

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE		SUPPLEMENTAL AGREEMENT NO. 4	DATE 7-7-11
SUPPLEMENTAL LEASE AGREEMENT		TO LEASE NO. GS-07B-16799	
ADDRESS OF PREMISES 166 S Roadrunner Pkwy Las Cruces, NM 88011			
THIS AGREEMENT made and entered into this date by and between ELEGANT VIEW OFFICE PROPERTIES, LLC, whose address is 1845 PALM CANYON DR LAS CRUCES, NM 88011-0427 hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereafter called the Government: WHEREAS, the parties hereto desire to amend the above Lease. NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective upon execution by the Government, as follows: The following changes are made in accordance with the changes clauses of the General Clauses of the lease section 552.270-14 (2). Works and Services, "Remove installed conduit and reroute existing conduit to keypads in accordance with the proposal attached as Exhibit E". The changes described above and in the attached Exhibit E pursuant to this SLA shall be maintained by the Lessor during the term of this lease and are to remain the property of the Lessor. Lessor waives restoration of the premises for these changes. The cost for the above work is \$396.69. Upon completion, inspection, and acceptance of the space by the GSA Contracting Officer or Contracting Officer's designee, and receipt of an original invoice, the Government shall reimburse the Lessor an amended lump sum amount of \$396.69. <i>Continued on Sheet 2, attached hereto and made a part of the lease.</i>			
IN WITNESS WHEREOF, the parties subscribed their names as of the above date.			
LESSOR: ELEGANT VIEW OFFICE PROPERTIES, LLC,			
BY	<u>Thomas V. Mattakem</u> (Signature)	<u>Managing Member</u> (Title)	
IN PRESENCE OF	<u>Baney</u> (Signature)	<u>1845 Palm Canyon Dr. Las Cruces, NM 88011</u> (Address)	
UNITED STATES OF AMERICA		CONTRACTING OFFICER	
BY	<u>Dusty Griffith</u> (Dusty Griffith)	<u>819 TAYLOR ST., FT. WORTH, TX 76102</u> (Official Title)	

Sheet 2 attached hereto and made a part of lease GS-07B-16799, Supplemental Lease Agreement No. 4.

The original invoice must be submitted directly to the GSA Finance office electronically on the Finance Website at www.finance.gsa.gov and a copy provided to the Contracting Officer's designee. If you are unable to process the invoice electronically you may mail the original invoice to the following address:

General Services Administration
FTS and PBS Payment Division (7BCP)
P.O. Box 17181
Fort Worth, TX 76105-0181

A copy of the invoice must be provided to the Contracting Officer's designee at the following address:

Stephanie McDonald
US General Services Administration
819 Taylor Street, Room 5A18
Fort Worth, TX 76102

A proper invoice must be on the Lessor's company letterhead and include the following:

- Invoice Date
- Name of the Lessor as shown on the Lease
- Lease Contract Number and Building address
- Description, price and quantity of items delivered
- GSA PDN #: PS0018477

If the invoice is not submitted on company letter head, the person (s) with whom the Lease contract is made must sign the invoice.

Initials: *TM* & *DG*
Lessor Government