

GENERAL SERVICES ADMINISTRATION  
PUBLIC BUILDINGS SERVICE

SUPPLEMENTAL AGREEMENT  
NO. 11 revised  
Page 1 of 2

DATE

12.23.2011

**SUPPLEMENTAL LEASE AGREEMENT**

TO LEASE NO.

GS-07B-16739

ADDRESS OF PREMISES Southeast Center located at 3301 Golden Road – 3rd floor, Tyler, TX 75701-8339

THIS AGREEMENT, made and entered into this date by and between BPI, Inc.

whose address is: P.O. Box 8300  
Tyler, TX 75711-8300

hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to order additional tenant improvements, which exceed the tenant improvement allowance.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended effective December 14, 2011, as follows:

- I. The Government hereby issues Notice to Proceed for additional Tenant Improvements in the amount of [REDACTED] for materials, labor, services, and administrative costs to complete the scope of work for Quote 16 which includes wiring to four work stations as described in Exhibit A to SLA # 11 attached hereto.

See Attached.

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IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

LESSOR

BY

IN P

President  
(Title)

P.O. Box 8300, Tyler TX 75711  
(Address)

UNITED STATES OF AMERICA

BY

CONTRACTING OFFICER  
GENERAL SERVICES ADMINISTRATION  
(Official Title)

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- II. Upon completion, inspection, and acceptance of the space, the Government shall reimburse the Lessor in a lump sum payment in the amount of [REDACTED] upon receipt of an original invoice after completion, inspection, and acceptance of the space by the Contracting Officer. This change order brings the total cost of the Tenant Improvements to \$580,102.05.

To submit for payment of the lump-sum-payment, the Lessor agrees that the invoice shall be printed on the same letterhead as that named on this lease, and shall include the Lease number, building address, and a price and quantity of the items delivered. The invoice shall reference the number PS0019463 and shall be sent electronically to the GSA Finance Website at <http://www.finance.gsa.gov/defaultexternal.asp>. Instructions for invoice submission are included on the website. Additional assistance is available from the Finance Customer Service line at 817-978-2408.

If the Lessor is unable to process the invoice electronically, then the invoice may be mailed to:

General Services Administration  
FTS and PBS Payment Division (7BCP)  
P.O. Box 17181  
Fort Worth, TX 76102-0181

Lessor also agrees that a copy of the invoice shall be sent simultaneously to the GSA Contracting Officer/Realty Specialist at the following address:

General Services Administration  
Attn: Jamie Simpson  
819 Taylor Street, 7PRB (Room 5A18)  
Fort Worth, TX 76102-6118  
[jamie.simpson@gsa.gov](mailto:jamie.simpson@gsa.gov)

- III. The Lessor hereby waives restoration as a result of all improvements.

All other terms and conditions remain in full force and effect.

INITIALS:  &   
LESSOR GOVT