

Welcome to today's presentation:

Say Aloha to Kahua!

August 18, 2022

The presentation will start at 1:00 pm Eastern

Note: Phones are automatically muted during the presentation. You can send questions to our presentation team via your Q&A pane and team will answer as many questions as possible during the presentation. All questions will be responded to in writing in a formal Q&A document, posted along with the slide deck and session recording, on our website, <http://www.gsa.gov/ces>

Say Aloha to Kahua!

GSA's New Project Collaboration Tool

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Agenda

- What is Kahua?
- What does Kahua offer?
- How will I use Kahua?
- How do I get access?
- Where can I get more information?
- Demo

Poll Questions 1 and 2

- Q1: I have used GSA's former project management system, ePM? (yes/no)
- Q2: I have a GSA Kahua account (yes/no)

What is Kahua?

GSA's new project management and collaboration tool

- Integrates with PBS data sources
- Includes the full project lifecycle
- Accommodates different project types and sizes
- Allows for stakeholder collaboration

Commercial off-the-shelf, web-based software configured for GSA

- Access via desktop, web browser or mobile device
- FedRAMP approved, supporting CUI/Sensitive Building Information (formerly SBU)
- Controlled access to project information

What does Kahua offer?

Ability to stay informed and up-to-date on your project

- Get project information in one location
- Access to project information when you need it
- View project status, contacts, daily reports, field observations, submittals, punch lists, RFIs
- See project information in a dashboard or report format
- Download attachments and export views of project information

NOTE:

- *All Client Project Agreements (CPA) will be managed in the tool and approved via DocuSign. Customers will not access CPAs in Kahua.*
- *Kahua provides project information on a project-by-project basis. Aggregate reporting not available.*



What does Kahua offer? (continued)

Ability to improve project delivery through collaboration

- Participate in the project management process by reviewing project documents and providing comments
- Upload and workflow project documents if needed
- Share project information with non-Kahua users
- Track the history of comments and decisions



How will I use Kahua?

Kahua Usage Matrix for Customers		
	Kahua Applications Roles	Customers
Observe (reference, no action needed)		
Contribute (collaborate, review, create)		
Project Information	Projects	
Document Management	Communications	
	Daily Reports	
	Field Observations	
	Packaged Submittals	
	Punch Lists	
	RFIs	
Other	File Manager	
	Media Manager	
	Dashboards	
	Project Directory	

Poll Question 3

Q3: Information I'm most interested in learning:

- Projects (status and descriptions)
- Communications
- Daily Reports
- Field Observations
- Packaged Submittals
- Punch Lists
- RFIs
- File Manager
- Media Manager
- Dashboards (project reports)
- Project Directory (project team members)

How do I get access to Kahua?

1. Use the [form](#) in the chat window to let us know you would like an account. (or email kahuasupport@gsa.gov)
2. An email from kahuasupport@gsa.gov with the subject line: Kahua Account Request Form will be sent to you requesting more information.
3. Once the account has been set up, another email will be sent to you from outbox@kahuafn.com with the subject line: Kahua Invitation. Follow the instructions in this email to finalize your account.
4. Login to Kahua using the web browser URL: launch.kahuafn.com and click on 'Launch in Browser'



Where can I get more information?

- GSA.GOV website includes access and training information:
<https://www.gsa.gov/real-estate/design-and-construction/project-management-information-system>
- Questions/Issues:
 - [Kahua Support & Feedback Form](#)
 - kahuasupport@gsa.gov
- Customer Training:
 - Kahua Users Klub, September 15, 1pm ET, [Click to Register](#)
 - Registration link posted on [PMIS site](#) and [GSA's Client Enrichment Series training site](#)



Demo



Thank you for joining us today for a discussion on
Say Aloha to Kahua!
GSA's New Project Collaboration Tool

Questions?



Upcoming Client Enrichment Series Sessions

***Policy and Process Changes for Occupancy Agreements
(OASIS Overview Encore)***

Thursday, September 8th 1pm-3pm ET - [Register Now](#)

Kahua Users Klub

Thursday, September 15th 1pm-2:30pm ET - [Register Now](#)

GSA's COVID-19 Resources for Customers

See our ***[Safer Federal Workplace page](#)*** for procedures and guidance for GSA Owned and Leased Buildings, Projects and Workplaces



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