority contained in Section 201(a) of the Federal Property and Administrative Services Act of 1949, as amended, 40 U.S.C. 501(b)(1), and, SOUTHWESTERN PUBLIC SERVICE COMPANY, a corporation organized and existing under the laws of the State of New Mexico, and having its principal office and place of business at Sixth and Tyler, Amarillo, Texas 79101 (hereinafter referred to as the "Contractor"):

WHEREAS, the Contractor is a public utility company that is regulated by the New Mexico Public Regulation Commission and Public Utility Commission of Texas (hereinafter referred to collectively as the "Commissions");

WHEREAS, the Contractor now has on file with the Commissions all of its effective tariffs, rate schedules, riders, rules and regulatory terms and conditions of service, as applicable; and

WHEREAS, with some exceptions, the Government is generally required by Chapter 1 of Title 48 of the Federal Acquisition Regulation (FAR), 48 CFR 41.204, to enter into a bilateral contract for Electric, Energy Management Services and/or Services Provided Under the Appropriate Regulatory Authority at each Federal facility where the value of the Services provided is expected to exceed $150,000 annually; and

WHEREAS, where the Government has an areawide contract in effect with a particular utility, then such service is normally to be procured thereunder; and

WHEREAS, the Government is now purchasing such electric, and/or energy management services from the Contractor under the Areawide Public Utilities Contract No. GS-OOP-06-BSD-0481 that expires on March 4, 2017, or under some other service arrangement; and

WHEREAS, the Contractor and the Government mutually desire that this Areawide Contract be used by the agencies of the Government in obtaining electric, and/or energy management services and/or services provided under the Appropriate Regulatory Authority from the Contractor and to facilitate the potential partnering arrangements as encouraged and authorized by 10 U.S.C. 2911-2918 and 42 U.S.C. 8256; and

NOW, THEREFORE, in consideration of the premises and mutual covenants herein contained, the parties hereby agree as follows:

ARTICLE 1. DEFINITIONS.

1.1. As used in this Areawide Contract, the following terms have the meaning as prescribed below:

(a) "Areawide Contract" means this master contract entered into between the Government and Contractor to cover the Service acquisitions of all Federal agencies in the franchised certificated service territory from Contractor for a period not to exceed ten (10) years.

(b) "Appropriate Regulatory Authority" means the New Mexico Public Regulatory Commission and Public Utility Commission of Texas having jurisdiction over the Contractor (hereinafter referred to collectively as the "Commissions").

(c) "Agency" means any Federal department, agency, or independent establishment in the executive branch of the Government, any establishment in the legislative or judicial branches of the Federal Government, or any wholly/mixed
ownership Government corporation, as defined in the Government Corporation Control Act, a list of which Agencies may be found at ADM 4800.2E on the General Services Administration website.

(d) "Ordering Agency" means any Agency that enters into a bilaterally executed Authorization for procurement of Electric, Energy Management Services and/or Services Provided Under The Appropriate Regulatory Authority under this Areawide Contract.

(e) "Authorization" means an order form used to acquire Services under this Areawide Contract (see Exhibit "A" AUTHORIZATION FOR ELECTRIC SERVICE, Exhibit "B" AUTHORIZATION FOR ENERGY MANAGEMENT SERVICE) Exhibit "D" AUTHORIZATION FOR THE PROVISION OF SERVICES PROVIDED UNDER THE APPROPRIATE REGULATORY AUTHORITY annexed hereto;

(f) "Termination Authorization" means an order form used to discontinue or disconnect Services under this Areawide Contract (see Exhibit "A" AUTHORIZATION FOR ELECTRIC SERVICE, Exhibit "B" AUTHORIZATION FOR ENERGY MANAGEMENT SERVICE); Exhibit "D" AUTHORIZATION FOR THE PROVISION OF SERVICES PROVIDED UNDER THE APPROPRIATE REGULATORY AUTHORITY;

(g) "Service(s)" means any electric, energy management services and/or services provided under the Appropriate Regulatory Authority that are generally available from the Contractor pursuant to Contractor’s Tariffs or the Contractor’s Terms and Conditions, whichever is applicable.

(h) "Electric Service" means regulated electric commodities, transmission, distribution, and/or related services.

(i) "Energy Conservation Measure" means any specific energy related or water service intended to provide energy savings and/or demand reduction in Federal facilities (Reference Article 18 herein).

(j) "Energy Management Service (EMS)" means any project that is designed to reduce and/or manages energy demand in a facility as well as energy audits and any ancillary services necessary to ensure the proper operation of the energy conservation measure. Such measures include, but are not limited to, operating and maintenance and commissioning services (Energy Conservation Measure and Demand Side Management Measure are considered equivalent terms.) To be considered an EMS measure, the measure must satisfy all of the following requirements:

1. The EMS measure must be designed to produce measurable energy reductions or measurable amounts of controlled energy and/or water use;
2. The EMS measure must be directly related to the use of energy or directly control the use of energy or water;
3. The preponderance of work covered by the EMS measure (measured in dollars) must be for Items 1 and 2 above; and
4. The EMS measure must be an improvement to real property or any action that is necessary to ensure the functionality of the EMS measure.

(k) "Contractor’s Tariffs" means Southwestern Public Service Company utility service tariffs, and includes rate schedules, riders, rules, regulations, and regulated terms and conditions of service as may be modified, amended or supplemented by the Contractor from time to time, and approved by the Council.

(l) "Contractor’s Terms and Conditions" for this Areawide Contract, means the generic terms, conditions, policies, procedures, payment terms established by the Contractor for those services that are provided pursuant to this Contract, and as such, may be modified, amended, or supplemented by the Contractor from time to time, that are under the Commissions’ jurisdiction, but are not required to be approved by the Commissions and/or not specifically subject to Commissions approval before they take effect. The definition of "Terms and Conditions" shall not include price-related matters or contract terms developed for specific Authorizations.

(m) "Connection Charge" means a Contractor’s charge for facilities on the Contractor’s side of the delivery point which facilities (1) are required to make connections with the nearest point of supply and (2) are in accordance with the Contractor’s Tariffs and the Contractor’s rules and regulations, installed, owned, maintained and operated by the Contractor.

