THIS AGREEMENT, made and entered into this date by and between KNOXBI COMPANY, LLC
whose address is 27500 Detroit Road
Suite 300
Westlake, OH 44145
hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:
WHEREAS, the parties hereto desire to amend the above Lease
NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended,
effective January 18, 2011, as follows:
This Supplemental Lease Agreement is issued to reimburse the Lessor for work performed on Change Orders as herein:
The Government agrees to reimburse the Lessor for alterations in the amount of $170,092.96 by lump-sum payment (the “Reimbursement”). Refer to Page 2. The Government has inspected and accepted the alterations. The Lessor shall provide a final invoice to support final alteration costs.
In the event a dispute arises regarding the Work, Lessor, on the behalf of the Government, shall look to the terms of the construction contract and the approved plans for governance of any and all dispute resolution.
Payment will be made electronically through the finance website www.finance.gsa.gov. The Lessor is responsible for visiting this website and applying for a login and password. After acceptance by the Government the Lessor shall follow the instructions posted on the website to submit their invoice electronically. Assistance in navigating the website or submitting the invoice can be found by calling 817-978-2408 or by email at FW-PaymentHelp.finance@gsa.gov.
A copy of the invoice must be provided to the Contracting Officer at the following address:
General Services Administration
Attn: Glynda Grieve
7771 West Oakland Park Boulevard
Suite 119
Sunrise, Florida 33351
A proper invoice must include the following:
* Invoice date
* Name of the Lessor as shown on the Lease
* Lease contract number, building address, and a description of work; price reconciliation; and quantity of the item(s) delivered.
* GSA PIN Number P80014989
If the invoice is not submitted on company letterhead, the person(s) with whom the Lease contract signature authority must sign it.
The Lessor hereby waives restoration. 

All other provisions of the Lease shall remain in force and effect. IN WITNESS WHEREOF, the parties subscribed their names:

LESSEE

Lessor

BY

Gov’t

DATE

4/18/2011

CONTRACTING OFFICER

General Services Administration

(Official Title)