



The Administrator

August 19, 2022

MEMORANDUM FOR ALL GSA EMPLOYEES

FROM: ROBIN CARNAHAN  
Administrator 

SUBJECT: GSA Equal Employment Opportunity Policy Statement

GSA strives to attract, develop, and retain the best employees from across the nation and provide an inclusive environment in which all are able to contribute to their full potential. Providing equal employment opportunity (EEO) for all is critical to that effort.

We are committed to ensuring all GSA employees and applicants for GSA employment have the freedom to compete on a fair and level playing field, free from discrimination or harassment based on any protected basis.

GSA's policy is to afford employees and applicants for employment equal opportunities, regardless of their race, color, religion, sex, pregnancy, gender identity, sexual orientation, national origin, age, disability, or genetic information (including family medical history). These EEO protections pertain to all GSA personnel and employment programs, as well as management practices and decisions, including recruitment, hiring, promotions, transfers, reassignments, training, and career development, benefits, and separations.

Additionally, reprisal against anyone who engages in protected EEO activity (e.g., reporting discrimination or harassment, participating in the EEO process, or exercising any rights provided by the civil rights statutes) will not be tolerated at GSA. Moreover, GSA supports employees in exercising their rights under the civil rights statutes. Workplace harassment will not be tolerated. At GSA, we are committed to correcting harassing conduct before it becomes severe or pervasive. Employees found to have unlawfully discriminated against or harassed another as defined by law may be subject to corrective action up to and including removal.

Employees or applicants who believe they have been unlawfully discriminated against and wish to initiate an EEO complaint may contact GSA's Office of Civil Rights (OCR) at [eeo@gsa.gov](mailto:eeo@gsa.gov) or 202-501-4571. Additional information is available on [GSA InSite](#).

Employees who believe they have been subject to, or have been a witness to, harassment must report the matter to their first line supervisor, another management official in their supervisory chain, or an [Anti-Harassment Coordinator](#). See [GSA Order HRM 9700.6 CHGE 2](#) for more information.

Ensuring equality of employment opportunity is not only a legal requirement, but it is also foundational to achieving administration and agency diversity, equity, inclusion, and accessibility (DEIA) goals and to making GSA an employer of choice. Please join me in demonstrating commitment to integrating EEO and DEIA principles into all we do.