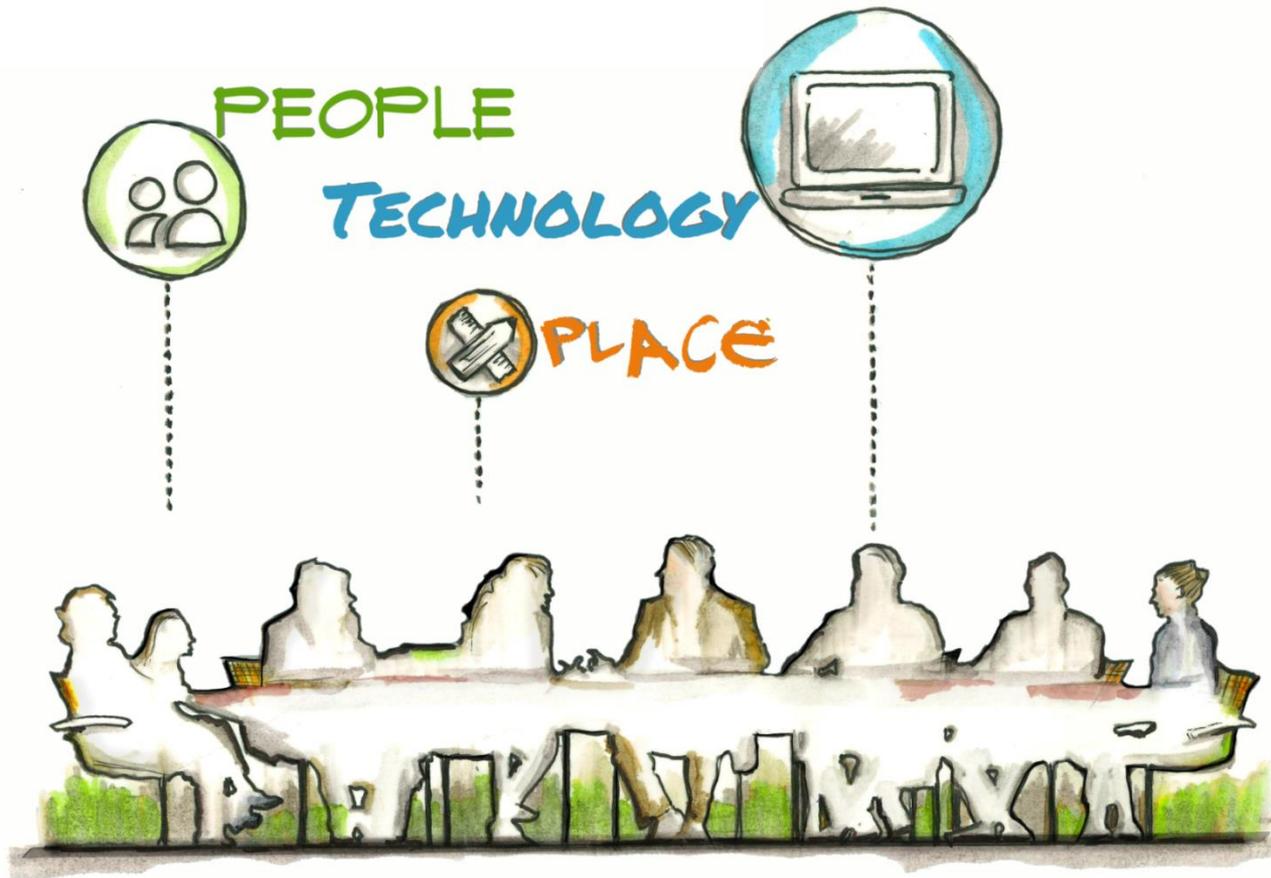




Total Workplace



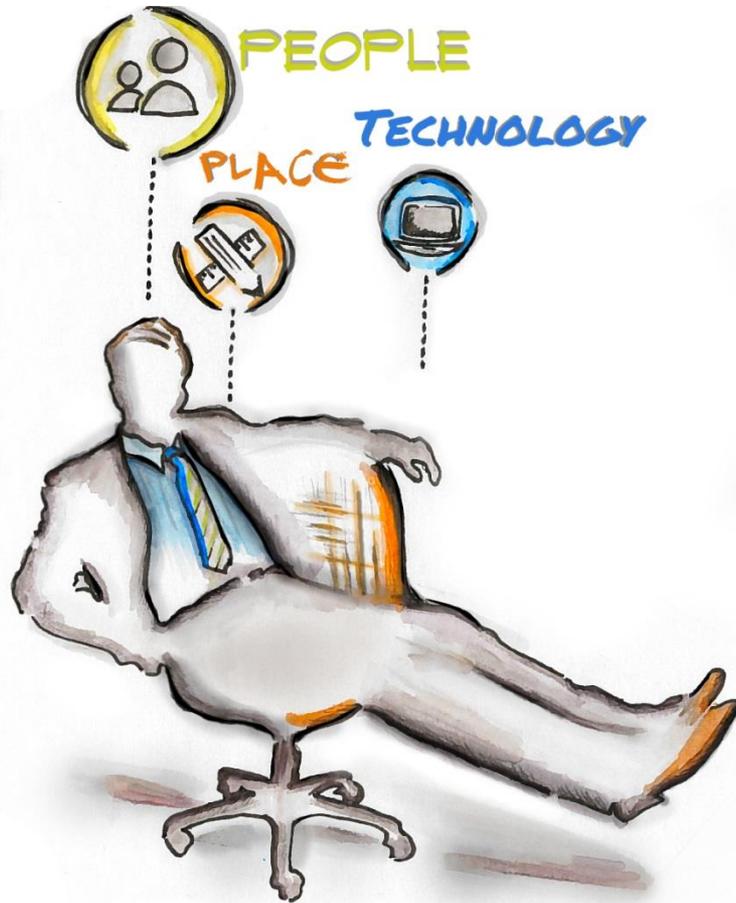
The GSA Total Workplace Program

Helping Create The 21st Century Workplace



Stacey Fong
Regional Workplace Executive
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Mission
To Create the 21st Century Workplace
by providing an
efficient, effective,
sustainable workplace
at the best value for
the
American
taxpayer

