ONE ACQUISITION SOLUTION FOR INTEGRATED SERVICES (OASIS)
ORDER ONE PAGE CHECKLIST
How to issue an order under OASIS

1   Determine the OASIS NAICS code representing the principle purpose of your requirement. This will determine the OASIS (U, SB or 8(a)) Pool to compete under.
2   Issue order Solicitation under the determined Pool. OASIS Pool Links were designed to ensure fair opportunity requirements under FAR 16.505(b)(1). Minimum order value is the SAT. There is no maximum order value.
   - **Order Solicitations** (Use FAR 16.505 ordering procedures)
      - Include Statement of Work (SOW), evaluation criteria and type of order (*i.e.,* Commercial or Non-Commercial, firm fixed price, labor-hour, time-and-materials, cost reimbursement, or hybrid).
      - See FAR 16.301-3 for cost reimbursement orders FAR 16.505(b)(4).
      - See FAR 16.601 for time-and-material or labor-hour orders FAR 16.505(b)(5).
   - **Use OASIS Unrestricted (U) for unrestricted orders not set-aside to small business.**
   - **Use OASIS Small Business (SB) for orders set-aside to small business.**
      - Orders under OASIS SB may be set-aside for socioeconomic competition (e.g, SDVOSB only competition) FAR 16.505(b)(2)(i)(F).
      - State your socioeconomic set aside in the Solicitation
   - **USE OASIS 8(a) Only Subpools for all orders under the 8(a) program.**
3   Evaluate offers and make award in accordance with your solicitation evaluation criteria.
   - Document award decision FAR 16.505(b)(7).
   - Award order to successful offeror (must reference OASIS contract number).
   - Provide notice to unsuccessful offerors.
   - For orders exceeding $5.5 million, see post award notice and debriefing procedures FAR 16.505(b)(6).
   - Provide completed OASIS Ordering Guide Appendix C and complete copy of Task order to OASISawards@gsa.gov within 5 days after Task Order award.
   - When reporting in FPDS, ensure order references the OASIS Contract number.
4   Beta.sam.gov notice of award not required except as detailed in FAR 5.301(a)(2)
5   No protests allowed for orders valued up to $10 million FAR 16.505(a)(10)(i)(B)(1).

For more information see GSA.gov. Email us at OASIS@gsa.gov