MEMORANDUM FOR REGIONAL COMMISSIONERS, PBS  
REGIONAL LEASING SERVICES OFFICERS  
FROM: JAMES C. WISNER  
ASSISTANT COMMISSIONER  
OFFICE OF LEASING - PR  
SUBJECT: Leasing Desk Guide – Chapter 19, Security  


2. **Effective Date.** This LAC, Desk Guide chapter, and instructions are effective immediately for all RLP packages issued on or after the signature date.  

3. **Applicability.** This LAC applies to all GSA real property leasing activities and to activities delegated by GSA to other Federal agencies.  


5. **Instructions and Procedures.** The paragraphs identified in the attachments must be included in the prescribed lease acquisition document as detailed in the attachment for all RLP packages issued on or after the effective date of this LAC. We will incorporate these changes into RLP and Lease models.  

Attachment 1 – Summary and Filing Instructions  
Attachment 2 – Chapter 19, *Security*
This Lease Acquisition Circular issues the chapter listed below:

**Desk Guide Chapter 19, Security**

In 2010, the Interagency Security Committee (ISC) issued Interim Physical Security Criteria for Federal Facilities. This LAC establishes a LDG chapter, including RLP and Lease paragraphs.

**LDG Filing Instructions**

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LOOSE-LEAF LEASING DESK GUIDE

The Desk Guide issuances follow this page.