



U.S. General Services Administration
Federal Acquisition Service IT
Services Contract Operations Division
333 W Broadway STE 950
San Diego, CA 92101-3805

August 1, 2019

MEMORANDUM FROM: ALLIANT 2 UNRESTRICTED PROGRAM OFFICE

SUBJECT: CAP ON THE CONTRACT ACCESS FEE ON ALLIANT 2 GWAC

The Contract Access Fee (CAF) reimburses GSA for the cost of developing and operating its respective contract vehicles and enables federal customers the ability to leverage the Government-Wide Acquisition Contract (GWAC) GWACs flexible streamlined processes, acquisition expertise, and responsive service that the GWAC Program provides.

The GWAC Program Office has instituted a cap on the Contract Access Fee collected on large-scale orders awarded against any of approximately 53 Alliant 2 GWACs.

- 1) For orders placed through Direct Acquisition:
Contract Access Fee capped at \$150,000 per year* per order.
[Applies to orders in excess of \$20M/year]

GSA can delegate on an individual basis, direct procurement authority to issue and manage your own task order.

- 2) For orders placed through GSA's Assisted Acquisition Service:
Contract Access Fee capped at \$100,000 per year* per order.
[Applies to orders in excess of \$13.3M/year.]

An agency may elect to have GSA provide full acquisition services from start to finish. "Year" refers to the order year. The maximum number of months for any period of performance (POP) with respect to CAF collection is twelve (12) months, and

- 1) CAF is calculated separately for each 12 month increment on each awarded order regardless of the Base or Option Period being performed. CAF can NEVER be prorated.
- 2) Within each 12 month increment, following the order start date, CAF is calculated at 0.75% of the total invoiced amount until the next 12 month increment or until the CAF CAP is reached for that 12 month increment as the CAF CAP is defined above (or as specified in an MOU).
- 3) The CAF cap threshold may not be prorated for any period containing less than 12 month increments.

4) An Order ID Number that has been assigned a different alpha-numeric sequence will be treated as a separate order and charged CAF at the default CAF rate of .75 %, (or as specified in an MOU).

5) Orders that have different alpha-numeric order IDs may not be combined to meet the CAF CAP threshold.

6) An order may not be issued solely for CAF; and every order must show CAF.

If you have any questions regarding the cap on the Contract Access Fee, please email alliant2@gsa.gov.

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