Total Workplace Offerings

National Workplace Engagement

Pilot / Demonstration Program

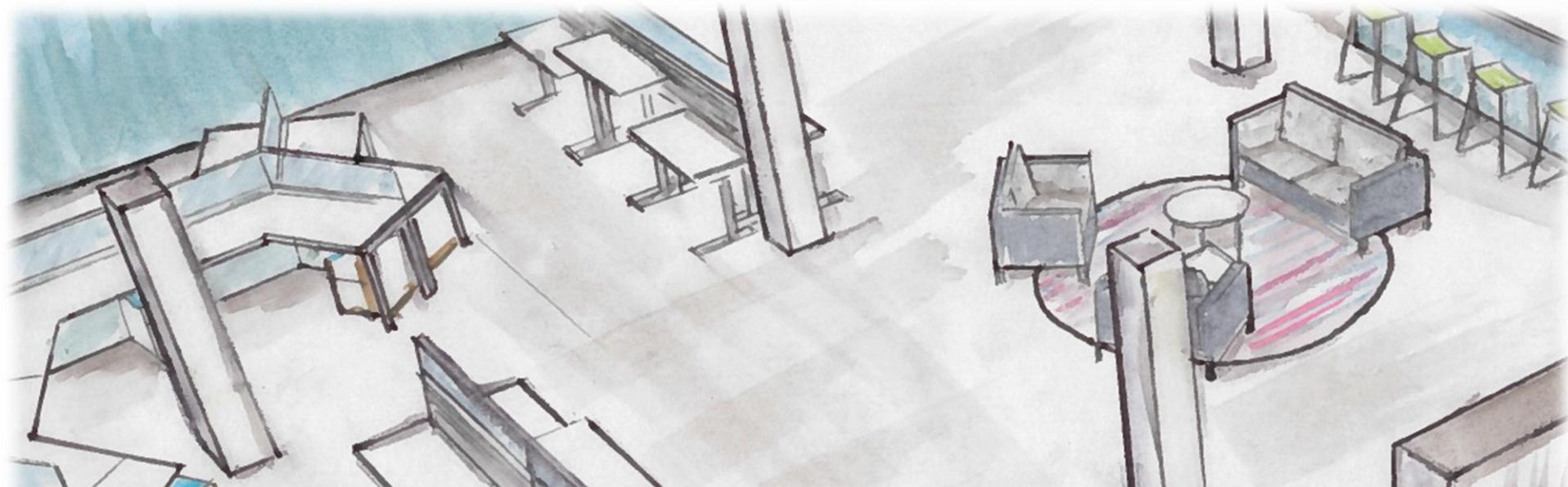
Change Management

Furniture & Information Technology (FIT) Initiative



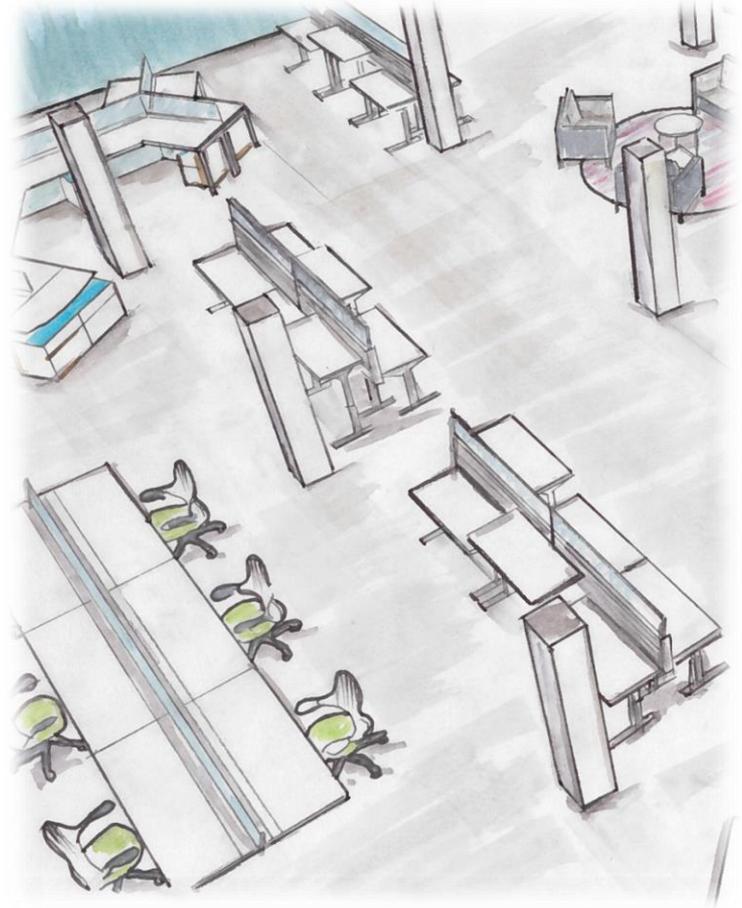
GSA's FIT Program

A national funding initiative that integrates Federal Acquisition Service (FAS) and Public Buildings Service (PBS) resources into a new GSA service offering to help other federal agencies use their workspace more efficiently and effectively.



FIT Objectives

1. Create a place where people want to come to work.
2. Encourage and support collaboration.
3. Improve productivity.
4. Improve space utilization.
5. Produce energy and carbon savings.



How It Works



- Multi-year term agreement
 - 3-yr for IT/5-yr for furniture
- Agency incurs no obligation to keep the product
- Ownership can transfer to customer at end of the agreement



FIT Fees

FAS Fees : FAS will apply an 8% acquisition fee to procure furniture

PBS Fees : - no current fee applied

- Regional Interior Design Staff or contracted services may be required to support FIT projects
- May require the customer to provide a Reimbursement (RWA) for design and coordination efforts



PBS Traditional Project Services **(not included in FIT)**

- Requirements development
- Design – Test Fit, Furniture placement plans based on FIT program typicals and furniture components
- Furniture Delivery Coordination
- Installation and Punch list coordination
- Move & Move Coordination
- Reconfiguration and refurbishment of existing furniture



FIT Qualification Checklist

Four Mandatory Requirements



1. **Comply** with your agency's utilization rate policy or 100-150 USF for total office, and 170 USF for the total requirement.
2. **Maximize** natural light by specifying furniture panels no taller than 54".
3. **Open workstations** must not exceed 50 SF.
4. **Offices** must not exceed 150 SF. FIT Furniture can be purchased for offices 80-150 SF.



