

GENERAL SERVICES ADMINISTRATION
Washington, DC 20417

August 26, 2011

GSA BULLETIN FMR B-31
MOTOR VEHICLE MANAGEMENT

TO: Heads of Federal Agencies

SUBJECT: Government Motor Vehicle Fueling During Market Shortages

1. What is the purpose of this bulletin? This bulletin provides guidance to Executive agencies regarding Government motor vehicles fueling during emergencies.
2. What is the effective date of this bulletin? This bulletin is effective on August 26, 2011.
3. When does this bulletin expire? This bulletin will remain in effect until specifically superseded or cancelled.
4. What is the background? Federal Management Regulation (FMR) section 102-34.325 contains requirements for the type of fuel to use in Government motor vehicles. Certain situations, including national disasters, may disrupt local availability of certain types and grades of fuel. This bulletin provides guidance to agencies specific to fueling Government motor vehicles with other than the minimum grade (octane rating) of fuel recommended by the motor vehicle manufacturer when not available due to market shortages.
5. What should we do as a result of this bulletin? Agencies should inform Government motor vehicle operators of the requirements for fueling Government motor vehicles in FMR section 102-34.325 and the following guidance:
 - A. Executive agencies may allow the use of other than the minimum grade (octane rating) of fuel recommended by the motor vehicle manufacturer when the minimum grade of fuel is not available due to market shortages.
 - B. Agencies should minimize fuel costs and consumption for Government motor vehicles while maximizing the use of alternative fuels in alternative fuel vehicles.
 - C. As part of the fuel charge card program, agencies should continue to routinely monitor fuel use through reports provided by their fuel charge card vendors.

6. Who should we contact for further information and/or to direct comments regarding this bulletin? Agencies are encouraged to send any questions or comments to:

General Services Administration
Office of Governmentwide Policy
Office of Travel, Transportation and Asset Management (MT)
Washington, DC 20417
E-mail address: vehicle.policy@gsa.gov

By delegation of the Administrator of General Services,



Kathleen M. Turco
Associate Administrator
Governmentwide Policy