



Office of Government-wide Policy
January 11, 2021

GSA Bulletin FMR G-07
Mail Management

TO: Heads of Federal Agencies

SUBJECT: Waiver of Certain Provisions of Federal Management Regulation (FMR) Part 102-192 Regarding Mail Management Reporting Requirements

1. What is the purpose of this bulletin? This bulletin informs large Federal agencies that the reporting requirements (FMR §§102-192.85 to 102-192.105) for Federal agency mail programs are waived for all large Federal agencies.
2. What is the effective date of this bulletin? This bulletin is effective upon signature and retroactively applies to relevant reporting in 2018, 2019, and 2020.
3. When does this bulletin expire? This bulletin will expire one year after being signed, unless extended or rescinded by this office, including but not limited to formal rulemaking.
4. What is the background of this bulletin? Federal agencies must comply with FMR Part §102-192 when carrying out Federal agency mail management programs, as these regulations exercise GSA's authorities and responsibilities under 44 U.S.C. §2901-2906. However, in 2018, in coordination with the Office of Management and Budget (OMB) and OMB Memos [M-17-26 Reducing Burden for Federal Agencies by Rescinding and Modifying OMB Memoranda](#) (June 15, 2017) and [M-18-23 Shifting From Low-Value to High-Value Work](#) (August 27, 2018), GSA eliminated mail management data collection, as well as access to the Simplified Mail Accountability and Reporting Tool (SMART).
5. What should we do as a result of this bulletin? Large Federal agencies should update internal policies and processes in accordance with this bulletin, and should continue to collect and monitor mail program data internally.
5. How does this bulletin impact other FMR bulletins? This bulletin cancels FMR Bulletin G-06.
6. Who should we contact for further information about this bulletin? Contact Mr. Michael DeMale, Office of Government-wide Policy at 202-805-8167, or by email at federal.mail@gsa.gov. Please cite GSA FMR Bulletin G-07.

By delegation of the Administrator of General Services,

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A handwritten signature in black ink that reads "Jessica Salmoiraghi".
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