



SEP 26 2012

MEMORANDUM FOR ALL FEDERAL ACQUISITION SERVICE (FAS)
CONTRACTING ACTIVITIES

FROM: JOSEPH A. NEURAUTER 
DIRECTOR, OFFICE OF ACQUISITION POLICY AND
SENIOR PROCUREMENT EXECUTIVE (MV)

SUBJECT: Continuation of FSS Acquisition Letters

1. Purpose. This Supplement extends the expiration date of the subject Acquisition Letter.
2. Instruction. Continue to use the Federal Acquisition Service (FAS) Federal Supply Schedule (FSS) clauses listed in Attachment 1 of the Letter as amended via Supplement 4 until the clauses have been incorporated into the GSAM or canceled.
3. Applicability. FAS FSS Contracts
4. Background. The FSS clauses listed in the Acquisition Letter as amended via Supplement 4, are part of the General Services Administration Acquisition Manual (GSAM) Rewrite initiative. The FSS clauses were expected to be incorporated into the GSAM as part of the Rewrite of GSAM 538, with the exception of the clauses cited in Supplement 4. The Rewrite of GSAM 538 has not been completed and thus, an extension to the Letter is required.
5. Effective Date. Upon signature and remains in effect until the clauses are incorporated into the GSAM, or otherwise rescinded.
6. Point of Contact: Any questions regarding the Letter or the clauses should be directed to Mr. Mark Lee, Policy Chief, FAS Office of Acquisition Management, at (703) 605-2572 or email at mark.lee@gsa.gov.



JUN 21 2011

MEMORANDUM FOR ALL FAS CONTRACTING ACTIVITIES

FROM: JOSEPH A. NEURAUER *J. Neura*
SENIOR PROCUREMENT EXECUTIVE (MV)

SUBJECT: Continuation of FSS Acquisition Letters

1 Purpose. This Memorandum rescinds two Federal Supply Schedule (FSS) Acquisition Letters, FX-03-1 and FC-00-1 as listed in Attachment 1 to the General Services Administration (GSA) Acquisition Letter V-06-07. Secondly, this supplement extends the expiration date in the GSA Letter V-06-07. Any solicitations issued or contracts awarded during the lapsed period when the acquisition letter was not in effect are required to be in compliance with the subject acquisition letter.

2 Background. Acquisition Letter V-06-07 was issued to ensure FSS Acquisition Letters and the FSS Clause Manual would continue to be used appropriately until these documents were incorporated into the General Services Administration Acquisition Manual (GSAM) as part of the GSAR/GSAM Rewrite initiative begun in 2006.

Acquisition Letter V-06-07 lists in Attachment 1 active FSS Acquisition Letters, including FX-03-1, Acquisition Quality Measurement and Improvement Program and its Supplements 1 through 3; and, FC-00-1, GSA Form 1649, Notification of Federal Supply Schedule Improvement Process and its Supplements Nos. 1 through 3.

The Federal Acquisition Service (FAS) has issued or is expected to issue updated guidance through the issuance of two Instructional Letters (IL) which will replace FX-03-1 and FC-00-1. Replacing FX-03-1 will be FAS IL entitled, Revision of the Acquisition Quality Measurement and Improvement Program. This IL will be issued to FAS acquisition activities to 1) implement updated and revised policies of the Acquisition Quality Measurement and Improvement Program, and 2) increase enforcement of four existing contract quality control mechanisms, thereby replacing FSS Acquisition Letter FX-03-1 in its entirety. FAS issued IL 2011-08, Submission of Change Request for a Federal Supply Schedule (FSS) – The 1649 Process, on April 12, 2011. This IL replaces FSS Acquisition Letter FC-00-1 in its entirety.

3. Effective Date. Upon Signature.

4. Termination Date: This Supplement 4 will expire one year from issuance unless cancelled or extended, or upon incorporation into the GSA Acquisition Manual, whichever occurs first.

5. Any questions or concerns regarding FX-03-01 shall be directed to Ed Malone, Procurement Analyst, MAS Program Office, Office of Acquisition Management, Federal Acquisition Service at (703) 605-2729, or email edward.malone@gsa.gov.

Any questions or concerns regarding FC-00-1 shall be directed to Rose Matthews, Procurement Analyst, MAS Program Office, Office of Acquisition Management, Federal Acquisition Service at (703) 605-2757, or email rose.matthews@gsa.gov.

