MEMORANDUM FOR REGIONAL COMMISSIONERS, PBS
REGIONAL REALTY SERVICES OFFICERS

FROM: WILLIAM J. GUERIN
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SUBJECT: Process for Lease Actions Funded by the American Recovery
and Reinvestment Act (ARRA)

1. Purpose. This Realty Services Letter (RSL) provides implementation guidance to
lease contracting officers and transaction managers for leases funded by the

2. Background.

a. The President signed into law the ARRA (Public Law 111–5) on February 17,
2009 to make supplemental appropriations for job preservation and creation,
infrastructure investment, energy efficiency and science, assistance to the
unemployed, and State and local fiscal stabilization, for the fiscal year ending
September 30, 2009, and for other purposes. The ARRA imposes a number of
requirements on Executive Branch departments and agencies receiving
Recovery Act funds to meet the broader goals and objectives (e.g. level of
transparency and accountability) of the Act. In addition, the ARRA includes a
number of requirements to be implemented in Federal Government contracts.

b. For GSA PBS, the ARRA directs $750 million to renovate and construct federal
buildings and courthouses, $300 million to renovate and construct land ports of
entry and $4.5 billion to convert federal buildings to high-performance green
buildings. In addition, the ARRA provides $108 million in funding for the rental of
space, related to leasing of temporary space in connection with projects funded
under the ARRA.

3. Effective Date/Expiration Date. This RSL and instructions are effective immediately and will expire 5 years after the date of issuance unless modified, canceled, or reissued earlier.


5. Applicability. This RSL applies to all real property leasing activities funded by the ARRA.

6. Instructions/Procedures. See Attachment 1.

Attachments: Attachment 1 – Process for Lease Actions Funded by the American Recovery and Reinvestment Act (ARRA)
Attachment 2 – Mandatory SFO Paragraphs for Lease Projects Using Recovery Act Funds