



# **GSA Transition Coordination Center**

## **EIS Transition**

### **Progress Tracking Report Dashboard for the period ending May 31, 2019**

**Version 1.1**

**July 16, 2019**

PREPARED FOR  
**Transition Coordination Center  
General Services Administration  
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1800 F Street NW  
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# 1 Introduction

## 1.1 Purpose

The General Services Administration (GSA) Transition Coordination Center (TCC) created the Enterprise Infrastructure Solutions (EIS) Transition Progress Tracking Report (TPTR) Dashboard to provide a high-level monthly overview of transition progress from the expiring Networx, Washington Interagency Telecommunications System (WITS) 3, and GSA Regional local service (RLS) contracts to EIS or other contract vehicles. The charts contained herein were specifically selected by a collaboration team made up of agency, EIS contractor, and GSA representatives and briefed to the Infrastructure Advisory Group (IAG), to communicate transition progress at the Government-wide and agency levels, while highlighting large and medium agencies.

This month's report is derived from acquisition planning and Transition Inventory (TI) data as of May 31, 2019. Business Volume (BV) reflects data as of April 30, 2019.

**Note:** *GSA announced it intends to extend Networx, WITS 3, and GSA RLS contracts (one-year base with two one-year options) to remove potential timeline barriers for modernization and transition execution, pending commitment by agencies to maintain momentum on EIS transition and network modernization. EIS transition milestones and target dates have been updated herein.*

## 1.2 Agency Categories and Size Standards

There are currently over 200 agencies with TI and billing under the expiring contracts. For this report, agencies are categorized into three groups: large agencies, medium agencies, and small agencies as defined by their average annual BV on the Networx contracts in FY12 through FY15.

- Large agencies: 17 agencies with annual BV  $\geq$  \$10 million
- Medium agencies: 25 agencies with annual BV  $<$  \$10 million but  $\geq$  \$1 million
- Small agencies: 183 agencies with annual BV  $<$  \$1 million (121 agencies plus 62 Tribal Nations which are counted as a single entity under AB Code 0022).

# 2 Transition Status

Transition scorecards, transition volume, and transition completion status provide a snapshot of progress against transition metrics. Given the agency inventory confirmation deadline was October 31, 2016, baseline data as of November 1, 2016 has been used to develop trend analysis. Additional information pertaining to Transition Progress Milestones may be found in Appendix B; Key Metrics are described in Appendix C; and other Key Definitions are available in Appendix D.

## 2.1 Agency Transition Scorecards

Agency Scorecards provide an overview of agency transition status, where progress through Task Order (TO) award is measured against the number of Fair Opportunity (FO) solicitations expected; and transition percentage complete is measured against service instance records (SIRs) disconnected based on their proportional weighted value (PWV) for complexity. This section depicts Agency Scorecards for the large and medium agency categories.

This Key identifies the markings used when viewing Agency Transition Scorecards.

Key	
Transition Progress	
	Complete, In Progress/Not Past Due, or Not Started/Not Past Due
	In Progress but Past Due
	Not Started and Past Due

Table 1 reflects transition progress for large agencies.

**Table 1. EIS Transition Scorecard: Large Agencies**  
*(accessible version of Large and Medium Agencies EIS Transition Scorecards)*

EIS Transition Scorecard: Large Agencies							
Date:	5/31/2019						
AB Code	Agency	EIS FO Solicitations Passed GSA In-Scope Review	EIS FO Solicitations Issued to Industry	Other than EIS FO Solicitations Issued to Industry (Self-reported)	EIS Task Orders Awarded	Other than EIS Task Orders Awarded	Transition SIR PWV % Completed (Disconnected)
Date Due		3/31/2019			9/30/2019		9/30/2022
1200	DEPARTMENT OF AGRICULTURE	1 of 1	0 of 1	N/A	0 of 1	0 of 0	37.7%
1300	DEPARTMENT OF COMMERCE	2 of 2	2 of 2	N/A	0 of 2	0 of 0	23.0%
9721	DEPARTMENT OF DEFENSE	3 of 53	0 of 53	3 of 3	0 of 53	3 of 3	22.1%
8900	DEPARTMENT OF ENERGY	2 of 2	0 of 2	N/A	0 of 2	0 of 0	23.0%
7500	DEPARTMENT OF HEALTH AND HUMAN SERVICES	0 of 1	0 of 1	N/A	0 of 1	0 of 0	48.2%
7000	DEPARTMENT OF HOMELAND SECURITY	0 of 3	0 of 3	N/A	0 of 3	0 of 0	21.9%
1500	DEPARTMENT OF JUSTICE	1 of 1	1 of 1	N/A	0 of 1	0 of 0	41.2%
1600	DEPARTMENT OF LABOR	1 of 2	1 of 2	N/A	0 of 2	0 of 0	44.6%
1900	DEPARTMENT OF STATE	1 of 2	0 of 2	N/A	0 of 2	0 of 0	22.2%
1400	DEPARTMENT OF THE INTERIOR	2 of 3	2 of 3	N/A	0 of 3	0 of 0	27.2%
2000	DEPARTMENT OF THE TREASURY	6 of 6	3 of 6	N/A	0 of 6	0 of 0	11.1%
6900	DEPARTMENT OF TRANSPORTATION	1 of 1	1 of 1	N/A	0 of 1	0 of 0	20.2%
3600	DEPARTMENT OF VETERANS AFFAIRS	1 of 3	0 of 3	N/A	0 of 3	0 of 0	37.5%
4700	GENERAL SERVICES ADMINISTRATION	1 of 1	1 of 1	N/A	0 of 1	0 of 0	22.9%
1000	JUDICIARY	0 of 2	0 of 2	N/A	0 of 2	0 of 0	24.7%
8000	NATIONAL AERONAUTICS AND SPACE ADMINISTRATION	2 of 4	2 of 4	N/A	1 of 4	0 of 0	14.7%
2804	SOCIAL SECURITY ADMINISTRATION	2 of 2	2 of 2	N/A	0 of 2	0 of 0	20.1%

Table 2 reflects the transition progress for medium agencies.

**Table 2. EIS Transition Scorecard: Medium Agencies**  
*(accessible version of Large and Medium Agencies EIS Transition Scorecards)*

