

GSA Schedule Categories Authorized to Use Order Level Material (OLM) Procedures

Under the GSA Consolidated MAS Schedule, OLMs are authorized to be acquired under 59 OLM-eligible subcategories*

Apparel	Language Services
Audio Visual Products	Legal Services
Audio Visual Services	Logistical Services
Awards	Machinery and Components
Background Investigations	Mail Management
Business Administrative Services	Marine and Harbor
Compensation and Benefits	Marketing and Public Relations
Document Services	Medical Equipment
Electronic Commerce	Miscellaneous Furniture
Environmental Services	Musical Instruments
Facilities Maintenance and Repair	Office Furniture
Facilities Services	Office Management Maintenance and Repair
Facilities Solutions	Office Services
Financial Services	Packaged Furniture.
Fire/Rescue/Safety/Environmental Protection Equip.	Printing and Photographic Equipment
Fitness Solutions.	Protective Equipment
Flags	Records Management
Flooring	Search and Navigation
Fuel Management	Security Animals and Related Services
Furniture Services	Security Services
Healthcare Furniture	Security Systems
Household, Dormitory & Quarters Furniture	Signs
Human Resources	Social Services
Identity Protection Services	Structures
Industrial Products	Technical and Engineering Services (non- IT
Industrial Products, Services, Maintenance and Repair	Telecommunications
IT Hardware	Testing Equipment
IT Services	Training
IT Software	
IT Solutions	
IT Training	

*Contractors must have the OLM SIN awarded in order to provide OLMs on the order.

All new offers submitted under the Consolidated Schedule solicitation, released on October 1, 2019, will utilize the new Large Category>Subcategory>SIN structure identified in Solicitation [Attachment 16 - Available Offerings](#).

Under the Consolidated Solicitation, the legacy OLM SIN numbers (e.g., 84-500) were consolidated into a single SIN. Since all legacy schedules and SINs have been consolidated into the Large Category>Subcategory>SIN structure, there is no longer a need to utilize legacy schedule numbers in the SIN number classification. Therefore, under the Consolidated Solicitation, the new OLM SIN number is simply "OLM."

The OLM SIN description has been streamlined as follows:

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

OLM SIN-Level Requirements/Ordering Instructions:

OLMs are:

- *Purchased under the authority of the FSS Program*
- *Unknown until an order is placed*
- *Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)*
- *Only authorized for use in direct support of another awarded SIN.*
- *Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract*
- *Line Item Number (CLIN)*
- *Subject to a Not To Exceed (NTE) ceiling price*

OLMs are not:

- *"Open Market Items."*
- *Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)*

OLM Pricing:

- *Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).*
- *The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.*

NOTE: When used in conjunction with a Cooperative Purchasing eligible SIN, this SIN is Cooperative Purchasing Eligible.

There has been no change in the underlying OLM Authority or Special Ordering Procedures for utilizing OLMs. The changes noted here are administrative in nature and were made as part of the overall Schedule Consolidation process.

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Legacy GSA Schedules that are authorized to use OLMs*	
Schedule	Schedule Description
36	Office, Imaging, and Document Solutions
56	Buildings and Building Materials
70	Commercial Information Technology Equipment, Software, and Services
71	Furniture
72	Furnishings and Floor Coverings
78	Sports, Promotional, Outdoor, Recreation, Trophies, and Signs (SPORTS)
84	Total Solutions for Law Enforcement, Security, Facilities Management, Fire, Rescue, Clothing, Marine Craft
00CORP	Professional Services Schedule
03FAC	Facilities Maintenance and Management
58 I	Professional Audio/Video Telemetry/Tracking, Recording/Reproducing and Signal Data Solutions
71 II K	Comprehensive Furniture Management Services (CFMS)
738X	Human Capital Management and Administrative Support Services

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Schedule contractors who have accepted the OLM SIN on a legacy contract will continue to utilize the legacy OLM SIN number until they accept the mass modification to move to the Consolidated Solicitation terms and conditions. Upon acceptance of the mass-modification, the OLM SIN number will change from the Legacy OLM SIN (e.g., 84-500) to the new Consolidated Schedule OLM number, i.e., "OLM."