FIT - Optional Design Requirements

(a minimum of six must be met)

Environmental Factors

- Locate enclosed spaces on interior walls
- Utilize glass walls instead of solid walls where appropriate
- Consider the importance of visual & noise privacy needs

Mobility

- Maximize space utilization through desk-sharing
- Embrace mobility: offer a tele-work program one day per week

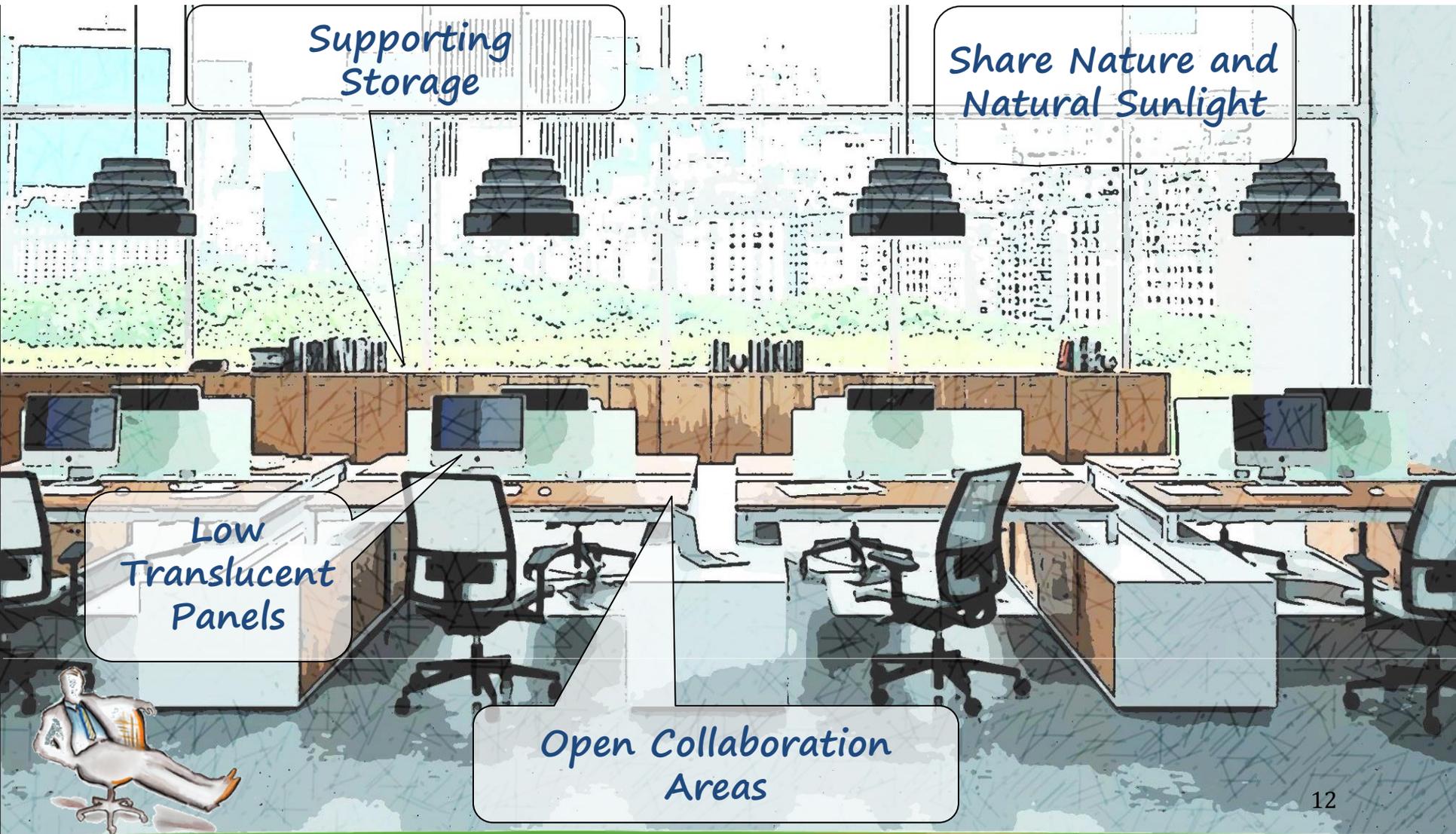
Catering to Work Style Diversity

- Analyze work patterns and job duties to determine workstations.
- Create open, interactive, free-flowing space for collaboration
- Share meeting spaces by the use of a reservation system
- Offer quiet spaces, phone booths, quiet & focus rooms.