EIS Transition Scorecard: Medium Agencies							
Date:	5/31/2019						
AB Code	Agency	EIS FO Solicitations Passed GSA In-Scope Review	EIS FO Solicitations Issued to Industry	Other than EIS FO Solicitations Issued to Industry (Self-reported)	EIS Task Orders Awarded	Other than EIS Task Orders Awarded	Transition SIR PWV % Completed (Disconnected)
Date Due		3/31/2019			9/30/2019		9/30/2022
9568	BROADCASTING BOARD OF GOVERNORS	0 of 3	0 of 3	N/A	0 of 3	0 of 0	31.3%
9507	COMMODITY FUTURES TRADING COMMISSION	0 of 1	0 of 1	N/A	0 of 1	0 of 0	18.5%
9559	CONSUMER FINANCIAL PROTECTION BUREAU	1 of 1	0 of 1	N/A	0 of 1	0 of 0	61.7%
9100	DEPARTMENT OF EDUCATION	1 of 2	1 of 2	N/A	0 of 2	0 of 0	29.3%
8600	DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	0 of 1	0 of 1	N/A	0 of 1	0 of 0	14.5%
6800	ENVIRONMENTAL PROTECTION AGENCY	0 of 1	0 of 1	N/A	0 of 1	0 of 0	29.7%
4500	EQUAL EMPLOYMENT OPPORTUNITY COMMISSION	1 of 1	0 of 1	N/A	0 of 1	0 of 0	30.0%
1100	EXECUTIVE OFFICE OF THE PRESIDENT	0 of 1	0 of 1	N/A	0 of 1	0 of 0	98.1%
7800	FARM CREDIT ADMINISTRATION	0 of 2	0 of 2	N/A	0 of 2	0 of 0	48.2%
2700	FEDERAL COMMUNICATIONS COMMISSION	0 of 1	0 of 1	N/A	0 of 1	0 of 0	35.9%
5100	FEDERAL DEPOSIT INSURANCE CORPORATION	0 of 1	0 of 1	N/A	0 of 1	0 of 0	65.9%
2600	FEDERAL RETIREMENT THRIFT INVESTMENT BOARD	1 of 1	0 of 1	N/A	0 of 1	0 of 0	4.6%
0500	GOVERNMENT ACCOUNTABILITY OFFICE	0 of 1	0 of 1	N/A	0 of 1	0 of 0	32.6%
8800	NATIONAL ARCHIVES AND RECORDS ADMINISTRATION	2 of 2	0 of 2	N/A	0 of 2	0 of 0	23.2%
6300	NATIONAL LABOR RELATIONS BOARD	1 of 1	1 of 1	N/A	0 of 1	0 of 0	34.7%
4900	NATIONAL SCIENCE FOUNDATION	1 of 1	0 of 1	N/A	0 of 1	0 of 0	78.6%
3100	NUCLEAR REGULATORY COMMISSION	1 of 1	1 of 1	N/A	0 of 1	0 of 0	40.5%
2400	OFFICE OF PERSONNEL MANAGEMENT	0 of 1	0 of 1	N/A	0 of 1	0 of 0	16.1%
1606	PENSION BENEFIT GUARANTY CORPORATION	1 of 1	0 of 1	N/A	0 of 1	0 of 0	54.1%
6000	RAILROAD RETIREMENT BOARD	3 of 5	1 of 5	N/A	0 of 5	0 of 0	7.2%
5000	SECURITIES AND EXCHANGE COMMISSION	2 of 5	0 of 5	N/A	0 of 5	0 of 0	61.7%
7300	SMALL BUSINESS ADMINISTRATION	0 of 1	0 of 1	N/A	0 of 1	0 of 0	14.8%
6400	TENNESSEE VALLEY AUTHORITY	0 of 0	0 of 0	N/A	0 of 0	0 of 0	33.6%
1800	UNITED STATES POSTAL SERVICE	0 of 3	0 of 3	N/A	0 of 3	0 of 0	9.0%
7200	US AGENCY FOR INTERNATIONAL DEVELOPMENT	0 of 1	0 of 1	N/A	0 of 1	0 of 0	38.6%

## 2.2 Transition Volume

Transition volume provides a count of active SIRs in TI beginning in November 1, 2016 through the current period. When these SIR counts are weighted based on their complexity to transition, it is referred to as SIR PWV. Since the volume of active SIRs and current BV are indicators of agency transition completion status (Section 2.3), GSA's TCC will report on the volume of services remaining on expiring contracts and the associated BV until both volumes are zero.

Figure 1 illustrates trending active SIR counts and target active SIR counts required to drive the active inventory on expiring contracts to zero by the milestone dates. The difference between actual active and target active SIR counts indicates the number of SIR disconnects. To meet the transition milestones, agencies must have SIR PWV 50% disconnected by March 31, 2021, 90% by March 31, 2022, and 100% disconnected by September 30, 2022.

This Key identifies the markings used when viewing SIR # Active: Government-wide.

Key	
<span style="color: blue;">■</span>	SIRs # Active ( <i>Actual</i> )
<span style="color: green;">■</span>	SIRs # Active ( <i>Target</i> )
<span style="color: orange;">■</span>	Milestone Target

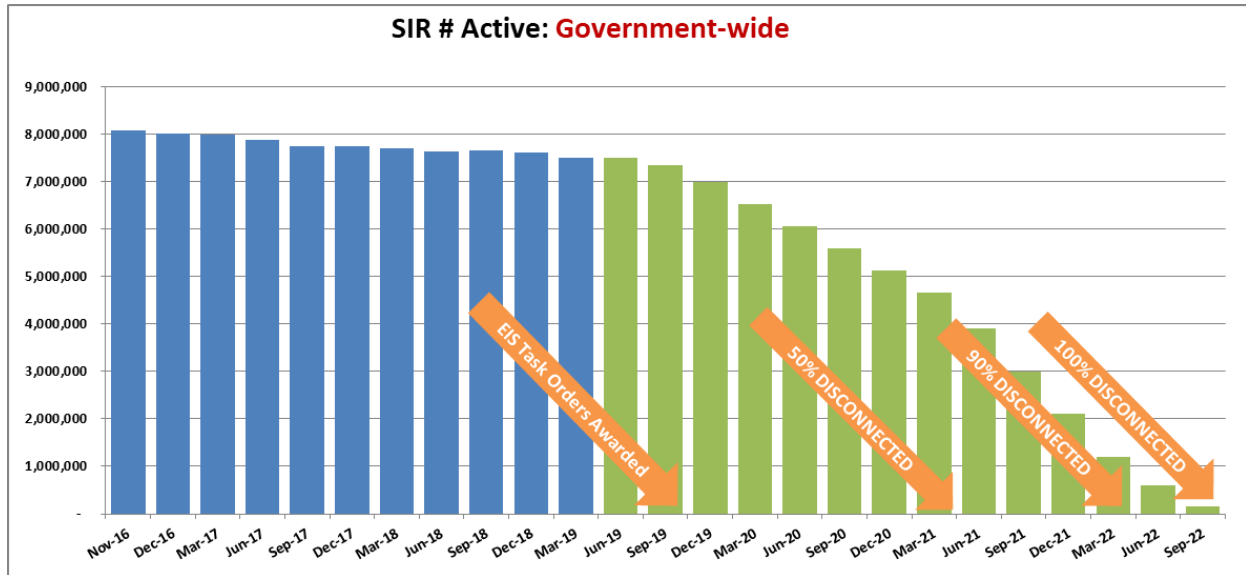


Figure 1. SIR # Active: Government-wide

### 2.3 Agency Transition Completion Status

Table 3 shows a list of agencies that have disconnected 100% of their TI SIRs as reported by Networkx contractors, WITS 3, and the Telecommunications Ordering and Pricing System (TOPS). Both “SIR % Disconnected” and “BV % Reduction” must reach 100% before transition is considered complete. To date, 13 agencies have completed transition.

**Note:** The agencies listed below have not made any EIS TO awards, and therefore did not transition services to EIS.

Table 3. Agency Transition Completion Status

Agency Transition Completion Status					
AB Code	Agency	SIR % Disconnected	BV % Reduction	Transition Complete	Transition Complete Date
4883	DWIGHT D EISENHOWER MEMORIAL COMMISSION	100.0%	100.0%	YES	Apr 2019
0064	PAN AMERICAN HEALTH ORGANIZATION	100.0%	100.0%	YES	Apr 2019
9533	BARRY GOLDWATER SCHOLARSHIP AND EXCELLENCE IN EDUCATION FOUNDATION	100.0%	100.0%	YES	Feb 2019
5600	CENTRAL INTELLIGENCE AGENCY	100.0%	100.0%	YES	Nov 2017
9574	COMMISSION ON THE NATIONAL MOMENT OF REMEMBRANCE	100.0%	100.0%	YES	Nov 2017