(n) "Class of Service" or "Service Classification" means those categories of service established in the Contractor’s Tariff as filed with the Council.

(o) "Hazardous Materials" means

i. those substances defined as “hazardous substances” pursuant to Section 101(14) of the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended by the Superfund Amendments and Reauthorization Act of 1986 (42 U.S.C. Sections 9601 et seq.);
ii. those substances designated as a “hazardous substance” pursuant to Section 311(b)(2)(A) or as a “toxic pollutant” pursuant to Section 307(a)(1) of the Clean Water Act (33 U.S.C. Sections 1251 et seq.);
iii. those substances defined as "hazardous materials" pursuant to Section 103 of the Hazardous Materials Transportation Act (49 U.S.C. Sections 1801 et seq.);

iv. those substances regulated as a "chemical substance or mixture" or as an "imminently hazardous chemical substance or mixture" pursuant to Section 6 or 7 of the Toxic Substances Control Act (15 U.S.C. Sections 2601 et seq.);

v. those substances defined as "contaminants" pursuant to Section 1401 of the Safe Drinking Water Act (42 U.S.C. Sections 300F et seq.), if present in excess of permissible levels;

vi. those substances regulated pursuant to the Oil Pollution Act of 1990 (33 U.S.C. Sections 2701 et seq.);

vii. those substances defined as a "pesticide" pursuant to Section 2(u) of the Federal Insecticide, Fungicide, and Rodenticide Act as amended by the Federal Environmental Pesticide Control Act of 1972 and by the Federal Pesticide Act of 1978 (7 U.S.C. Sections 136 et seq.);

viii. those substances defined as a "source", "special nuclear" or "by-product" material pursuant to Section 11 of the Atomic Energy Act of 1954 (42 U.S.C. Section 2014 et seq.);

ix. those substances defined as "residual radioactive material" in Section 101 of the Uranium Mill Tailings Radiation Control Act of 1978 (42 U.S.C. Sections 7901 et seq.);

x. those substances defined as "toxic materials" or "harmful physical agents" pursuant to Section 6 of the Occupational Safety and Health Act (29 U.S.C. Section 651 et seq.);

xi. those substances defined as "hazardous air pollutants" pursuant to Section 112(a)(6), or "regulated substance" pursuant to Section 112(a)(2)(B) of the Clean Air Act (42 U.S.C. Sections 7401 et seq.);

xii. those substances defined as "extremely hazardous substances" pursuant to Section 302(a)(2) of the Emergency Planning & Community Right-to-Know Act of 1986 (42 U.S.C. Sections 11001 et seq.);

xiii. those other hazardous substances, toxic pollutants, hazardous materials, chemical substances or mixtures, imminently hazardous chemical substances or mixtures, contaminants, pesticides, source materials, special nuclear materials, by-product materials, residual radioactive materials, toxic materials, harmful physical agents, air pollutants, regulated substances, or extremely hazardous substances defined in any regulations promulgated pursuant to any environmental Law, and

xiv. all other contaminants, toxins, pollutants, hazardous substances, substances, materials and contaminants, polluted, toxic and hazardous materials, the use, disposition, possession or control of which is regulated by one or more Laws.

(p) "Hazardous Wastes" means those substances defined as "hazardous waste" pursuant to Section 1004(5) of the Resource, Conservation and Recovery Act (42 U.S.C. Section 6901 et seq.), and those other hazardous wastes defined in any regulations promulgated pursuant to any environmental Law.

1.2. This Article is hereby expanded to include the additional definitions contained in FAR Clause 52.202-1, Definitions (MAY 2001), 48 C.F.R. 52.202-1, which are incorporated herein by reference.

ARTICLE 2. SCOPE AND DURATION OF CONTRACT.

2.1. This Areawide Contract shall be in effect on and after the January 25, 2017 ("Effective Date"), and shall continue for a period of ten (10) years ("Term"), except that the Government, pursuant to the clause contained in FAR 52.249-2 (48 C.F.R. 52.249-2), incorporated into this Areawide Contract under Article 14.1-34, or the Contractor, upon sixty (60) days written notice to the Government, and without liability to the Government or any Ordering Agency, may terminate this Areawide Contract, in whole or in part, when it is in their respective interest to do so, provided, however, that neither the stated duration of this Areawide Contract nor any other termination of it, in whole or in part, pursuant to such incorporated clause, this Article 2.1, or otherwise, shall be construed to affect any obligation for any payment, charge, rate, or other matter that may be imposed pursuant to the Contractor's Tariffs, rates, rules, regulations, riders, practices, or terms and conditions of Service as may be modified, amended, or supplemented by the Contractor and approved from time to time by the Commissions.

2.2. Authorizations may be executed under this Areawide Public Utility Contract at any time during the term of this Contract. The Areawide Public Utility Contract shall be for a term of ten (10) years. The term of any Authorization executed under this contract may be for a term of up to ten (10) years, which term may extend beyond the term of this Areawide Public Utility Contract. Authorizations executed pursuant to the authority under 42 U.S.C. Section 8256 may be for a term of up to 25 years, as long as the other requirements of this Section are met, and the term may extend beyond the term of the Areawide Public Utility Contract. Termination, modification or expiration of the Areawide Public Utility Contract shall not affect in any way any Authorizations previously entered into under this Contract.

2.3. The provisions of this Areawide Contract shall not apply to the Contractor's Service to any Agency until both the Ordering Agency and the Contractor execute a written Authorization for Electric, Energy Management Services, and/or Services Provided Under The Appropriate Regulatory Authority. Upon bilateral execution of an Authorization, the Contractor agrees to furnish to the Ordering Agency, and the Ordering Agency agrees to purchase from the Contractor,
the above noted Services for the installation(s) or facilities named in the Authorization pursuant to the terms of this Areawide Contract.

2.4. Nothing in this Areawide Contract shall be construed as precluding the Ordering Agency and the Contractor from entering into an Authorization for negotiated rates or Service of a special nature, provided such negotiated rates or Service are in accordance with the rules and regulations of the Contractor, if applicable.

2.5. This Areawide Contract may be used by an Ordering Agency to obtain electric services that are offered by Contractor, as further described in 40 U.S.C. Section 591, to the extent it is applicable, (quoted here in relevant part): “A department, agency, or instrumentality of the Federal Government may not use amounts appropriated or made available by any law to purchase electricity in a manner inconsistent with State law governing the provision of electric utility service...”.