Optional Design Requirements

(a minimum of six must be met)



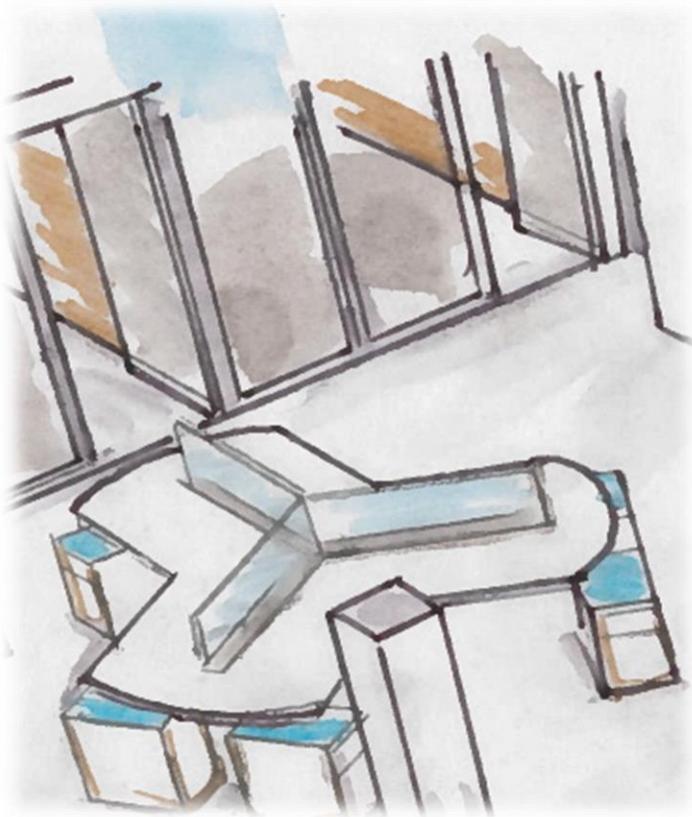
Supporting Storage

Share Nature and Natural Sunlight

Low Translucent Panels

Open Collaboration Areas

Why Do I Want IT?



IT equipment and services may be required to move to a TWP environment

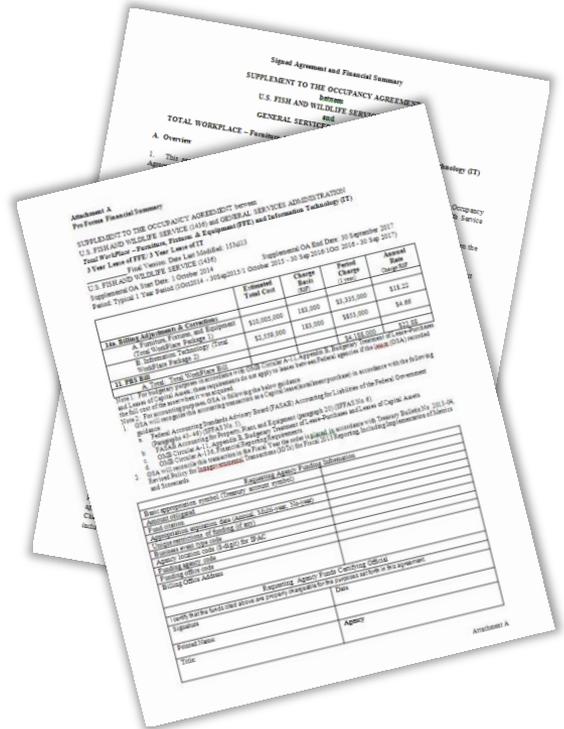
IT allows for agility in receiving, processing and sharing of work and ideas, both inside and outside of the office.

Many IT solutions have significant upfront costs, FIT minimizes an agency's initial capital investment



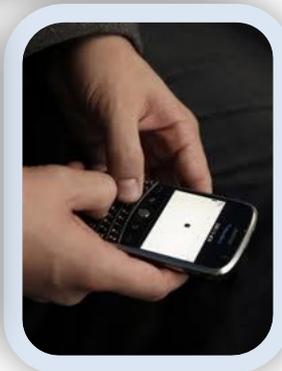
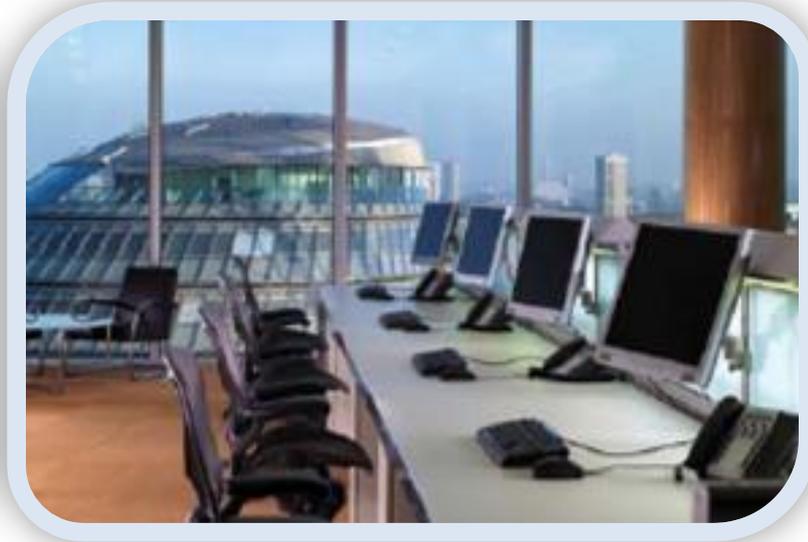
What IT Costs