Agency Transition Completion Status					
AB Code	Agency	SIR % Disconnected	BV % Reduction	Transition Complete	Transition Complete Date
7618	CHRISTOPHER COLUMBUS FELLOWSHIP FOUNDATION	100.0%	100.0%	YES	Oct 2017
9595	DC COURT OF APPEALS	100.0%	100.0%	YES	Oct 2017
4895	COMMISSION FOR INTERNATIONAL RELIGIOUS FREEDOM	100.0%	100.0%	YES	Jul 2017
4800	MISCELLANEOUS COMMISSIONS	100.0%	100.0%	YES	May 2017
9551	DIRECTOR OF NATIONAL INTELLIGENCE	100.0%	100.0%	YES	Nov 2016
9565	FEDERAL COORDINATOR ALASKA NATURAL GAS TRANSPORTATION PROJECTS	100.0%	100.0%	YES	Nov 2016
9561	RECOVERY ACCOUNTABILITY AND TRANSPARENCY BOARD	100.0%	100.0%	YES	Nov 2016
1252	USDA GRADUATE SCHOOL	100.0%	100.0%	YES	Nov 2016
7600	COMMEMORATIVE COMMISSIONS	100.0%	1.0%	NO	

### 3 Fair Opportunity Solicitations

#### 3.1 Fair Opportunity Process for Selecting EIS Contractors

Agencies must follow the FO process to issue solicitations to industry and award TOs. The TCC tracks and reports metrics that drive the process, such as the number of FO solicitations expected [derived from the Agency Transition Plan (ATP), or subsequently in data calls from GSA Agency Management], the number of FO solicitations that have passed GSA in-scope review, the number of FO solicitations issued to industry, and the award of at least one TO against each FO solicitation.

Table 4 provides a summary of FO solicitation progress.

**Table 4. Fair Opportunity Solicitation Progress**

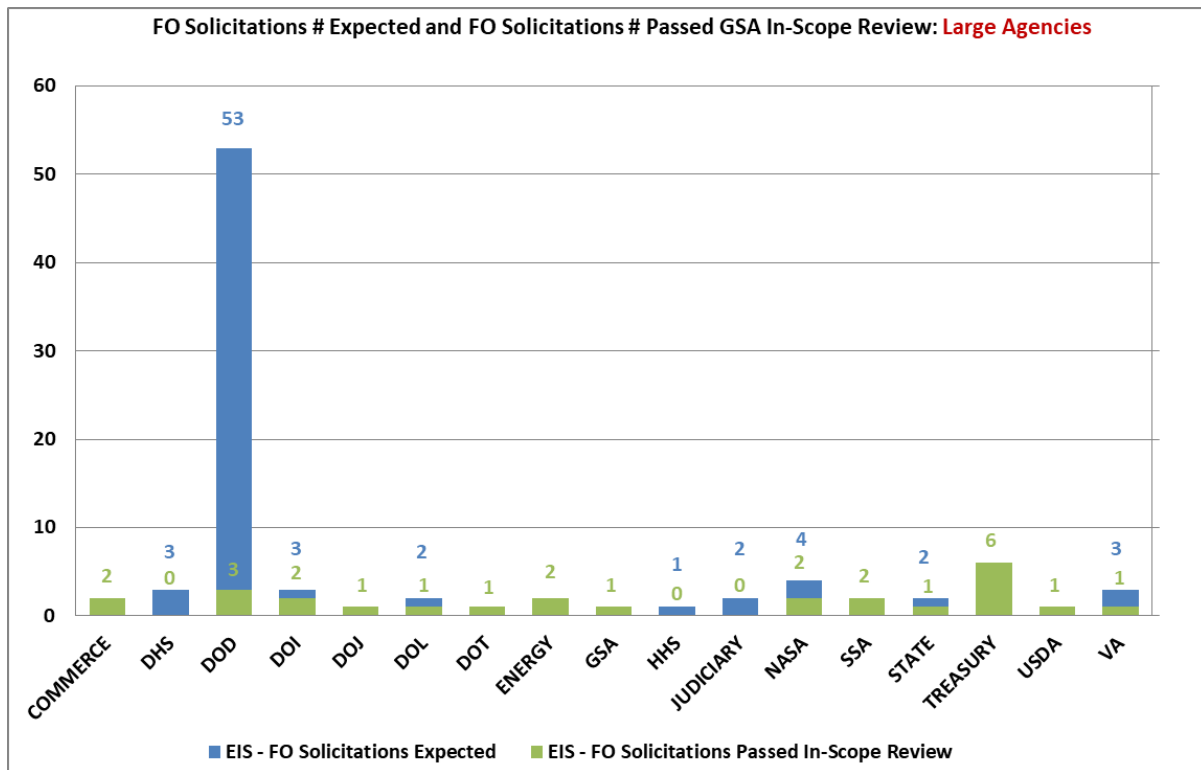
Fair Opportunity Solicitation Progress					
Agency Category	EIS - FO Solicitations Expected	EIS - FO Solicitations Passed GSA In-Scope Review	EIS - FO Solicitations Issued to Industry	Other Than EIS - FO Solicitations Expected	Other Than EIS - FO Solicitations Issued to Industry
Large	89	26	15	3	3
Medium	39	15	4	0	0
<b>Grand Total</b>	<b>128</b>	<b>41</b>	<b>19</b>	<b>3</b>	<b>3</b>

##### 3.1.1 Fair Opportunity Solicitations Passed GSA In-Scope Review

FO solicitations must pass GSA in-scope review prior to being issued to industry. Figure 2 compares the number of FO solicitations expected to those that have passed GSA in-scope review for each of the large agencies. Of the 89 large agency EIS FO solicitations expected, 26 have passed GSA in-scope review (29.2%).



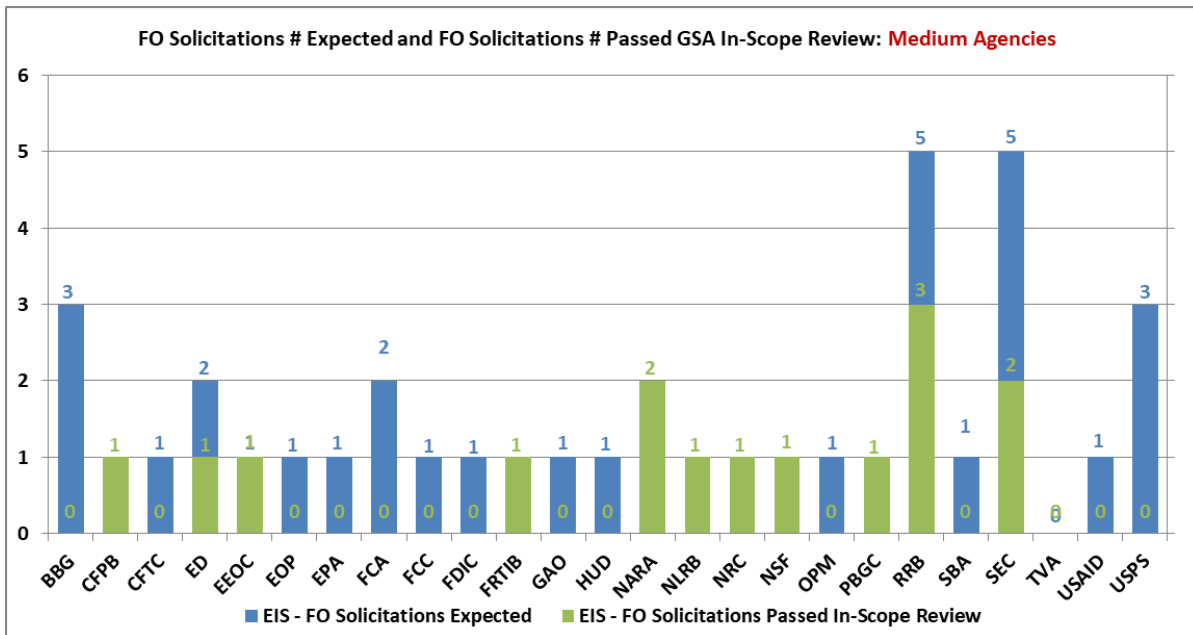
**Notes:** The Department of Defense (DOD) received two (2) in-scope determinations and the Department of Veteran Affairs (VA) received one (1) in-scope determination this period.



