To set up your account with GSA call 907-271-3640 (option 1) or visit the JBER GSA PORTAL at https://webshop.gsa.gov

OUTSTANDING CUSTOMER BENEFITS TO SHOPPING WITH US

- Requisition-based Ordering
- No Multiple Quotes Requirement Regardless of Dollar Value
- Easy and Convenient Shopping
- Full Compliance with FAR, Socioeconomic and other mandates
- Statewide Delivery & NO Shipping Costs
- Over 1 million TAA compliant items to shop from
- Huge Inventory Available Now
- Inter-departmental Billing/Financial integration
- Payments accepted from AAC/DoDAAC, Gov. Purchase Cards and MIPR for your shopping convenience

PLACE AN ORDER WITH JBER SERVMART TODAY!

1. DOD/FED CUSTOMER
   - Create shopping list (GSA part#, MFR part# or NSN)
   - Email or call your list to the GSA 4PL team at jber.servmart@gsa.gov 907-271-3640, option 1
   - Provide AAC/DoDAAC, funding code and organizational information for initial account set up. Add multiple names if needed

2. GSA SERVMART TEAM
   - Receives customer's request for quote
   - Team creates quote
   - Validates items are TAA compliant
   - Provides ALT choice
   - Identifies shipping ETA
   - Provides quote # to customer for approval
   - Confirms shipping address, contact # and POC

3. PURCHASING PROCESS
   - Customer reviews & approves the quote
   - Contacts the GSA team & provides quote #
   - Payment using one of the 3 listed options (GPC, MIPR, AAC/DoDAAC)
   - Receives digital GSA receipt of purchase
   - Simplistic invoice billing from GSA to customer

4. ORDER SHIPPING AND TRACKING
   - NO shipping or special packaging costs to customer
   - Shipped directly to customer or designated address
   - Provide tracking information
   - Order updates to customer by GSA team
   - Most orders are completed within 1-10 business days

5. MISSION COMPLETE
   - Receive and inventory order
   - Easy return process if needed
   - Quick item replacement on damaged items during shipment
   - Satisfied customer!

VISIT OUR WEBSITES TO VIEW ITEMS ON CONTRACT:

- Grainger: https://grainger.com
  Username: gsa4pljber
  Password: servmartak1

- Office Depot - https://odpbusiness.com
  Username: PNW INQUIRY ALASKA
  Password: Welcome1