2.6. To facilitate an Ordering Agency obtaining services under Contractor's standard agreements for utility service, an Exhibit "D" has been included in this Areawide Contract. This Exhibit "D" is designed so it also can be used by an Ordering Agency when a change requested by the Ordering Agency to Contractor's standard terms and conditions for utility service has been approved by the Appropriate Regulatory Authority.

ARTICLE 3. EXISTING CONTRACTS.

3.1. The parties agree that an Agency currently acquiring Service from the Contractor under a separate written contract may continue to do so until that contract expires or until such time as the Agency and the Contractor mutually agree to terminate that separate written contract and have such Service provided pursuant to this Areawide Contract by executing an appropriate Authorization or Authorizations.

3.2. Existing special rates and services of a special nature currently provided under a separate written contract may be continued under the Authorizations described in Article 3.1 if requested by the Ordering Agency and agreed upon by the Contractor.

ARTICLE 4. AUTHORIZATION PROCEDURE AND SERVICE DISCONNECTION.

4.1. To obtain or change Service under this Areawide Contract, the Ordering Agency shall complete the appropriate Authorization and forward it to the Contractor. Upon the request of the Ordering Agency, the Contractor shall endeavor to provide reasonable assistance to the Ordering Agency in selecting the service classification which may be most favorable to the Ordering Agency. Upon execution of an Authorization by both the Contractor and the Ordering Agency, the date of initiation or change in Service shall be effective as of the date specified in the Authorization. An executed copy of the Authorization shall be transmitted by the Ordering Agency to GSA at the address provided in Article 16.1.

4.2. During the Term of this Areawide Contract, effective Authorizations need not be amended, modified, or changed by an Ordering Agency to reflect changes in: accounting and appropriation data, the Contractor's Tariff, the Contractor's cost of purchased fuel, or the estimated annual cost of Service. Such changes are considered internal to the party involved. Where changes are required in effective Authorizations because of a change in the Service requirements of an Ordering Agency, an amended Authorization shall be mutually agreed upon and executed.

4.3. An Ordering Agency or the Contractor may discontinue Service provided pursuant to this Areawide Contract to a particular Federal facility or installation by delivering a written Termination Authorization to the other. Such discontinuance of Service by an Ordering Agency or the Contractor shall be in accordance with the terms of this Areawide Contract and the Contractor's Tariffs.

4.4. In the event the Areawide Contract is not renewed at the expiration of the contract term, any active Authorizations for services shall be controlled by the Contract terms and conditions in effect at the time of award.

ARTICLE 5. RATES, CHARGES, AND PUBLIC REGULATION.

5.1. A complete listing of all Contractor's Tariffs, as amended, supplemented, modified and revised from time to time, is available to the Government and any Ordering Agency electronically at the Contractor's website accessible via http://www.xcelenergy.com.

5.2. Subject to the provisions of Article 2.3, all Electric, Energy Management Services and/or Services Provided Under The Appropriate Regulatory Authority purchased under this Areawide Contract, as well as any other action under this Areawide Contract shall be in accordance with, and subject to, the Contractor's Tariffs, except to the extent that same are preempted by Federal law. Throughout the Term of the Areawide Contract, the Government shall have full access to the Contractor's currently effective Tariffs. In the event the Contractor's Tariffs become inaccessible via the internet or the Ordering Agency does not have access to the internet, the Contractor agrees to provide newly effective or amended Tariffs in accordance with the Contractor's Tariff distribution practices, policies and procedures applicable to all customers.
5.3. If, during the Term of this Areawide Contract, the Commissions approve a change in rates for services specified in Authorizations in effect hereunder, the Contractor agrees to continue to furnish, and the Ordering Agency agrees to continue to pay for, those Services at the newly approved rates from and after the date such rates are made effective. As provided in Article 4.2, modification of any Authorization hereunder is not necessary to implement higher or lower rates.

5.4. The Contractor hereby represents and warrants to the Government that the Service rates available to any Ordering Agency hereunder shall at all times not exceed those available to any other customer served under the same Service Classification for the same or comparable service, under like conditions of use. Nothing herein shall require the Contractor to apply service rates that are inapplicable to the Ordering Agency.

5.5. Reasonable written notice via an Authorization shall be given by the Ordering Agency to the Contractor, at the address provided in Article 16.2, of any material changes proposed in the volume or characteristic of utility services required by the Ordering Agency.

5.6. To the extent required by the Contractor’s Tariffs, the Contractor’s rules and regulations, or the Contractor’s policies and practices applicable to all customers, and in accordance therewith, or unless otherwise agreed to between Contractor and an Ordering Agency, any necessary extension, alteration, relocation, or reinforcement of the Contractor’s transmission or distribution lines, related special facilities, Service arrangements, demand side management services (including any rebates to which the Ordering Agency may be entitled), energy audit services, or other Services required or requested by an Ordering Agency shall be provided and, as applicable, billed for, by the Contractor. To the extent available from the Contractor, the Contractor shall provide and, as applicable, bill for such technical assistance on or concerning an Ordering Agency’s equipment (such as the Inspection or repair of such equipment) as may be requested by such Ordering Agency. The charges for such technical assistance shall be calculated at the time the technical assistance is rendered, as mutually agreed upon by the Contractor and the Agency, and shall comply with Contractor’s Tariffs, if applicable. The Authorization or any other agreement used to obtain and provide the matters, Services, or technical assistance described in this Article 5.6 shall contain information descriptive of the matters, Services, or technical assistance required or requested, including the amount of (or method to determine) any payment to be made by the Ordering Agency to the Contractor for the provision of said matters, Services, or technical assistance.

5.7. Any charges for matters or Services referenced in Article 5.6 hereof which are not established by the Contractor’s Tariffs shall be subject to audit by the Ordering Agency for a period of one (1) year after the provision of matters or services rendered. Payment for the matters and Services referenced in Article 5.6 thereof shall not be unreasonably withheld or denied. The Contractor further warrants and represents to the Government that charges for the matters or Services referenced in Article 5.6 hereof will not exceed the charges billed to other customers of the Contractor served under the same Service Classification for like matters or Services provided under similar circumstances.