**Figure 2. FO Solicitations # Expected and FO Solicitations # Passed GSA In-Scope Review: Large Agencies**

Figure 3 compares the number of FO solicitations expected to those that have passed GSA in-scope review for each of the medium agencies. Of the 39 medium agency EIS FO solicitations expected, 15 have passed GSA in-scope review (38.5%).

**Note:** The Railroad Retirement Board (RRB) received one (1) in-scope determination this period.



**Figure 3. FO Solicitations # Expected and FO Solicitations # Passed GSA In-Scope Review: Medium Agencies**

### 3.1.2 Fair Opportunity Solicitations Issued to Industry

Once FO solicitations have passed GSA in-scope review, agencies are able to issue them to industry. The TCC uses data provided by GSA Agency Management to track and report progress towards this metric. Agency representatives are encouraged to self-report to confirm FO solicitations issued to industry when they elect to use contracts other than EIS. The TCC will reflect this data as “Other than EIS” in Figure 4 below.

Figure 4 illustrates the number of FO solicitations expected and issued to industry for large agencies. Of the 89 large agency EIS FO solicitations expected, 15 have been issued to industry (16.9%); Department of Defense (DOD) has issued 3 of 3 FO solicitations on vehicles other than EIS.

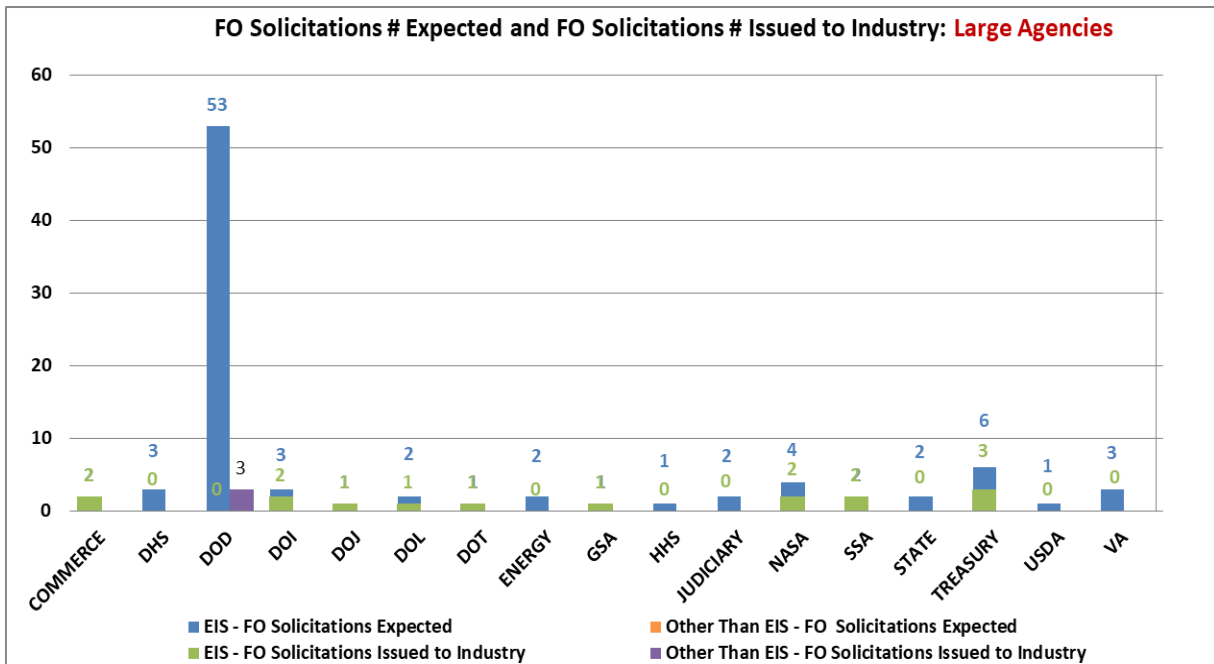


Figure 4. FO Solicitations # Expected and FO Solicitations # Issued to Industry: Large Agencies

Figure 5 illustrates the number of FO solicitations expected and issued to industry for medium agencies. Of the 39 medium agency EIS FO solicitations expected, four (4) have been issued to industry (10.3%). Medium agencies do not expect to release FO solicitations on contract vehicles other than EIS.

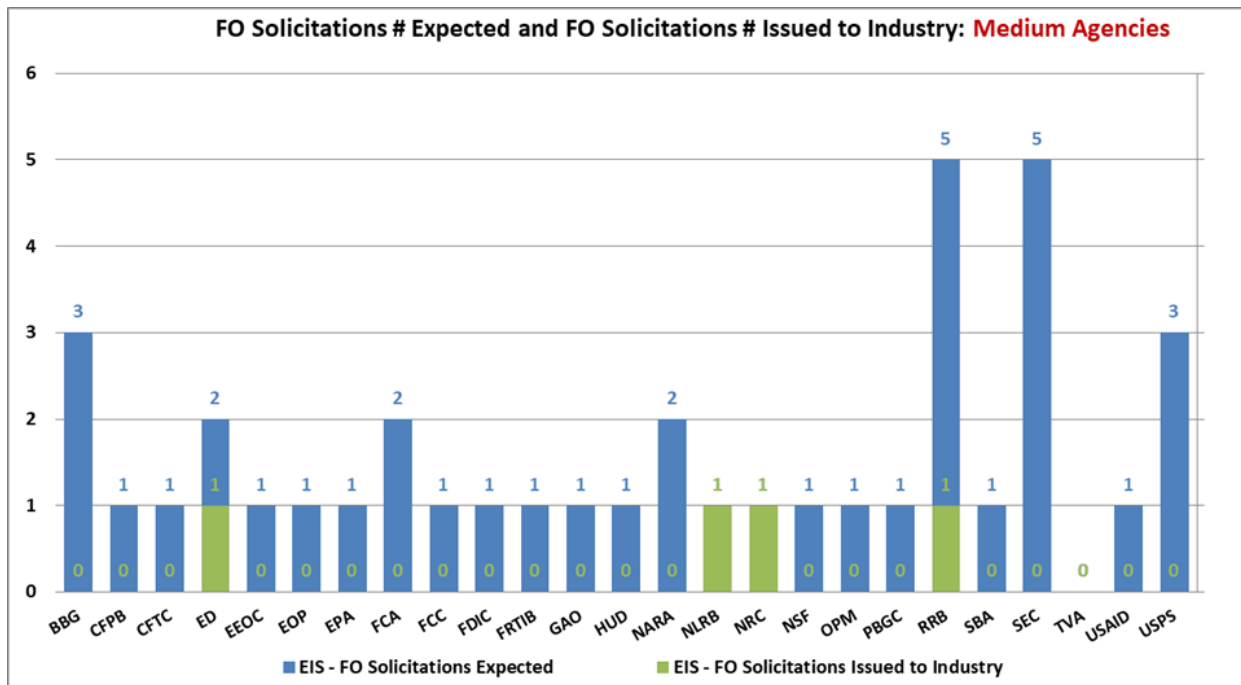


Figure 5. FO Solicitations # Expected and FO Solicitations # Issued to Industry: Medium Agencies

### 3.1.3 Task Orders Awarded

An agency indicates selection of an EIS contractor by awarding at least one TO for each solicitation. Since an FO decision could result in multiple TOs, it is not possible to ascertain that all TOs have been awarded for any given FO solicitation. When an agency has awarded at least one TO for an FO solicitation, the EIS contractor(s) will report the TO awards to GSA, and GSA will register this step as complete for that FO solicitation.

Table 5 provides the number of FO solicitations expected, passed in-scope review, and issued to industry; as well as the number of TOs awarded and the date of the first TO award for large agencies.

**Note:** NASA has issued three (3) versions of its first TO award for EIS services to CenturyLink, originally awarded on April 1, 2019.