- Federal agencies can buy IT commodities and integrated services faster and at lower prices through GSA.
- Under FIT, GSA procures and pays for the IT equipment that is provided to the client.
- The costs of IT under FIT are amortized over a 3-year supplemental lease occupancy agreement.
- There is no interest, however there is an average 5% fee associated with the procurement.



What Is Covered

- Laptops
- Tablets
- Mobile devices
- Printers
- Scanners
- Phones



- Wireless Access Points
- Video Teleconferencing (VTC)
- Networking equipment
- Telecommunications equipment



Information Technology

NOT available through the Total Workplace program:

- Software licenses
- Extended warranties
- Stand alone wiring
- Technical advisory services



How **FIT (IT)** Works

1. Requests for IT are made through your PBS point of contact.
2. Clients are responsible for identifying the IT items needed – a complete bill of materials.
3. GSA's National Information Technology Commodity Program (NITCP) is the default source for IT commodity acquisition services under FIT.
4. NITCP or Regional FAS office will conduct all acquisition activities and your PBS Project Manager will manage the process.



FIT Furniture IDIQ

5 Functional Areas



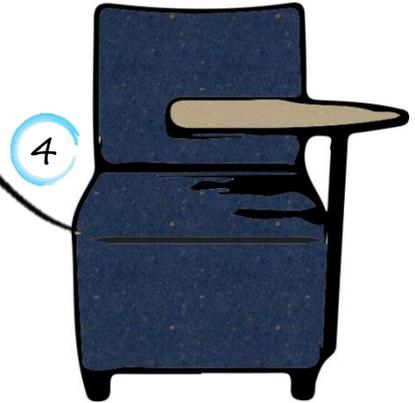
1 Workplace Furniture
Vendors: Herman Miller
Steelcase



3

High Density Filing
& Storage
Vendor: Datum

Seating
Vendor: Bialek



4



2 Conference Furniture
Vendor: Kimball



5 Demountable Partitions
Vendor: Inscape



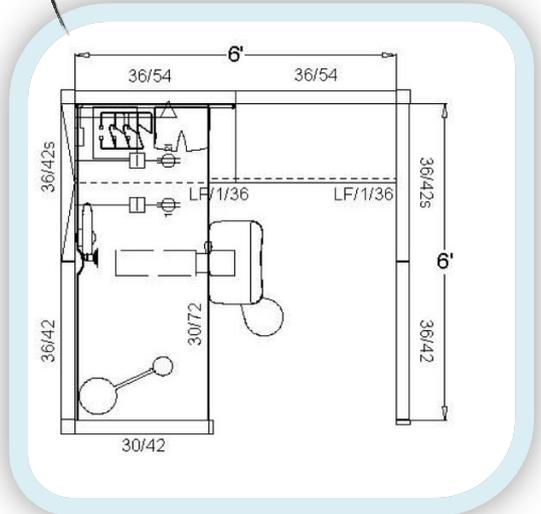


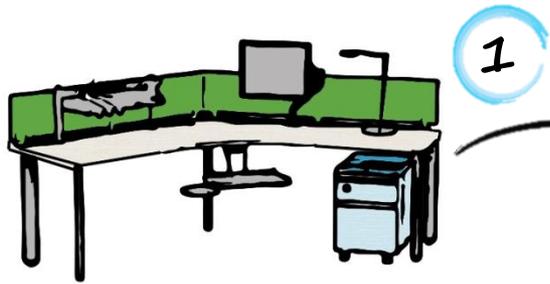
1

Workplace Furniture
Vendors: Herman Miller
Steelcase



Workstation 6'x6'
Shown with: Pedestal,
Keyboard Tray, Task
Light, Monitor Arm, Tool
Rail