5.8. The requirements of the Disputes clause at FAR 52.233-1 are supplemented to provide that matters involving the interpretation of Contractor’s Tariff(s) are subject to the jurisdiction and regulation of the utility rate commission having jurisdiction.

ARTICLE 6. BILLS AND BILLING DATA.

6.1 The Electric, Energy Management Services and/or Services Provided Under The Appropriate Regulatory Authority supplied hereunder shall be billed to the Ordering Agency at the address specified in each Authorization. Bills shall be submitted in original only, unless otherwise specified in the Authorization. All bills shall contain such data as is required by the Council to substantiate the billing and such other reasonable and available data as may be requested by the Ordering Agency, provided that such other data are contained in bills provided to other customers of the Contractor served under the same Service Classification as the Ordering Agency.

ARTICLE 7. PAYMENTS FOR SERVICES.

7.1. Payments hereunder shall not be made in advance of Services rendered. The Ordering Agency shall effect payment of all bills for regulated Services rendered under this Areawide Contract in accordance with the terms of the Contractor’s Tariff. Changes in the Contractor’s Tariff provisions for the payment of bills shall supersede the provisions of this paragraph to the extent of the applicability of such changes.

7.2. The Ordering Agency will make invoice payments for Services not subject to the direct oversight of the Commissions in accordance with the provisions of the FAR Subpart 52.232-25 (Article 14.1-16).

7.3. Payments hereunder shall not normally be made in advance of services rendered in accordance with 48 C.F.R. Subpart 32.4, unless required by the Contractor’s Tariff. The applicability of this provision is limited to connection charge and line extension payments specifically cited in the Contractor’s Tariff.

7.4. Each payment made by Treasury check to the Contractor shall include the Contractor’s billing stub(s), or a Government or Ordering Agency payment document, that clearly and correctly lists all of the Contractor’s account numbers to which the payment applies and the dollar amount applicable to each account. If payment is by Electronic
Funds Transfer either through the Automated Clearing House (ACH) or the Federal Reserve Wire Transfer System, the provisions of FAR Subpart 52.232-34 shall apply (See Article 14) and the Ordering Agency must specify the method of payment and the designated payment office on the Authorization form.

ARTICLE 8. CONTRACTOR-OWNED METERS.

8.1. Metering equipment of standard manufacture suitable to measure all utility services supplied by the Contractor hereunder shall be furnished, installed, calibrated and maintained by the Contractor at its expense. In the event any meter fails to register or registers incorrectly, as determined by the regulations of the Council, billing adjustments shall be made in accordance with such regulations.

8.2. The Contractor, so far as possible, shall read all meters monthly in accordance with the Contractor's Tariff and the Commissions' regulations.

8.3. Meters shall be inspected upon installation at no direct charge to the Ordering Agency. Subsequent inspection, periodic testing, repair, and replacement of meters shall be done in such place and manner as provided by the Commissions' regulations. Upon notice that a meter is failing to register correctly, the Contractor shall take immediate steps to effect replacement or repair. Ordering Agencies shall have the right to request a meter test in accordance with the procedures prescribed in the Commissions' regulations. The tests and applicable meter accuracy standards are those set forth in the Commissions' regulations. The expense of meter tests shall be borne by the party designated as responsible therefore in the Commissions' regulations.

8.4. For the purposes of this Article 8, references to meters shall apply only to Contractor-owned metering devices installed and maintained by the Contractor in accordance with Commissions guidelines for utility service(s). References to meters under this Article shall not apply to meters that are to be installed by the Contractor at the request of an Ordering Agency, to be owned by the Government as a part of an Authorization for Energy Management Service or other Service.

ARTICLE 9. EQUIPMENT AND FACILITIES.

9.1. Subject to the provisions of Article 5.6 hereof, the responsibility for owning, furnishing, installing, and maintaining all equipment and facilities (other than meters) required to supply service at the delivery point(s) specified in an Authorization shall be determined in accordance with the Contractor's regulated Tariffs. The Ordering Agency shall provide, free of charge to the Contractor, mutually agreeable locations on its premises for the installation of meters and such other equipment furnished and owned by the Contractor and necessary to supply Service hereunder. The Contractor shall, at all times during the Term of this Areawide Contract, operate and maintain at its expense such equipment or facilities as for which it owns and for which it has responsibility in accordance with this Article 9.1, and shall assume all applicable taxes and other charges in connection therewith. Notwithstanding anything to the contrary in FAR 52.241-5 (Contractor's Facilities (FEB 1995)), to the extent required by the Contractor's Tariffs and the Commissions' rules and regulations, and in accordance thereof, such equipment and facilities as for which the Contractor has responsibility in accordance with this Article 9.1 may be removed or abandoned in place. In both cases, the Agency's premises shall be restored by the Contractor at its expense within a reasonable time after discontinuance of service to the Ordering Agency.

9.2. All necessary rights-of-way, easements and such other rights necessary to permit the Contractor to perform under this Areawide Contract shall be obtained and the expense for same borne in accordance with the Contractor's Tariffs and the Contractor's rules and regulations.

ARTICLE 10. LIABILITY.

10.1. If the Government and/or an Ordering Agency has limited or restricted the Contractor's right of access under Article 11 and thereby interfered with the Contractor's ability to supply service or to correct dangerous situations which are a threat to public safety, the Government shall be responsible for any liability resulting from such restricted or limited access to the extent permitted by law and authorized by appropriations. This Article (10.1) shall not be construed to limit the Government's liability under applicable law.

10.2. The Contractor's liability to the Government and to any Ordering Agency for any failure to supply Service, for any interruptions in Service, and for any irregular or defective Service shall be determined in accordance with the Contractor's Tariffs.

10.3. Except as provided above, and in accordance with the Contractor's Tariff and Terms and Conditions of Service, the Government shall not be liable for damage or injury to any person or property, including death, occasioned solely by
the Contractor's, its employees' or agents' negligent installation, use, operation or intentional misuse of the Contractor's equipment or facilities.

10.4. In accordance with the Contractor's Tariff and/or Terms and Conditions of Service, neither the Contractor nor its employees or agents, shall be liable for damage or injury to any person or property, including death, occasioned solely by the negligent installation, use, operation or intentional misuse of Contractor's equipment or facilities by the Government, its employees or agents.

