




JUN 02 2009

RSL-2009-04

MEMORANDUM FOR REGIONAL COMMISSIONERS, PBS
REGIONAL REALTY SERVICES OFFICERS

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SUBJECT: Process for Lease Actions Funded by the American Recovery
and Reinvestment Act (ARRA)

1. Purpose. This Realty Services Letter (RSL) provides implementation guidance to lease contracting officers and transaction managers for leases funded by the American Recovery and Reinvestment Act of 2009 (ARRA).

2. Background.
 - a. The President signed into law the ARRA (Public Law 111-5) on February 17, 2009 to make supplemental appropriations for job preservation and creation, infrastructure investment, energy efficiency and science, assistance to the unemployed, and State and local fiscal stabilization, for the fiscal year ending September 30, 2009, and for other purposes. The ARRA imposes a number of requirements on Executive Branch departments and agencies receiving Recovery Act funds to meet the broader goals and objectives (e.g. level of transparency and accountability) of the Act. In addition, the ARRA includes a number of requirements to be implemented in Federal Government contracts.

 - b. For GSA PBS, the ARRA directs \$750 million to renovate and construct federal buildings and courthouses, \$300 million to renovate and construct land ports of entry and \$4.5 billion to convert federal buildings to high-performance green buildings. In addition, the ARRA provides \$108 million in funding for the rental of space, related to leasing of temporary space in connection with projects funded under the ARRA.

c. On February 18, 2009, the Office of Management and Budget issued Memorandum M-09-10, "Initial Implementing Guidance for the American Recovery and Reinvestment Act of 2009 (the OMB Guidance), to provide standard processes for awarding and overseeing Recovery Act funds and supplemented it on April 3, 2009 with M-09-15, "Updated Implementing Guidance for the American Recovery and Reinvestment Act of 2009." In accordance with the OMB Guidance, agencies receiving Recovery Act funds are to begin immediately to meet the accelerated timeframes and other unique challenges posed by the Recovery Act.

3. Effective Date/Expiration Date. This RSL and instructions are effective immediately and will expire 5 years after the date of issuance unless modified, canceled, or reissued earlier.

4. Cancellation. Not applicable.

5. Applicability. This RSL applies to all real property leasing activities funded by the ARRA.

6. Instructions/Procedures. See Attachment 1.

Attachments: Attachment 1 – Process for Lease Actions Funded by the American Recovery and Reinvestment Act (ARRA)

Attachment 2 – Mandatory SFO Paragraphs for Lease Projects Using Recovery Act Funds