Attachments



GSA Office of the Chief Acquisition Officer

GSA Acquisition Letter V-06-07
Supplement Number 3

APR 16 2010

MEMORANDUM FOR GSA FEDERAL ACQUISITION SERVICE (FAS)
CONTRACTING ACTIVITIES

VA NATIONAL ACQUISITION CENTER
FEDERAL SUPPLY SCHEDULES SERVICE

FROM:

RODNEY P. LANTIER *Rodney P. Lantier*
ACTING SENIOR PROCUREMENT EXECUTIVE

SUBJECT:

Continuation of FSS Acquisition Letters

1. Purpose. This supplement extends the expiration date in the General Services Acquisition Letter V-06-07. Any solicitations issued or contracts awarded during the lapsed period when the acquisition letter was not in effect are required to be in compliance with the subject acquisition letter.

2. Effective Date. November 23, 2009.

3. Termination Date. This Acquisition Letter V-06-07 and Supplement Number 3 will expire one year from issuance unless cancelled or extended, or upon incorporation into the General Services Administration Acquisition Manual, whichever occurs first.



GSA Office of the Chief Acquisition Officer

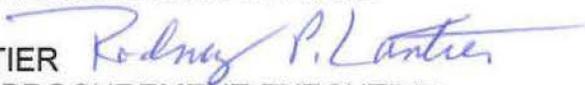
GSA Acquisition Letter V-06-07
Supplement Number 2

FEB 3 2009

MEMORANDUM FOR GSA FEDERAL ACQUISITION SERVICE (FAS)
CONTRACTING ACTIVITIES

VA NATIONAL ACQUISITION CENTER
FEDERAL SUPPLY SCHEDULES SERVICE

FROM:

RODNEY P. LANTIER 
ACTING SENIOR PROCUREMENT EXECUTIVE

SUBJECT:

Continuation of FSS Acquisition Letters

1. Purpose. This supplement extends the expiration date in the General Services Acquisition Letter V-06-07. Any solicitations issued or contracts awarded during the lapsed period when the acquisition letter was not in effect are required to be in compliance with the subject acquisition letter.
2. Effective Date. November 22, 2008.
3. Termination Date. This Acquisition Letter V-06-07 and Supplement Number 2 will expire one year from issuance unless cancelled or extended, or upon incorporation into the General Services Administration Acquisition Manual, whichever occurs first.



GSA Office of the Chief Acquisition Officer

JAN 22 2008

GSA Acquisition Letter V-06-07
Supplement Number 1

MEMORANDUM FOR GSA FEDERAL ACQUISITION SERVICE (FAS)
CONTRACTING ACTIVITIES

VA NATIONAL ACQUISITION CENTER
FEDERAL SUPPLY SCHEDULES SERVICE

FROM:

DAVID A. DRABKIN 
SENIOR PROCUREMENT EXECUTIVE

SUBJECT:

Continuation of FSS Acquisition Letters

1. Purpose. This supplement extends the expiration date in the General Services Acquisition Letter V-06-07.
2. Effective Date. November 21, 2007.
3. Termination Date. This Acquisition Letter V-06-07 and Supplement Number 1 will expire one year from issuance unless cancelled or extended, or upon incorporation into the General Services Administration Acquisition Manual, whichever occurs first.



NOV 22 2006

GSA Office of the Chief Acquisition Officer

GSA Acquisition Letter V-06-07

MEMORANDUM FOR GSA FEDERAL ACQUISITION SERVICE (FAS)
CONTRACTING ACTIVITIES

VA NATIONAL ACQUISITION CENTER
FEDERAL SUPPLY SCHEDULES SERVICE

FROM:

A blue ink signature of Emily W. Murphy is written over the text. The signature is cursive and extends across the lines for the name and title.

EMILY W. MURPHY
CHIEF ACQUISITION OFFICER (V)

SUBJECT:

Continuation of FSS Acquisition Letters

1. Purpose. The purpose of this Acquisition Letter is to ensure that all FSS Acquisition Letters and the FSS Clause Manual continue to be used appropriately.

2. Background. A number of FSS Acquisition Letters have expired and others will expire in the near future. Although there is a project to incorporate all FSS Acquisition Letters and the FSS Clause Manual into the General Services Administration Acquisition Manual (GSAM) as appropriate, the rewrite of the GSAM will not occur in time to incorporate all FSS Acquisition Letters before they expire.

