

GSA DELEGATIONS OF AUTHORITY

SUBJECT: Delegations of Authority Manual

1. Purpose. This directive revises Chapter 20 of the GSA Delegations of Authority Manual, which outlines the delegation of authorities from the Administrator to the Regional Administrators.
2. Cancellation. None.
3. Delegation of Authority. GSA Order ADM 5450.39D, Chapter 20 delegates the authority to the Regional Administrators.

This Order updates Chapter 20 to update and clarify the authorities delegated to the Regional Administrators. I hereby direct the attachment to be included as Chapter 20 of the GSA Delegations of Authority Manual.

4. Implementing Actions.
  - a. The changes outlined in this Delegation become effective upon signature.
  - b. The Chief Administrative Services Officer may cancel this order, in consultation with the CHCO, upon publication of a superseding directive that cancels it in accordance with OAS P 1832.1A.
  - c. The officials designated in this Order, in conjunction with other appropriate officials, shall take all necessary actions to implement this order. The GSA Delegations of Authority Manual will be updated at a later date.
5. Signature.

/S/  
ROBIN CARNAHAN  
Administrator

12/23/2022  
Date

**CHAPTER 20 REGIONAL ADMINISTRATORS**

**PART 1 DELEGATION OF AUTHORITY FROM THE ADMINISTRATOR  
TO THE REGIONAL ADMINISTRATORS**

Each Regional Administrator (“RA”) serves as a public representative of the Administrator and is responsible for:

1. Ensuring—at the Administrator’s direction—that goals of the Administration and the GSA Administrator are carried out within the regions.
2. Serving as the principal public engagement representative of the Administrator in the RA’s respective region, including providing leadership and advice to GSA personnel in the region on communication issues, engagement strategy, and liaison activities with external stakeholders.
3. Serving as the designated Chief Emergency Response and Recovery Official within the RA’s respective region.
4. Working closely with the Commissioners of both the Federal Acquisition Service and the Public Buildings Service, Central Staff Offices, and other support staff to ensure that GSA’s programs are carried out efficiently and effectively.
5. Serving—in coordination with the Office of the Administrator and the Office of Congressional and Intergovernmental Affairs—as a regional leader in managing stakeholder relations with regional heads of other Federal Agencies, the Congressional delegation, and State and Local Governments.
6. Supporting the Administrator’s goals by leading—at the Administrator’s direction—the development and execution of regional enterprise-wide customer engagement strategies to drive savings and efficiency across the Government.
7. Supporting—at the Administrator’s direction—the accomplishment of GSA’s mission and vision through the development of broad agency-wide initiatives in collaboration with fellow RAs, Central Office Heads of Services and Staff Offices, and other support staff.

<b>Delegated Authority</b>		<b>Limitations</b>
<b>Emergency Management</b>		
a.	Designated as the Chief Emergency Response and Recovery Official within the regions.	Emergency Management.
b.	With guidance from OMA officials, determines the course of action for any COOP emergency within their regional boundaries. Ensures the safety of all GSA employees who are housed in their regions regardless of reporting structure. Keeps OMA apprised of all activity. Coordinates with appropriate Service/Staff Office.	

**PART 2 DELEGATION OF AUTHORITY FROM THE REGIONAL ADMINISTRATORS**

**(RESERVED)**