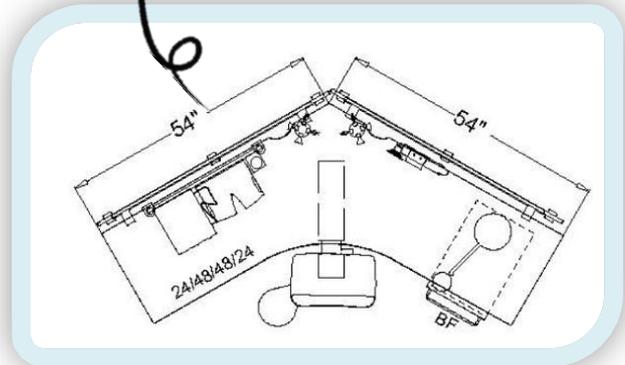


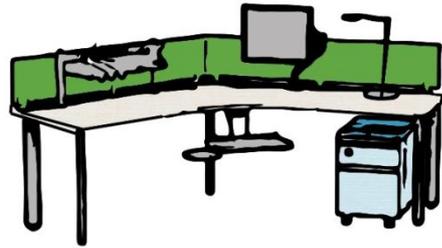


Workplace Furniture
Vendors: Herman Miller
Steelcase



Workstation 120 Degree
Shown with: Pedestal,
Tool Bar, Keyboard
Tray, Monitor Arm,
Task Light