**Table 5. EIS Task Orders Awarded Status: Large Agencies**

EIS Task Orders Awarded Status: Large Agencies								
AB Code	Agency	EIS - FO Solicitations Expected	EIS - FO Solicitations Passed GSA In-Scope Review	EIS - FO Solicitations Issued to Industry	EIS - TOs Awarded	(First) TO Award Date	TO Version #	TO Version Date
1200	DEPARTMENT OF AGRICULTURE	1	1	0	0			
1300	DEPARTMENT OF COMMERCE	2	2	2	0			
9721	DEPARTMENT OF DEFENSE	53	3	0	0			
8900	DEPARTMENT OF ENERGY	2	2	0	0			
7500	DEPARTMENT OF HEALTH AND HUMAN SERVICES	1	0	0	0			
7000	DEPARTMENT OF HOMELAND SECURITY	3	0	0	0			
1500	DEPARTMENT OF JUSTICE	1	1	1	0			
1600	DEPARTMENT OF LABOR	2	1	1	0			
1900	DEPARTMENT OF STATE	2	1	0	0			
1400	DEPARTMENT OF THE INTERIOR	3	2	2	0			
2000	DEPARTMENT OF THE TREASURY	6	6	3	0			
6900	DEPARTMENT OF TRANSPORTATION	1	1	1	0			
3600	DEPARTMENT OF VETERANS AFFAIRS	3	1	0	0			
4700	GENERAL SERVICES ADMINISTRATION	1	1	1	0			
1000	JUDICIARY	2	0	0	0			
8000	NATIONAL AERONAUTICS AND SPACE ADMINISTRATION	4	2	2	1	4/1/2019	3	5/16/2019
2804	SOCIAL SECURITY ADMINISTRATION	2	2	2	0			
<b>TOTALS</b>		<b>89</b>	<b>26</b>	<b>15</b>	<b>0</b>			

Table 6 provides the number of FO solicitations expected, passed in-scope review, and issued to industry; as well as the number of TOs awarded and the date of the first TO award for medium agencies.

**Table 6. EIS Task Orders Awarded Status: Medium Agencies**

<b>EIS Task Orders Awarded Status: Medium Agencies</b>								
<b>AB Code</b>	<b>Agency</b>	<b>EIS - FO Solicitations Expected</b>	<b>EIS - FO Solicitations Passed GSA In-Scope Review</b>	<b>EIS - FO Solicitations Issued to Industry</b>	<b>EIS - TOs Awarded</b>	<b>(First) TO Award Date</b>	<b>TO Version #</b>	<b>TO Version Date</b>
9568	BROADCASTING BOARD OF GOVERNORS	3	0	0	0			
9507	COMMODITY FUTURES TRADING COMMISSION	1	0	0	0			
9559	CONSUMER FINANCIAL PROTECTION BUREAU	1	1	0	0			
9100	DEPARTMENT OF EDUCATION	2	1	1	0			
8600	DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT	1	0	0	0			
6800	ENVIRONMENTAL PROTECTION AGENCY	1	0	0	0			
4500	EQUAL EMPLOYMENT OPPORTUNITY COMMISSION	1	1	0	0			
1100	EXECUTIVE OFFICE OF THE PRESIDENT	1	0	0	0			
7800	FARM CREDIT ADMINISTRATION	2	0	0	0			
2700	FEDERAL COMMUNICATIONS COMMISSION	1	0	0	0			
5100	FEDERAL DEPOSIT INSURANCE CORPORATION	1	0	0	0			
2600	FEDERAL RETIREMENT THRIFT INVESTMENT BOARD	1	1	0	0			
0500	GOVERNMENT ACCOUNTABILITY OFFICE	1	0	0	0			
8800	NATIONAL ARCHIVES AND RECORDS ADMINISTRATION	2	2	0	0			
6300	NATIONAL LABOR RELATIONS BOARD	1	1	1	0			
4900	NATIONAL SCIENCE FOUNDATION	1	1	0	0			
3100	NUCLEAR REGULATORY COMMISSION	1	1	1	0			
2400	OFFICE OF PERSONNEL MANAGEMENT	1	0	0	0			
1606	PENSION BENEFIT GUARANTY CORPORATION	1	1	0	0			
6000	RAILROAD RETIREMENT BOARD	5	3	1	0			
5000	SECURITIES AND EXCHANGE COMMISSION	5	2	0	0			
7300	SMALL BUSINESS ADMINISTRATION	1	0	0	0			
6400	TENNESSEE VALLEY AUTHORITY	0	0	0	0			
1800	UNITED STATES POSTAL SERVICE	3	0	0	0			
7200	US AGENCY FOR INTERNATIONAL DEVELOPMENT	1	0	0	0			
<b>TOTALS</b>		<b>39</b>	<b>15</b>	<b>4</b>	<b>0</b>			

## 4 Transition Execution Progress

Once TOs have been awarded, agencies work directly with EIS contractors to execute the transition of services. Transition is considered complete when all SIRs from expiring contracts have been disconnected and BV has been reduced to zero.

### 4.1 Government-wide

This section identifies transition progress Government-wide for the following metrics: SIR disconnected, SIR PWV disconnected, and BV reduction. Figure 6 illustrates Government-wide trending of these metrics where the goal for all measures is 100%.

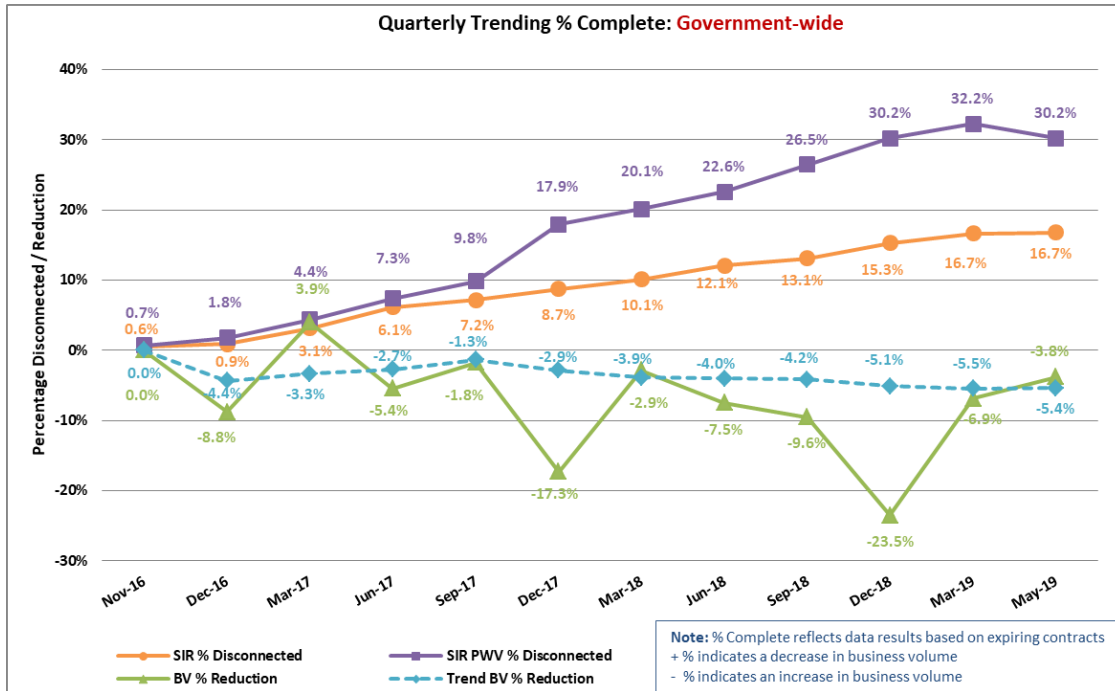


Figure 6. Quarterly Trending % Complete: Government-wide

### 4.2 Transition Progress – Agency Category

This section identifies transition progress by agency category based on SIR disconnected and SIR PWV disconnected metrics.