10.5. The Contractor shall not be liable for incidents arising out of or in any way connected with the violation or compliance with any local, state or federal environmental law or regulation resulting from pre-existing conditions at a Government job site, release or spill of any pre-existing Hazardous Materials or Hazardous Waste, or out of the management and disposal of any pre-existing contaminated soils or ground water, hazardous or non-hazardous, removed from the ground as a result of work performed by the Contractor.

10.6. The Government agrees to accept full responsibility for and bear all costs associated with pre-existing environmental liability. Responsibility for testing, abatement, remediation, and/or disposal of Hazardous Material, including, but not limited to, contaminated soil, lead paint, asbestos, fuel oil, or underground fuel oil tanks, shall remain with the Government. Where there is reason to suspect that Hazardous Material is present at the work site, or where Hazardous Material is encountered during the course of work being performed, the Contractor shall stop work, notify the Contracting Officer and Activity personnel, and request that the Government test the work site for such Hazardous Material and appropriately abate and dispose of such Hazardous Material. Once the work site has been cleared of all Hazardous Material, the Contractor shall resume work in that area.

ARTICLE 11. ACCESS TO PREMISES.

11.1. The Contractor, its affiliates, and subcontractors, if any, shall have access to the premises served at all reasonable times during the Term of any Exhibit executed under this Areawide Contract and for a reasonable period of time following its expiration or termination, whichever occurs earliest, to perform certain work, which shall include but not be limited to the following: for the purpose of reading meters, making Installations, repairs, or removals of the Contractor's equipment, or for any other proper purposes hereunder provided, however, that proper military or other governmental authority may limit or restrict such right of access in any manner considered by such authority to be reasonably necessary or advisable. However, any such limitation or restriction shall not be to the extent to prohibit the Contractor's ability to complete all work incident to the termination or expiration of this Areawide Contract.

ARTICLE 12. PARTIES OF INTEREST.

12.1. This Areawide Contract shall be binding upon and inure to the benefit of the successors, legal representatives, and assignees of the respective parties hereto.

12.2. When the Contractor becomes aware that a change in ownership or company name has occurred, or is certain to occur, the Contractor shall endeavor to notify the Contracting Officer at the address provided in Article 16.1 not later than thirty (30) days after the effectiveness of any such ownership or name change. In the event the Contractor fails to make the notification required by this Article 12.2, the Government cannot guarantee the timely payment of outstanding invoices in accordance with the provisions of Article 7.1; however, the Government shall be responsible for all payments related to the Services provided by the Contractor hereunder.

ARTICLE 13. REPRESENTATIONS AND CERTIFICATIONS.

13.1. This Areawide Contract incorporates by reference the representations and certifications made by the Contractor which shall be filed annually electronically at https://www.sam.gov.

13.2. Contractor represents that the following persons (or their applicable successors or delegates) are currently authorized to negotiate and execute on its behalf with the U.S. Government in connection with this Areawide Contract, including any Exhibits executed under this Areawide Contract:

(a) David Hudson, President, Southwestern Public Service Company. Phone 806-378-2824

Contractor reserves the right to amend the above-list of persons at any time by delivering written notice to the Government at the address provided in Article 16.1.
### ARTICLE 14. SUPPLEMENTAL CLAUSES.

#### 14.1. 52.252-2 Clauses Incorporated by Reference. (FEB 1998)

This Areawide Contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at [https://www.acquisition.gov](https://www.acquisition.gov)

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<td>23. 52.244-5</td>
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</tbody>
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#### 14.2 Repeal of Clauses During Term of Areawide Contract.

If, during the Term of this Areawide Contract, any of the clauses contained in this Article are repealed, revoked, or dissolved by the Government, then such clauses shall no longer be part of this Areawide Contract as of the date of such repeal, revocation, or dissolution. The elimination of these clauses by reason of such repeal, revocation, or dissolution shall not affect the continuing validity and effectiveness of the remainder of this Areawide Contract or other clauses referenced in this Article. The parties’ conduct thereafter shall be modified accordingly and reflect the repeal, revocation, or dissolution as related to their respective rights and obligations hereunder.

**a) 52.233-1 Disputes**

The requirements of the Disputes clause at Federal Acquisition Regulation (FAR) 52.233-1 are supplemented to provide that matters involving the interpretation of tariffed retail rates, tariff rate schedules, and tariffed terms provided under this Areawide contract are subject to the jurisdiction and regulation of the utility rate commission having jurisdiction.
14.3 State Taxes.

The Government agrees either to pay the amount of the state or local taxes to the Contractor or provide evidence necessary to sustain an exemption from such taxes.

ARTICLE 15. SMALL BUSINESS SUBCONTRACTING PLAN.

15.1. Information and announcements concerning current developments in the GSA Small Business Subcontracting Program are available on the GSA Energy Division web site accessible via http://www.gsa.gov/energy.

ARTICLE 16. NOTICES.

16.1. Unless specifically provided otherwise, all notices required to be provided to the Government under this Areawide Contract shall be mailed to: U.S. General Services Administration, PBS, Office of Facilities, Energy Division (PMA), 1800 F Street, NW, Washington, DC 20405 or via email at energy@gsa.gov.

16.2. All inquiries and notices to the Contractor regarding this Areawide Contract shall be mailed to: Bryan Kauffman, Xcel Energy, Director Business Customer Relations, phone: (806) 378-2174, bryan.kauffman@xcelenergy.com, or to such other person as the Contractor may hereafter designate in writing.

16.3. The Ordering Agency shall provide GSA with a copy of all fully executed Exhibits including any applicable attachments at the address provided in Article 16.1.

ARTICLE 17. UTILITY ENERGY SERVICE CONTRACTS.

17.1. Measurement and verification: Energy Conservation Measures (ECM) will not be normally considered unless a net overall energy usage or cost reduction can be demonstrated and verified. Verification standards for energy projects are established in the North-American Energy Measurement and Verification Protocol (NEMVP), published by the Department of Energy’s Federal Energy Management Program (FEMP), or as agreed in the Authorization.