1

Workplace Furniture
Vendors: Herman Miller
Steelcase

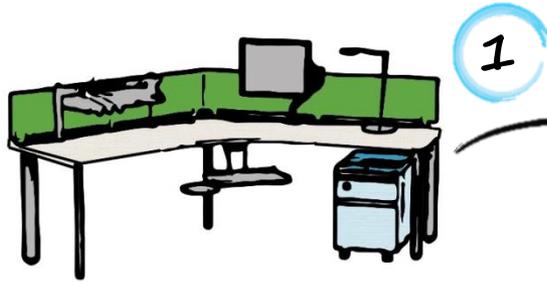


Adjustable Height
Work Surface



Benching Workstation
Single Sided 30" D

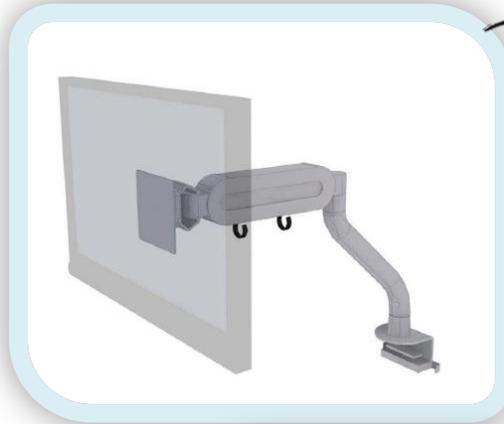




Workplace Furniture
Vendors: Herman Miller
Steelcase



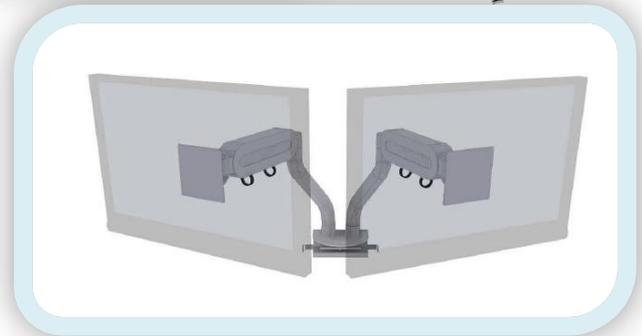
Keyboard
Tray



Single & Dual
Monitor Arm



Digital Lock





1

Workplace Furniture
Vendors: Herman Miller
Steelcase



Personal Storage

Tool Rail and
Accessories



Task Light



2