#### 4.2.1 Transition Progress - Large Agencies

Figure 7 illustrates the comparison between the baseline SIR counts and current SIR counts for each of the large agencies.

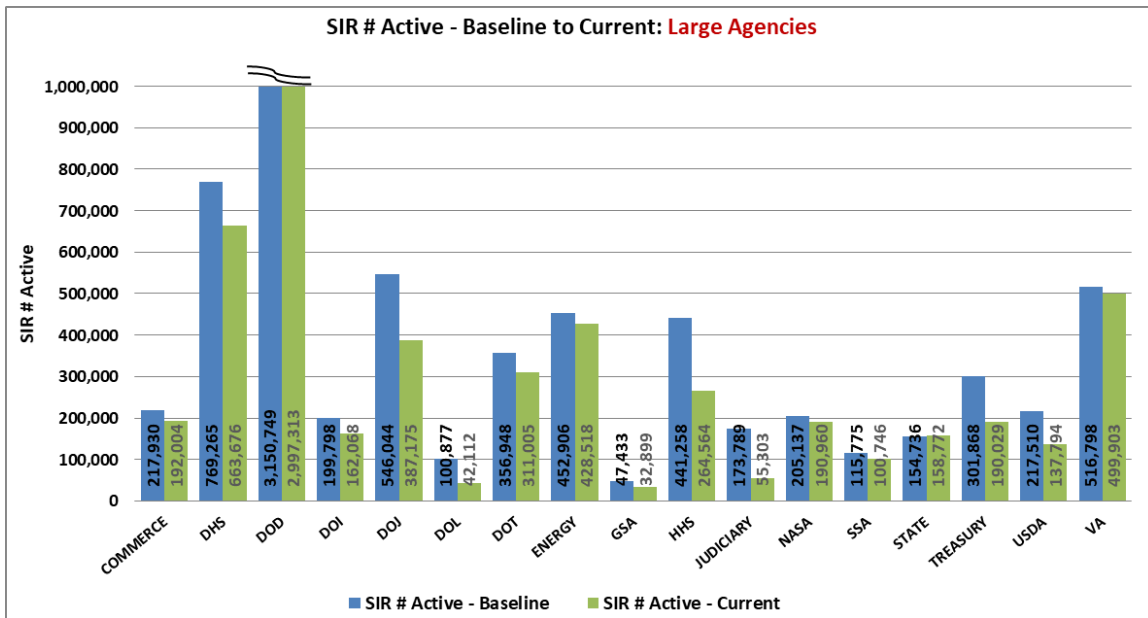


Figure 7. SIR # Active – Baseline to Current: Large Agencies

Figure 8 illustrates the comparison between the baseline SIR PWV counts and current SIR PWV counts for each of the large agencies.

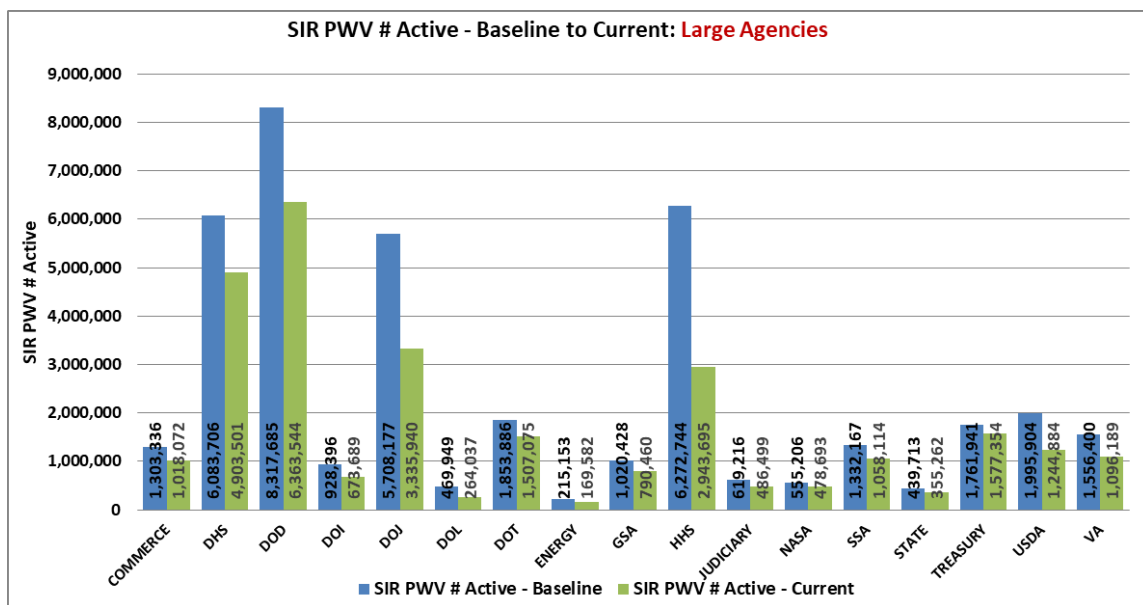


Figure 8. SIR PWV # Active – Baseline to Current: Large Agencies

#### 4.2.2 Transition Progress - Medium Agencies

Figure 9 illustrates the comparison between the baseline SIR counts and current SIR counts for each of the medium agencies.

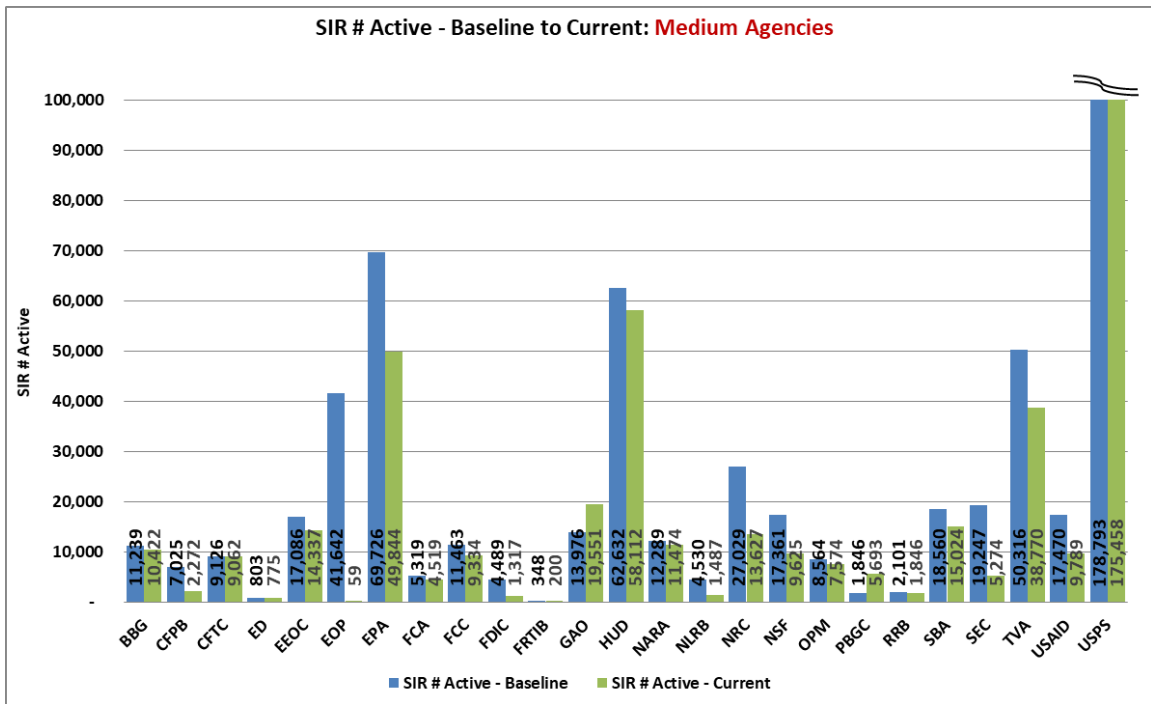


Figure 9. SIR # Active – Baseline to Current: Medium Agencies

Figure 10 illustrates the comparison between the baseline SIR PWV counts and current SIR PWV counts for each of the medium agencies.