17.2. Unless otherwise provided by law or by mutual agreement, the following provisions shall apply:

(a) Payment for energy conservation measures, when authorized as Energy Management Service (EMS), shall be equal to the direct cost of capital or financing amortized over a negotiated payment term commencing on the date of acceptance of the completed installation;

(b) The payment term for Authorizations involving energy conservation measures should be calculated to enable the Ordering Agency’s payment(s) to be lower than the estimated cost savings to be realized from its implementation. In no event, however, shall this term exceed eighty percent (80%) of the useful life of the equipment/material to be installed.

17.3. Subcontracting: The Contractor may perform any or all of its requested Services through subcontractors, including its unregulated affiliates. ECM subcontractors shall be competitively selected in accordance with FAR 52.244-5 (Competition in Subcontracting) (DEC 1996) (See Article 14). Subcontractor selection shall be based on cost, experience, past performance and other such factors as the Contractor and the Ordering Agency may mutually deem appropriate and reasonably related to the Government’s minimum requirements. Upon request by the Government, the Contractor shall make available to the contracting officer all documents related to the selection of a subcontractor. In no event shall the Service be provided by subcontractors listed as excluded from Federal Procurement Programs maintained by GSA pursuant to 48 C.F.R. 9.404 in accordance with 52.209-6 (Protecting the Government’s Interest when Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (AUG 2013) (See Article 14)).

17.4. For all Authorizations involving Energy Conservation Measures, it is desirable to have a Warranty Clause that addresses the specific needs and requirements of the work being performed and equipment that is to be provided by the Contractor; however, in the absence of a Warranty Clause in the Authorization, the following language will serve as the default Clause:

If applicable and to the extent feasible, the Company shall pass through to the Agency all warranties on equipment installed or provided by it or its subcontractors on Government property with the following representation:

SOUTHWESTERN PUBLIC SERVICE COMPANY ACKNOWLEDGES THAT THE UNITED STATES OF AMERICA WILL OWN OR LEASE THE EQUIPMENT AND/OR MATERIALS BEING INSTALLED OR SUPPLIED HEREUNDER, AND, ACCORDINGLY, AGREES THAT ALL WARRANTIES SET FORTH HEREIN, OR OTHERWISE PROVIDED BY LAW IN FAVOR OF COMPANY SHALL INURE ALSO TO THE BENEFIT OF THE UNITED STATES AND THAT ALL CLAIMS ARISING FROM ANY BREACH OF SUCH WARRANTIES OR AS A RESULT OF DEFECTS IN OR REPAIRS TO SUCH EQUIPMENT OR SUPPLIES MAY BE
17.5. The Ordering Agency shall submit to GSA a copy of all preliminary energy audit results or energy conservation measure analysis for review and compliance with Federal regulations and policy. Upon written acknowledgement from GSA of receipt of the aforementioned information, a copy of which shall be provided by the Ordering Agency to the Contractor, the Ordering Agency may negotiate Task Orders with the Contractor for the implementation of the energy conservation measures described in the preliminary documents. The Ordering Agency shall provide GSA with copies of fully executed Exhibit “B” Authorizations for any Energy Management Services resulting from confirmed/approved energy audits, including any applicable attachments, at the address provided in Article 16.1.

17.6. Contractor’s Responsibilities under this Areawide Contract:

(a) The Contractor shall not provide Energy Management Service to Federal facilities unless the facility is a current customer or prospective customer of the regulated utility within the franchised service territory of the utility company providing such services.

(b) The work that is to be performed under the Authorization for Energy Management Services shall be limited to work resulting in a direct reduction in energy usage (see Article 1.1(j)) and any modification or repair that is necessary as a direct result of the installation of the ECM.

17.7. Guaranteed Savings and Scoring of UESC’s by the Ordering Agency(ies):

UESC’s that meet the definition of “Energy Management Service” (“EMS”) prescribed in Article 1.1(k) of this Areawide Contract, and which follow the guidance prescribed in OMB Memoranda M-12-21 and M-98-13, may be scored for budgetary purposes by the Ordering Agency(ies) on an annual basis if the UESC requires:

(a) Energy savings performance assurances or guarantees of the savings to be generated by improvements, which must cover the full cost of the Federal investment for the improvements;

(b) Measurement and verification (M&V) of savings through commissioning and retro-commissioning; and

(c) Competition or an alternatives analysis as part of the selection process prior to entering into a UESC

17.8. In order to assure the necessary fiscal responsibility consistent with sound program management, alternatively financed UESCs should include a plan for continued action during the contract to assure continued accomplishment of expected performance (this is referred to as a Performance Assurance or Performance Verification Plan). The level of performance assurance (M&V) and its associated costs should be worth the level of certainty of cost savings that the Ordering Agency reasonably deems to be necessary. Each alternatively financed UESC should have a performance assurance plan to accomplish this. Such plans should provide for the separate evaluation of each energy conservation measure and combination of measures in order to identify the appropriate level of needed performance assurance activity based on the technical complexity, potential savings magnitude, and specific situation. (See Overview of the Measurement and Verification for Federal Energy Projects Guidelines Version 2.2 or FEMP Fact Sheet - Performance Assurance for Multi-Year Contracts Under the Utility Incentive Program for further guidance.) Inclusion of and compliance with the performance assurance plan in the specific project task order satisfies the requirements of Contractor under section 18.1 and 18.7.

ARTICLE 18. MISCELLANEOUS.

18.1. Contract Administration: The Ordering Agency shall assist in the day-to-day administration of the Service being provided to it under an Authorization.

18.2. Anti-Deficiency: Unless otherwise authorized by Public Law or Federal Regulation, nothing contained herein shall be construed as binding the Government to expend, in any one fiscal year, any sum in excess of the appropriation made by Congress for that fiscal year in furtherance of the matter of any Authorization executed in accordance with this Areawide Contract or to involve the Government in an obligation for the future expenditure of monies before an appropriation is made (Anti-Deficiency Act, 31 U.S.C. 1341.A.1).

18.3. Obligation to Serve: Nothing contained in this Areawide Contract shall obligate the Contractor to take any action which it may consider to be detrimental to its obligations as a public utility.