3. Effective date. Date of signature.

4. Termination Date. This Acquisition Letter will expire one year from issuance unless cancelled or extended, or upon incorporation into the General Services Administration Acquisition Manual, whichever occurs first.

5. Applicability. This Acquisition Letter applies to all FAS contracting activities that manage and award Federal Supply Schedule, Stock or Special Order Program contracts.

6. References. FSS Acquisition Letters.

7. Instructions.

(a) FAS contracting personnel shall continue to use the FSS Acquisition Letters listed on Attachment 1 of this memorandum, even though a letter may have expired, until a letter is either superseded by an amendment to the GSAM or the FSS Acquisition Letter is cancelled or amended.

Attachment

ATTACHMENT 1
 LIST OF FSS ACQUISITION LETTERS TO BE USED UNTIL
 SUPERSEDED BY THE GSAR, CANCELLED OR AMENDED

Date	Subject
September 28, 2005	<u>FX-05-3, Security of Contract Files</u>
August 1, 2005	<u>FX-05-2, Central Contractor Registration (CCR) and Online Representations and Certifications Application (ORCA)</u>
February 18, 2005	<u>FX-05-1, Contracts Online Supplement No. 1, dated February 10, 2006</u>
June 29, 2004	<u>FX-04-3, Electronic Modifications (e-Mods)</u>
March 1, 2004	<u>FX-04-1, Authority to Receive, Award, and Maintain Contract Files Electronically Supplement No. 1, dated March 31, 2005 Supplement No. 2, dated February 17, 2006</u>
December 19, 2003	<u>FX-03-6, Quick-Mod Pilot Program for the Federal Supply Service (FSS) Information Technology (IT) Acquisition Center (FCI) Supplement No. 1, dated March 24, 2004</u>
November 12, 2003	<u>FX-03-5, Travel in Performance of Task Orders; Restrictions on Certain Foreign Purchases</u>
July 16, 2003	<u>FX-03-4, Industrial Funding of the Federal Supply Schedule Program Supplement No. 1, dated July 29, 2004 Supplement No. 2, dated February 23, 2006</u>
June 19, 2003	<u>FX-03-3, Federal Acquisition Regulation Class Deviation - Size of Business Re-representation</u>
June 9, 2003	<u>FX-03-2, Guidance on Identifying Contract Awards to Certified Historically Underutilized Business Zone (HUBZone) Small Business Concerns</u>
March 25, 2003	<u>FX-03-1, Acquisition Quality Measurement and Improvement Program Supplement No. 1, dated July 12, 2004</u>

	<u>Supplement No. 2, dated October 27, 2004</u> <u>Supplement No. 3, dated February 18, 2005</u>
November 29, 2002	<u>FX-02-2, Revision of Clause F-FSS-300 - Scheduling of Deliveries To GSA Facilities</u> <u>Supplement No. 1, dated December 22, 2003</u> <u>Supplement No. 2, dated March 15, 2005</u>
January 3, 2002	<u>FC-02-1, Economic Price Adjustments For Contracts That Are Not Based on Commercial Catalogs or Price Lists</u> <u>Supplement No. 1, dated July 15, 2003</u>
December 20, 2001	<u>FC-01-7, Implementation of Corporate Contracting Across Acquisition Centers and Administration Zones</u>
	FC-01-6, Not Issued
November 15, 2001	<u>FX-01-3, Non-Manufactured Wood Packaging Material for Export Shipments(formerly European Union (EU) Restriction Involving Non-Manufactured Wood Package and Pallets)</u> <u>Supplement No. 1, dated November 25, 2002</u> <u>Supplement No. 2, dated January 5, 2004</u> <u>Supplement No. 3, dated May 26, 2004</u>
June 12, 2001	<u>FX-01-2, Award Letter for Federal Supply Schedule Contracts</u> <u>Supplement No. 1, dated November 1, 2002</u> <u>Supplement No. 2, dated August 11, 2003</u> <u>Supplement No. 3, dated February 24, 2006</u>
August 31, 2000	<u>FX-00-5, Contractor Cancellation of MAS Contract</u> <u>Supplement No. 1, dated October 10, 2000</u> <u>Supplement No. 2, dated October 15, 2001</u> <u>Supplement No. 3, dated October 28, 2002</u> <u>Supplement No. 4, dated October 10, 2003</u> <u>Supplement No. 5, dated March 31, 2005</u>
March 31, 2000	<u>FX-00-3, Evergreen Contracting for Multiple Award Schedule Contracts</u> <u>Supplement No. 1, dated September 1, 2000</u> <u>Supplement No. 2, dated October 15, 2001</u> <u>Supplement No. 3, dated September 20, 2002</u> <u>Supplement No. 4, dated October 16, 2003</u> <u>Supplement No. 5, dated October 21, 2004</u>