Conference Furniture Vendors: Kimball



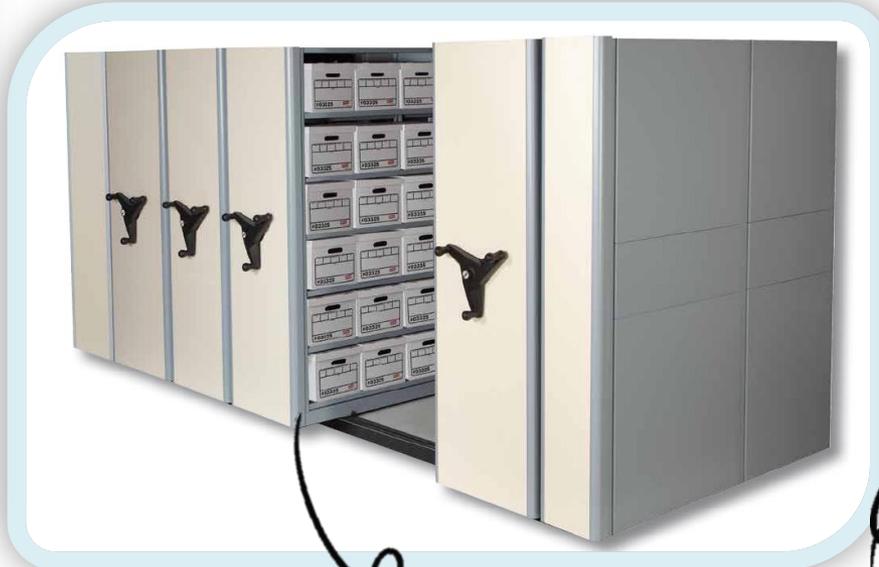


3

High Density Filing
& Storage
Vendor: Datum



Rotary Files

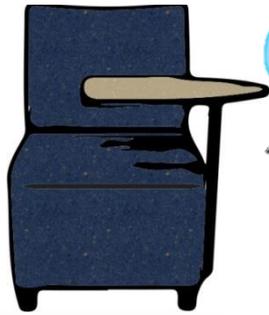


Track Files



Open Shelving





4

Seating
Vendor: Bialek





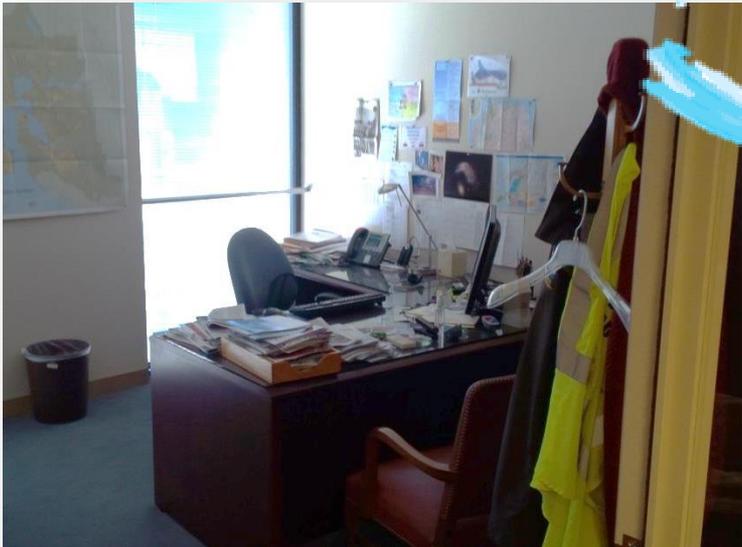
5

Demountable
Walls
Vendor: Inscape



DOT MARAD

Dellums FOB
Oakland, CA



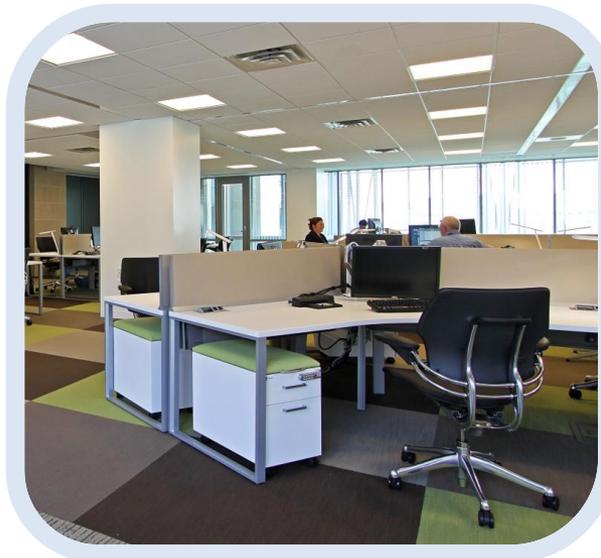
FROM THIS



TO THIS

FIT Can Help you Change

FROM THIS
TO THIS



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