18.4 Term of Authorizations: It is recognized that during the Term of this Areawide Contract, situations and/or requirements may arise where it may be desirable that the term of service to an Ordering Agency’s facility extend beyond the Term of this Areawide Contract. In such event, the particular Authorization involved may specify a term extending beyond the Term of this Areawide Contract, provided that it is within the contracting authority of the Ordering
Agency and appropriate termination liability provisions have been negotiated between the Contractor and Ordering Agency to address unamortized balances for connection charge or energy management service projects.

18.5. **Indemnification:** Any indemnification language contained in standard form agreements executed between the Ordering Agency and the Contractor shall be binding upon the Federal Government only to the extent authorized by opinions of the Government Accountability Office and the Federal Torts Claims Act.

18.6. **Waiver of Sovereign Immunity:** Any language contained in standard form agreements executed between the Ordering Agency and the Contractor shall not be construed to waive the federal government’s sovereign immunity, and may not be applicable where the federal government’s sovereign immunity has not otherwise been waived by statutory law. Nothing in this Areawide Contract shall be interpreted to limit or prevent the protections afforded to Contractor under the Colorado Governmental Immunity Act. § 24-10-101, *et seq.*

18.7. **Exhibit Procedure:** The execution of an exhibit by Contractor and an Ordering Agency shall not supersede a previously executed exhibit addressing the same service unless specifically stated. Allowable terms of exhibits shall be consistent with the guidance and policy set forth in Article 2.2 of this Areawide contract.

18.8. **Davis Bacon Act:** Since this Areawide Public Utility Contract does not involve the regulated utility company performing on a Federally funded or assisted contract for the construction, alteration, or repair of a public work and/or public facility, the Davis Bacon Act does not apply to the work to be performed by the regulated utility company in connection with the provision of regulated utility services. However, if a determination by the Department of Labor (DOL) differs, the regulated utility company will be solely responsible for any financial liability for any contrary determination by DOL.
IN WITNESS WHEREOF, the parties have executed this Areawide Contract as of the day and the year first above written.

UNITED STATES OF AMERICA
Acting through the Administrator
of General Services

By: ________
KENNETH M. SHUTIKA
Contracting Officer
GSA, PBS, Energy Division

ATTEST:

By: ________
FRANZ N. STUPPÁRD
GSA, PBS, Energy Division

SOUTHWESTERN PUBLIC SERVICE COMPANY

By: ________
Title: President

ATTEST:

By: ________
Title: Executive Assistant
CERTIFICATE

I, Tara Stoffel, certify that I am Assistant Secretary of SOUTHWESTERN PUBLIC SERVICE COMPANY, named as Contractor in the negotiated Areawide Public Utility Contract No. GS-OOP-17-BSD-1225; that David Hudson, who signed said Areawide Public Utility Contract on behalf of the Contractor, was then President of said Contractor; and that said Areawide Public Utility Contract was duly signed for and on behalf of said Contractor and is within the scope of its corporate powers.

/s/ Tara Stoffel

(Corporate Seal)
SOUTHWESTERN PUBLIC SERVICE COMPANY

AUTHORIZED FOR ELECTRIC SERVICE, CHANGE IN ELECTRIC SERVICE, OR DISCONNECTION AND/OR TERMINATION OF ELECTRIC SERVICE UNDER
CONTRACT NO. GS-OOP-17-BSD-1225

Pursuant to Contract No. GS-OOP-17-BSD-1225 between the Contractor and the United States Government and subject to all the provisions thereof, service to the United States Government under such contract shall be rendered or modified as hereinafter stated. Contract Articles 2 and 4 shall be followed for the initiation of service under this contract.

PREMISES TO BE SERVED: _______________________

SERVICE ADDRESS: _______________________

NATURE OF SERVICE: □ Connect, □ Change, □ Disconnect, □ Continue Service, □ DSM Work, □ Line Extension, Alteration, Relocation, or Reinforcement, □ Special Facilities

OTHER TERMS AND CONDITIONS: ____________________________________________________________

CONNECTION: If this exhibit is used for connection of utility service, the connection charges established in Colorado Springs Utilities’ tariffs shall apply. If “Connect” is selected above, the estimated connection charges shall be included in the executed Exhibit. Estimated Connection Charges $___________.

POINT OF DELIVERY: _______________________

TERM OF SERVICE: From _______ through _______.

SERVICE HEREUNDER SHALL BE UNDER RATE SCHEDULE NO. ___*, Hereafter amended or modified by the regulatory body having jurisdiction. (See Article 5 of this contract.)

ESTIMATED ANNUAL ENERGY USAGE: ________ KWH, ESTIMATED DEMAND: ________ KW

ESTIMATED ANNUAL SERVICE COST: $___________.

ESTIMATED CONNECTION/SPECIAL FACILITIES CHARGE: $___________. (if applicable)**

ACCOUNTING AND APPROPRIATION DATA FOR SERVICE: _______________________

FOR CONNECTION/SPECIAL FACILITIES CHARGE: _______________________

CLAUSES INCORPORATED BY REFERENCE (Check applicable clauses):

(1) ______ 52.211-10 Commencement, Prosecution and Completion of Work (APR 1984)
(2) ______ 52.236-5 Material and Workmanship (APR 1984)
(3) ______ 52.241-4 Change in Class of Service (FEB 1995)
(4) ______ 52.241-3 Scope and Duration of Contract (FEB 1995)
(5) ______ 52.241-5 Contractor’s Facilities (FEB 1995)
(6) ______ 52.241-7 Change in Rates or Terms and Conditions of Service for Regulated Services (FEB 1995)/Use Full Text of Clause
(7) ______ 52.241-11 Multiple Service Locations (FEB 1995)
(8) ______ 52.243-1 Changes—Fixed Price (AUG 1987)
(9) ______ 52.249— Default (Specify appropriate Clause)
(10) ______ 52.241-12 Nonrefundable, Nonrecurring Service Charge (FEB 1995)
(11) ______ 52.232-18 Availability of Funds (APR 1984)
(12) ______ 52.232-19 Availability of Funds for the Next Fiscal Year (APR 1984)

BILLS WILL BE RENDERED TO THE ORDERING AGENCY FOR PAYMENT AT THE FOLLOWING ADDRESS: _______________________. In ______ copies.

The foregoing shall be effective upon the return of the fully executed original Authorization by the Contractor to the ordering Agency.