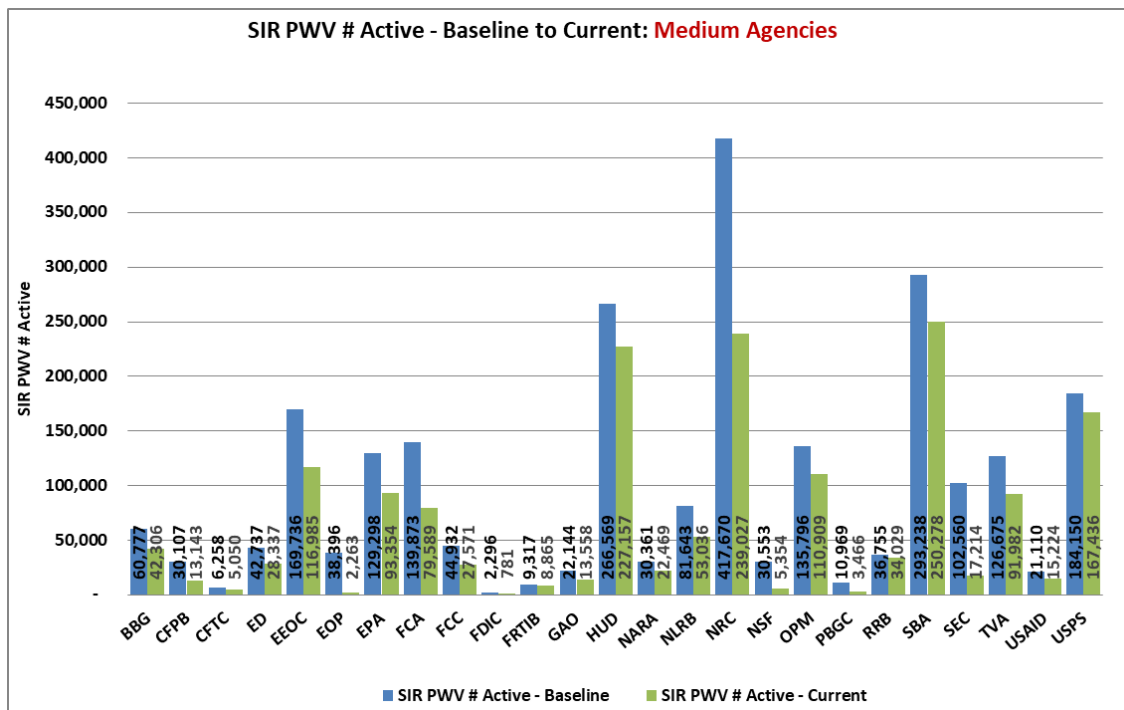


Figure 10. SIR PWV # Active – Baseline to Current: Medium Agencies



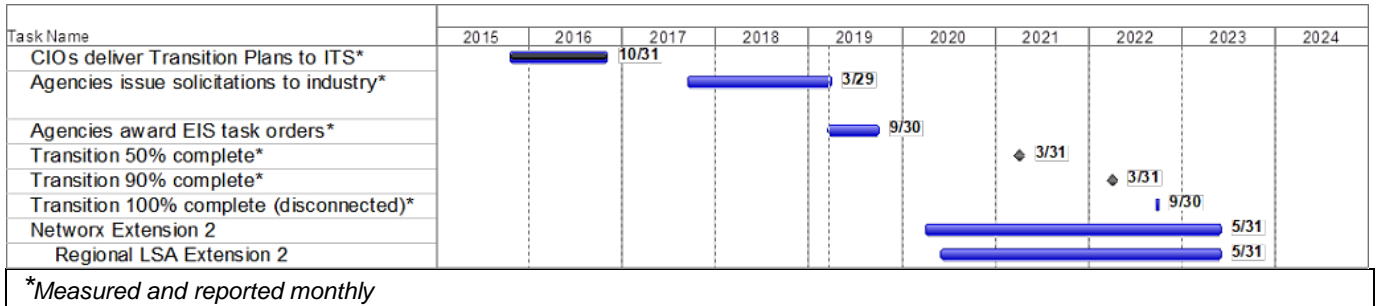
## Appendix A – Acronyms

Acronym	Definition
AB Code	Agency Bureau Code
AM	Agency Management
ATP	Agency Transition Plan
ATS	Agency Transition Sponsor
BBG	Broadcasting Board of Governors
BV	Business Volume
CFPB	Consumer Financial Protection Bureau
CFTC	Commodity Futures Trading Commission
CIO	Chief Information Officer
CLIN	Contract Line Item Number
DC	District of Columbia
DHS	Department of Homeland Security
DOD	Department of Defense
DOI	Department of the Interior
DOJ	Department of Justice
DOL	Department of Labor
DOT	Department of Transportation
ED	Department of Education
EEOC	Equal Employment Opportunity Commission
EIS	Enterprise Infrastructure Solutions
E-MORRIS	Enhanced Monthly On-Line Records and Reports of Information Technology Services
EOP	Executive Office of the President
EPA	Environmental Protection Agency
FBI	Federal Bureau of Investigation
FCA	Farm Credit Administration
FCC	Federal Communications Commission
FO	Fair Opportunity
FDIC	Federal Deposit Insurance Corporation
FRTIB	Federal Retirement Thrift Investment Board
FY	Fiscal Year
GAO	Government Accountability Office
GSA	General Services Administration
HHS	Department of Health and Human Services
HUD	Department of Housing and Urban Development
IAA	Interagency Agreement
IAG	Infrastructure Advisory Group
ITT	Integrated Transition Team
LMS	Large, Medium, Small
LTM	Lead Transition Manager
NARA	National Archives and Records Administration
NASA	National Aeronautics and Space Administration
NBIP-VPNS	Network-Based Internet Protocol Virtual Private Network Service
NLRB	National Labor Relations Board
NRC	Nuclear Regulatory Commission
NSF	National Science Foundation
OPM	Office of Personnel Management
PBGC	Pension Benefit Guaranty Corporation
POC	Point of Contact
PWV	Proportional Weighted Value
RLS	Regional Local Service
RRB	Railroad Retirement Board
SBA	Small Business Administration
SEC	Securities Exchange Commission

Acronym	Definition
SIR	Service Instance Record
SSA	Social Security Administration
TCC	Transition Coordination Center
TI	Transition Inventory
TO	Task Order
TOCO	Transition Ordering Contracting Officer
TOPS	Telecommunications Ordering and Pricing System
TPTR	Transition Progress Tracking Report
TVA	Tennessee Valley Authority
USAID	US Agency for International Development
USDA	US Department of Agriculture
USPS	United States Postal Service
VA	Department of Veterans Affairs
WITS	Washington Interagency Telecommunications System

## Appendix B – Transition Progress Milestones Gantt Chart

The below Gantt Chart illustrates key milestones and target dates established for tracking the progress of transition.



