

**SUPPLEMENTAL LEASE AGREEMENT**

SUPPLEMENTAL LEASE AGREEMENT NO. 4	TO LEASE NO. GS-07B-16839	DATE 11/14/11	PAGE 1 of 2
ADDRESS OF PREMISES 7201 I-40 West, Amarillo, TX 79106-2634			

THIS AGREEMENT, made and entered into this date by and between **COMBS COMMERCIAL PROPERTIES, LLC** whose address is

1619 S. TYLER ST.  
AMARILLO, TX 79102-3139

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease dated February 25, 2011 to order tenant improvements.

**NOW THEREFORE**, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective upon Government execution, as follows:

**I. The purpose of this Supplemental Lease Agreement (SLA) is to provide Notice to Proceed for Change Order 2**

- On **September 12, 2011**, Supplemental Lease Agreement number two (2) gave Notice to Proceed for construction of tenant improvements in the amount of \$48,567.20. This Supplemental Lease Agreement number four (4) serves as the official approval for change order number two (2) in the amount not to exceed [REDACTED]. This amount shall include all materials, labor, and overhead, as described further in Lessor's change order proposals, to complete the work to the Government's satisfaction. Upon completion, inspection, and approval of the work by the Government, the Lessor shall be paid payment not to exceed \$745.50 for change order number two (2). The proposal for change order two (2) is hereby attached and made a part of the lease. Change order two (2) consists of the following:

Item	Description of Work	Cost
Change Order 2	Keypads - relocate one and add one Duress Buttons - relocate two Door Contacts - relocate one and add two	[REDACTED]
	Lessor OH&P	\$35.50
<b>Total</b>		[REDACTED]

The Government shall reimburse the Lessor for construction of all tenant improvements via a lump sum payment not to exceed **\$51,122.20** upon receipt of an original invoice. The Lessor shall not construct any tenant improvements not approved in writing by the Contracting Officer.

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**IN WITNESS WHEREOF**, the parties hereto have hereunto subscribed their names as of the date first above written.

SIGNATURE	[REDACTED]	NAME OF SIGNER	Marion W. Combs
ADDRESS	[REDACTED]	IN PRESENCE OF	
SIGNATURE	[REDACTED]	NAME OF SIGNER	Calandra Randolph
ADDRESS	[REDACTED]		amarillo, Texas 79102
		UNITED STATES OF AMERICA	
		NAME OF SIGNER	POVA J BARKER
		OFFICIAL TITLE OF SIGNER	Contracting Officer

Invoice for payment shall be submitted directly to: GSA Greater Southwest Finance Center electronically on the Finance Website at [www.finance.gsa.gov](http://www.finance.gsa.gov). Lessors who are unable to process the invoice electronically, may mail the original invoice to the following address:

General Services Administration  
FTS and PBS Payment Division (7BCP)  
P.O. Box 17181  
Fort Worth, TX 76102-0181

A copy of the invoice must be provided to the Contracting Officer at the following address:

General Services Administration  
Attn: Me'Chaela Buford  
819 Taylor Street, Room 5A18  
Fort Worth, TX 76102

A proper invoice must include the following:

- Invoice date
- Unique invoice #
- Name of the Lessor as shown on the Lease
- Lease contract number, building address; and a description, price, and quantity of the items delivered
- GSA PS#: PS 0221182

The invoice must be submitted on company letterhead.

**Full execution of this agreement by the Government will serve as the Lessor's Notice to Proceed.**

Change orders or variances to the scope of work, without obtaining approval in writing by the Government's Contracting Officer, may be rejected by the Government.

The Lessor hereby waives restoration as a result of all improvements.

**All other terms and conditions remain in full force and effect.**