ACCEPTED:

______________________________
(Ordering Agency)

By: ____________________________
Authorized Signature

Title: __________________________

Date: _________________________

______________________________
(CONTRACTOR)

By: ____________________________
Authorized Signature

Title: __________________________

Date: _________________________

* Include a reference to the applicable rate schedule, and attach a copy of such schedule. ** If necessary, attach and make part hereof supplemental agreements or sheets that cover required connection or extension charges and special facilities or service arrangements. (See Article 5 of this Contract for instructions.)

NOTE: A fully executed copy of this Authorization shall be transmitted by the ordering Agency to U. S. General Services Administration, PBS, Office of Facilities Management, Energy Division, 1800 F Street, NW, Washington, DC 20405 or via email at energyui@gsa.gov.
EXHIBIT “B”

Contractor’s ID NO.____________________(Optional)
Ordering Agency’s ID NO.____________________(Optional)

SOUTHWESTERN PUBLIC SERVICE COMPANY
AUTORIZATION FOR, OR TERMINATION OF, ENERGY MANAGEMENT SERVICES
CONTRACT NO. GS-OOP-17-BSD-1225

Ordering Agency:----------------------------------
Address:----------------------------------
Pursuant to Contract No. GS-OOP-17-BSD-1225 between the Contractor and the United States Government and subject to all the provisions thereof, service to the United States Government under such contract shall be rendered or modified as hereinafter stated. Contract Articles 2 and 4 shall be followed for the initiation of service under this contract.

PREMISES TO BE SERVED:___________________________
SERVICE ADDRESS:-------------------------
NATURE OF SERVICE: a Preliminary Energy Audit □ ECP Feasibility Study
□ ECP Engineering & Design Study □ Energy Conservation Project (ECP) Installation
□ Demand Side Management (DSM) Project □ Other (See Remarks Below)

SERVICE HEREUNDER shall be provided consistent with the Contractor’s applicable tariffs, rates, rules, regulations, riders, practices, and/or terms and conditions of service, as modified, amended or supplemented by the Contractor and approved, to the extent required, by the Council. (See Article 5 of this contract)

POINT OF DELIVERY:
ESTIMATED PROJECT COST: $___________________________
ACCOUNTING AND APPROPRIATION DATA: _______________________

LIST OF ATTACHMENTS:
□ General Conditions □ Payment Provisions □ Special Requirements □ Economic Analysis
□ Facility/Site Plans □ Historical Data □ Utility Usage History □ ECP Feasibility Study
□ Design Drawings □ Design Specifications □ Certifications □ Commission Schedules

CLauses Incorporated by Reference (Check applicable clauses):

<table>
<thead>
<tr>
<th>Check</th>
<th>Applicable FAR Provision</th>
</tr>
</thead>
</table>
| 52.211-10 | Commencement, Prosecution And
| Completion Of Work (APR 1984) |
| 52.232-5 | Payments Under Fixed-Price
| Construction Contracts (SEP 2002) – Supersedes Provisions Of Payment Clauses In Article 14 |
| 52.232-27 | Prompt Payment for Construction Contracts (FEB 2002) |
| 52.236-5 | Material and Workmanship (APR 1984) |
| 52.241-10 | Change in Rates or Terms of Conditions of Service for Unregulated Services (FEB 1995) (Use full Text of Clause) |
| 52.249-1 | Changes-Fixed Price (AUG 1987) |
| 52.249-9 | Default (____) (Specify Appropriate Clause) |
| 52.204-9 | Personal Identity Verification of Contractor Personnel (JAN 2011) |

SERVICE (APR1984)

In addition, the Contracting Officer negotiating the terms and conditions under this authorization shall supplement the above-referenced clauses with clauses for the appropriate type of contract.

REMARKS:

ACCEPTED:

(Ordering Agency) (Contractor)

By:______________________________ By:______________________________
Authorized Signature Authorized Signature

Title:______________________________ Title:______________________________

Date:______________________________ Date:______________________________

NOTE: A fully executed copy of this Authorization shall be transmitted by the ordering Agency to U. S. General Services Administration, PBS, Office of Facilities Management, Energy Division, 1800 F Street, NW, Washington, DC 20405 or via email at energy@gsa.gov
EXHIBIT "D"

SOUTHWESTERN PUBLIC SERVICE COMPANY

AUTHORIZATION FOR THE PROVISION OF SERVICES PROVIDED UNDER
(insert appropriate Regulatory Authority)

AREAWIDE CONTRACT NO. GS-00P-17-BSD-1225

Ordering Agency: ________________________________

Address: ----------------------------------

Pursuant to Areawide Contract No. GS-00P-17-BSD-1225 between SOUTHWESTERN PUBLIC SERVICE COMPANY ("Contractor") and the United States Government and subject to all the provisions thereof, service to the United States Government under such contract shall be rendered or modified as hereinafter stated. Contract Articles 2 and 4 shall be followed by the Ordering Agency in initiating service under this contract as described below.

PREMISES TO BE SERVED: _________________________

SERVICE ADDRESS: ____________________________

NATURE OF SERVICE: [add description of the specific service requested by the Ordering Agency. For example, interconnection of the Ordering Agency’s renewable energy project.]

OTHER TERMS AND CONDITIONS:
[Describe or attach description]

[Attached as Exhibit D.1 are, if applicable, Contractor’s terms and conditions for the specific service identified above, which may include modifications that have been made by Contractor for the Ordering Agency with the approval of the (insert appropriate Regulatory Authority).]

TERM OF SERVICE: From____ through__________

BILLS WILL BE RENDERED TO THE ORDERING AGENCY FOR PAYMENT AT THE FOLLOWING ADDRESS:

_______________________________ in copies.

The foregoing shall be effective upon the return of the fully executed original Authorization by the Contractor to the ordering Agency.

ACCEPTED:

SOUTHWESTERN PUBLIC SERVICE COMPANY
(Ordering Agency) (Contractor)

By: ____________________________

Authorized Signature

Title: ____________________________

Date: ____________________________

NOTE: A fully executed copy of this Authorization shall be transmitted by the ordering Agency to U. S. General Services Administration, PBS, Office of Facilities Management, Energy Division, 1800 F Street, NW, Washington, DC 20405 or via email at energy@gsa.gov