Mike and Kim,

As you know, we’ve had a contractor (SCS Engineers) at your complex evaluating environmental issues there. They have determined the paint on the underside of the roof decking above the day care contains high concentrations of Lead and Mercury. Furthermore, they have found this paint is peeling and falling onto the ceiling tiles (typically, the space between the roof and the ceiling tiles is used as a return air plenum for the air handler). **HOWEVER,** air sampling conducted by the contractor indicated no immediate hazard to the children in the day care (if we handle the situation carefully).

This situation does constitute a potentially significant problem, and immediate steps need to be taken to ensure the safety of the children in the day care. For a long-term solution, the Safety & Environmental Management Team will develop a project to address this problem.

But in the meantime, **no one should disturb any ceiling tiles** in the day care for any reason **unless** they first contact our office. If absolutely necessary to disturb a ceiling tile, we can advise on proper procedures. Our contractor stated that when they raised a ceiling tile to access above the tiles, it "rained" paint chips.

We will be providing add’l info, guidance, and assistance later. If you have any questions please do not hesitate to contact me.

Dave