## Appendix C – Key Metrics

Tracking Metric	Target Date	Definition	Measurement
ITT Assigned	6/30/2016	Agency Transition Sponsor (ATS), Transition Ordering Contracting Officer (TOCO), and Lead Transition Manager (LTM) assigned by agency as part of the Integrated Transition Team (ITT)	TCC received Transition Team POC info from Agency CIO or other known contact
TI Access	10/31/2016	Agency access to Transition Inventory (TI) data	Agency has at least one E-MORRIS user account to view/confirm TI data
IAA Signed	5/31/2017	Interagency Agreement (IAA) signed	TCC received IAA signed by Agency and GSA; or IAA not required
ATP Submitted	10/31/2016	Agency Transition Plan (ATP) submitted	TCC received ATP signed by ATS and it includes at least the info from the outline in the Transition Handbook
Solicitations Issued to Industry	3/31/2019	Agencies will issue EIS solicitations, that have passed scope review, to industry for proposals	Agency reports to GSA as solicitations are issued to industry for proposals. Agency Management will collect data and make available to the TCC through the solicitation forecast by the end of each month  <u>Note:</u> After this target date, GSA reserves the option to cut off GSA-funded Transition Ordering Assistance (TOA) support for agencies' solicitation development. GSA will work with agencies unable to meet this date on an individual basis. GSA will process contract modifications on Networx and WITS 3 (direct order contracts) only for mission essential services.
Task Orders Awarded	9/30/2019	At least one task order awarded for each solicitation as reported by EIS contractor through Conexus	As EIS contractors receive task orders, they report them to GSA, and the TOs are recorded in Conexus; GSA will track that at least one TO is awarded for each solicitation the agency has forecasted  <u>Note:</u> After this target date, GSA will cease adding services on Regional Local Service contracts (aka LSAs) that comprise the full service program
Transition 50% Complete	3/31/2021	Proportional Weighted Value (PWV) percentage disconnected	50% of TI is disconnected as reported by Networx contractors, WITS 3 PMO, and TOPS based on SIR PWV disconnects
Transition 90% Complete	3/31/2022	Proportional Weighted Value (PWV) percentage disconnected	90% of TI is disconnected as reported by Networx contractors, WITS 3 PMO, and TOPS based on SIR PWV disconnects
Transition 100% Complete (disconnected)	9/30/2022	100% of services disconnected	100% of TI is disconnected as reported by Networx contractors, WITS 3 PMO, and TOPS based on SIR PWV disconnects

## Appendix D – Key Definitions

Key Term	Key Definition
Business Volume (BV)	The amount billed by the contractors for services, including adjustments, taxes and fees; sometimes includes adjustments made by GSA
BV Reduction	A transition execution metric that compares current BV to the initial BV
Confirmation of Validated Inventory	<p>Confirmation means a transition entity has determined that its TI records accurately represent the service instances that need to be transitioned from the expiring Networx, WITS 3, and GSA RLS contracts. The confirmation process is exception-based, and the transition entity should only report exceptions where applicable.</p> <p>Each transition entity is expected to retrieve, review and confirm its validated transition inventory). The TI User Guide is available on the EIS website; this Guide can assist transition entity users with accessing E-MORRIS and viewing their inventory data. Transition entities do not need to re-validate the inventory; they just need to confirm the inventory. The method of communication is for the transition entity to place a statement in its ATP by October 2016 stating it has reviewed and confirmed the validated inventory.</p>
Fair Opportunity (FO) Solicitations Expected	Count based on information agencies provided in their ATP (or subsequently in a data call from Agency Management)
FO Solicitations Issued to Industry	Agencies will issue EIS solicitations, which have passed scope review, to industry for proposals. Count based on information collected by Agency Management and made available to the TCC through the solicitation forecast by the end of each month.
FO Solicitations Passed GSA In-Scope Review	Count defined as passing a GSA in-scope review
Large, Medium, Small (LMS) Agency Categories	<p>In the context of the transition program, agencies with inventory that must be transitioned are categorized into three main categories: Large agencies, Medium agencies, and Small agencies. The Large agencies represent a group of 17 agencies each billing an average annual BV of more than \$10 million in FY12 through FY15 on the Networx contracts. The Medium agencies represent a group of 25 agencies each with an average annual of less than \$10 million, but over \$1 million.</p> <p>The transition entities in the large and medium categories will remain the same over the life of transition to EIS as of 8/31/2016 regardless of an agency's decision to track progress at a different level, which could impact their average annual BV.</p> <p>Finally, the Small agencies represent a group of agencies each with an average annual of less than \$1 million. The Tribal Nations will be grouped as a single entity in this report.</p>
Page View	The number of times a visitor views a webpage on the GSA website (Note: Each webpage a visitor views is tracked as one page view; and if a visitor navigates to a different page and returns to the original page, or refreshes the page, a second page view will be recorded.)
Proportional Weighted Value (PWV)	Values assigned to SIRs based on the relative difficulty of transitioning that particular service (simple services, such as calling cards, reflect a low PWV; while more complex services such as NBIP-VPNS hold a higher value)
Service Instance Record (SIR)	Level of inventory tracking record that provides GSA and transition entities with a consistent measure to track services as they transition from expiring contracts; Represents a summarized roll-up of a base service and the associated supporting/feature CLINs, supports transition entity transition planning, and provides a mechanism for the transition entities and GSA to track the progress of transition from Networx, WITS 3, and GSA RLS contracts
SIR Disconnected	A transition execution metric that measures reductions in SIR counts until there are no active SIRs remaining (100% disconnected)

Key Term	Key Definition
TPTR Report Grouping Levels	<ul style="list-style-type: none"> <li>• Government-wide: This grouping represents the aggregate of all government agencies collectively.</li> <li>• Program: The program category view reflects the three main contract groups that are expiring and must transition. These groups are: <ul style="list-style-type: none"> <li>• Networx (Universal and Enterprise)</li> <li>• GSA RLS</li> <li>• WITS 3</li> </ul> </li> <li>• Agency Category: This grouping represents the levels at which agencies are grouped for reporting purposes within this report. There are three main groups: Large agencies, Medium agencies, and Small agencies (See LMS key term and definition above).</li> <li>• Contractor: The contractor category view reflects a grouping by individual contractor. All GSA RLS contractors are grouped together as “Other.” The contractor groups are: <ul style="list-style-type: none"> <li>• AT&amp;T</li> <li>• CenturyLink</li> <li>• Level 3</li> <li>• GSA RLS</li> <li>• Sprint</li> <li>• Verizon</li> </ul> </li> <li>• Service Category: This represents all services under the expiring Networx, WITS 3, and RLS contracts; and are grouped into the following ten categories of services: <ul style="list-style-type: none"> <li>• Access</li> <li>• Communications Transport Services</li> <li>• IP Based Services</li> <li>• Management and Application Services</li> <li>• Miscellaneous</li> <li>• Optical Services</li> <li>• Security Services</li> <li>• Special Services</li> <li>• Taxes</li> <li>• Wireless Services</li> </ul> </li> </ul>
Transition	The movement from the expiring Networx, WITS 3 and GSA RLS vehicles to the replacement EIS contracts
Transition Complete	Transition Complete represents each transition entity’s achievement of transition including 100% of SIRs disconnected and 100% of BV reduction.
Transition Entity	<p>The level at which the agencies intend to manage their organization’s transition activities is referred to as a “transition entity.”</p> <p>Some agencies may manage their transition activities at the agency level, while others may manage transition at the sub agency level. Still others may separate only one or two sub-agencies from the overall parent and manage their transitions accordingly.</p> <p>The Transition Entities List is located on the <a href="#">GSA EIS Transition webpage</a> under Resources.</p>
Transition Inventory (TI)	A collection of inventory records at the service instance level, reflecting active services that must be transitioned off the expiring Networx, WITS 3 and GSA RLS contracts; TI will be updated, at least monthly, to reflect services as they are added, changed, or disconnected from the expiring contracts. This data is available to agency customers through the E-MORRIS online application.
Validation	Describes the activities associated with normalizing, comparing and reconciling the data at the service instance level. Validated data is for transition planning and tracking purposes and is not intended for placing transition orders.