<p>April 28, 2000</p>	<p><u>FC-00-2, Special Ordering Procedures for Federal Supply Schedules</u> <u>Supplement No. 1, dated May 2, 2001</u> <u>Supplement No. 2, dated March 11, 2002</u> <u>Supplement No. 3, dated May 12, 2003</u> <u>Supplement No. 4, dated February 23, 2006</u></p>
<p>March 14, 2000</p>	<p><u>FC-00-1, GSA Form, Notification of Federal Supply Schedule Improvement Process</u> <u>Supplement No. 1, dated July 17, 2000</u> <u>Supplement No. 2, dated August 25, 2000</u> <u>Supplement No. 2, Correction, dated September 29, 2000</u> <u>Supplement No. 3, dated September 5, 2001</u></p>
<p>January 4, 1999</p>	<p><u>FX-99-1, Vendor Managed Inventory (VMI)</u> <u>Supplement No. 1, dated December 23, 1999</u> <u>Supplement No. 2, dated February 22, 2001</u> <u>Supplement No. 3, dated February 28, 2002</u> <u>Supplement No. 4, dated October 7, 2005</u></p>
<p>October 7, 1998</p>	<p><u>FX-98-9, Contract Price Lists</u> <u>Supplement No. 1, dated January 8, 1999</u> <u>Supplement No. 2, dated October 15, 1999</u> <u>Supplement No. 3, dated March 26, 2001</u> <u>Supplement No. 4, dated June 27, 2001</u> <u>Supplement No. 5, dated July 30, 2002</u> <u>Supplement No. 6, dated August 11, 2003</u> <u>Supplement No. 7, dated October 21, 2004</u> <u>Supplement No. 8, dated September 21, 2005</u></p>
<p>June 18, 1998</p>	<p><u>FX-98-8, Contract Sales Criteria for Federal Supply Schedule Contracts</u> <u>Supplement No. 1, dated July 20, 2000</u> <u>Supplement No. 2, dated March 20, 2002</u> <u>Supplement No. 3, dated April 18, 2003</u> <u>Supplement No. 4, dated July 14, 2004</u> <u>Supplement No. 5, dated October 12, 2005</u></p>
<p>March 19, 1998</p>	<p><u>FC-98-4,—Introduction of New Products</u> <u>Supplement No. 1, dated December 23, 1999</u> <u>Supplement No. 2, dated October 30, 2000</u> <u>Supplement No. 3, dated January 3, 2002</u> <u>Supplement No. 4, dated January 27, 2003</u></p>

