

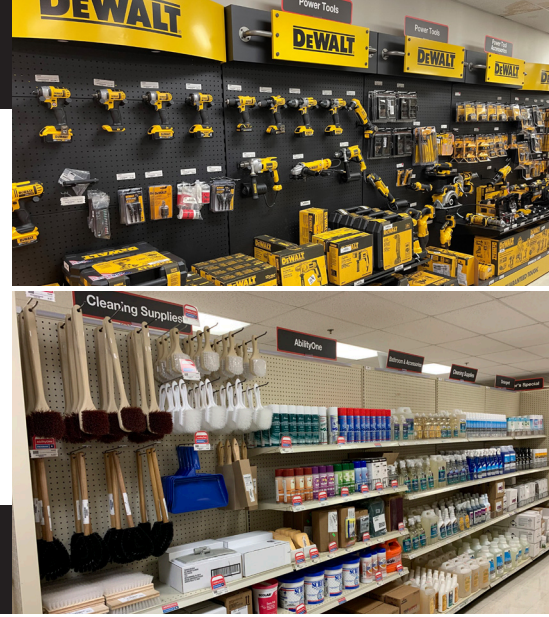


# JOINT BASE ServMart



**PARTNERING FOR SUCCESS**

To set up your account with GSA call 907-271-3640 (option 1)  
or visit the JBER GSA PORTAL at <https://webshop.gsa.gov>



## OUTSTANDING **CUSTOMER BENEFITS** TO SHOPPING WITH US

### Requisition-based Ordering

NO Multiple Quotes Requirement Regardless of Dollar Value

### Easy and Convenient Shopping

Full Compliance with FAR, Socioeconomic and other mandates

### STATEWIDE DELIVERY & NO SHIPPING COSTS

Over 1 million TAA compliant items to shop from

### HUGE Inventory Available NOW

Inter-departmental Billing/ Financial integration

Payments accepted from AAC/DoDAAC, Gov. Purchase Cards and MIPR for your shopping convenience

## PLACE AN ORDER WITH JBER SERVMART TODAY!

1

### DOD/FED CUSTOMER

- Create shopping list (GSA part#, MFR part# or NSN)
- Email or call your list to the GSA 4PL team at [jber.servmart@gsa.gov](mailto:jber.servmart@gsa.gov) 907-271-3640, option 1
- Provide AAC/DoDAAC, funding code and organizational information for initial account set up. Add multiple names if needed

2

### GSA SERVMART TEAM

- Receives customer's request for quote
- Team creates quote
- Validates items are TAA compliant
- Provides ALT choice
- Identifies shipping ETA
- Provides quote # to customer for approval
- Confirms shipping address, contact # and POC

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### PURCHASING PROCESS

- Customer reviews & approves the quote
- Contacts the GSA team & provides quote #
- Payment using one of the 3 listed options (GPC, MIPR, AAC/DoDAAC)
- Receives digital GSA receipt of purchase
- Simplistic invoice billing from GSA to customer

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### ORDER SHIPPING AND TRACKING

- NO shipping or special packaging costs to customer
- Shipped directly to customer / designated address
- Provide tracking information
- Order updates to customer by GSA team
- Most orders are completed within 1-10 business days

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### MISSION COMPLETE

- Receive and inventory order
- Easy return process if needed
- Quick item replacement on damaged items during shipment
- Satisfied customer!

VISIT OUR WEBSITES TO VIEW ITEMS ON CONTRACT:



Grainger: <https://grainger.com>  
Username: gsa4pljber  
Password: servmartak1



Office Depot - <https://odpbusiness.com>  
Username: PNW INQUIRY ALASKA  
Password: Welcome1