<p>March 19, 1998</p>	<p><u>FX-98-2,—Worldwide Coverage for Multiple Award Federal Supply Schedule Contracts</u> <u>Supplement No. 1, dated August 13, 1998</u> <u>Supplement No. 2, dated January 8, 1999</u> <u>Supplement No. 3, dated June 8, 2000</u> <u>Supplement No. 4, dated October 15, 2001</u> <u>Supplement No. 5, dated July 10, 2002</u> <u>Supplement No. 6, dated August 11, 2003</u> <u>Supplement No. 7, dated March 31, 2005</u> <u>Supplement No. 8, dated February 23, 2006</u></p>
<p>March 21, 1997</p>	<p><u>FX-97-2,— Product Brochures/Literature — Special Order Program (SOP) Contracts</u> <u>Supplement No. 1, dated March 10, 1998</u> <u>Supplement No. 2, dated February 22, 1999</u> <u>Supplement No. 3, dated February 14, 2000</u> <u>Supplement No. 4, dated February 22, 2001</u> <u>Supplement No. 5, dated February 28, 2002</u> <u>Supplement No. 6, dated May 27, 2005</u></p>
<p>September 27, 1996</p>	<p><u>FX-96-6,—Multiyear Contracting — Mandatory Sources of Supply</u> <u>Supplement No. 1, dated August 27, 1997</u> <u>Supplement No. 2, dated October 5, 1998</u> <u>Supplement No. 3, dated August 19, 1999</u> <u>Supplement No. 4, dated September 14, 2000</u> <u>Supplement No. 5, dated September 10, 2001</u> <u>Supplement No. 6, dated May 24, 2005</u></p>
<p>June 21, 1996</p>	<p><u>FX-96-5,— Scope of Contract and Placement of Orders if Contractor Fails to Perform Clauses</u> <u>Supplement No. 1, dated September 26, 1997</u> <u>Supplement No. 2, dated October 5, 1998</u> <u>Supplement No. 3, dated May 5, 2000</u> <u>Supplement No. 4, dated May 21, 2001</u> <u>Supplement No. 5, dated October 17, 2002</u> <u>Supplement No. 6, dated October 10, 2003</u> <u>Supplement No. 7, dated September 21, 2005</u></p>
<p>April 12, 1996</p>	<p><u>FX-96-3,— Parallel Contracts (NOTE: A correction was made to this Acquisition Letter on April 17, 1996)</u> <u>Supplement No. 1, dated April 10, 1997</u> <u>Supplement No. 2, dated April 8, 1998</u> <u>Supplement No. 3, dated August 12, 1999</u> <u>Supplement No. 4, dated September 11, 2000</u></p>

	<p><u>Supplement No. 5, dated February 28, 2002</u> <u>Supplement No. 6, dated September 26, 2003</u> <u>Supplement No. 7, dated June 9, 2005</u></p>
March 6, 1996	<p><u>FX-96-2, — Multiyear Contracting Stock and Special Order Program</u> <u>Supplement No. 1, dated June 26, 1996</u> <u>Supplement No. 2, dated May 19, 1997</u> <u>Supplement No. 3, dated May 15, 1998</u> <u>Supplement No. 4, dated May 14, 1999</u> <u>Supplement No. 5, dated June 12, 2000</u> <u>Supplement No. 6, dated February 28, 2002</u> <u>Supplement No. 7, dated September 16, 2003</u> <u>Supplement No. 8, dated July 28, 2005</u></p>
August 31, 1995	<p><u>FC-95-5 – Obtaining Electronic Multiple Award Schedule (MAS) Contract Data For GSA Advantage!</u> <u>Supplement No. 1, dated September 20, 1995</u> <u>Supplement No. 2, dated April 28, 1997</u> <u>Supplement No. 3, dated September 26, 2000</u> <u>Supplement No. 4, dated November 2, 2000</u> <u>Note: On November 3, 2000, and editorial correction was made to Attachment 1 of Supplement No. 4, The number of the clause Electronic Commerce--FACNET was incorrectly stated.</u> <u>Supplement No. 5, dated June 26, 2001</u> <u>Supplement No. 6, dated September 10, 2002</u> <u>Supplement No. 7, dated October 21, 2004</u></p>
February 9, 1995	<p><u>FX-95-1 – Multiple Awards Schedule Program - Past Performance Reporting Requirements</u> <u>Supplement No. 1, dated March 5, 1996</u> <u>Supplement No. 2, dated March 21, 1997</u> <u>Supplement No. 3, dated May 8, 1998</u> <u>Supplement No. 4, dated March 26, 1999</u> <u>Supplement No. 5, dated February 23, 2000</u> <u>Supplement No. 6, dated April 12, 2001</u> <u>Supplement No. 7, dated March 11, 2002</u> <u>Supplement No. 8, dated May 24, 2005</u></p>
April 14, 1992	<p><u>FC-92-1 – The Multiple Award Schedule (MAS) Items to Stock Program</u> <u>Supplement No. 1, dated March 26, 1993</u> <u>Supplement No. 2, dated August 2, 1994</u> <u>Supplement No. 3 dated August 21, 1995</u></p>

Supplement No. 4, dated July 22, 1996
Supplement No. 5, dated April 28, 1997
Supplement No. 6, dated April 1, 1999
Supplement No. 7, dated April 3, 2000
Supplement No. 8, dated March 26, 2001
Supplement No. 9, dated June 12, 2002
Supplement No. 10, dated February 23, 2006