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**ePM 6.8**

ePM 6.8 was successfully installed over the weekend of November 24th. Improvements from implementation included:

- Faster response time in File Manager—especially for projects that have uploaded a large number of documents
- A new Issues tab in ePMxpress where project teams can discuss detail items that require attention such as funding shortages, weather events, and unforeseen site conditions.
- The daily data warehouse replication length time has been improved, which shortens the length of time Cognos is offline during mid-afternoon and at night.

For a full list of improvements that were part of ePM 6.8, please visit the ePM Release Tracking Sheet.

**Cognos Corner**

The Consolidation Fact Sheet is a one-page report featuring key project information including Schedule, Financials, Status, and Issues. Although the report was developed specifically for projects in the Consolidation program, it can be used for other projects.

The first part of the report details project basics including the Project Type, Current State, Team, Customers, and Description. The Schedule section contains a table with the baseline, planned, and actual date for project milestones including Customer Request, Design Award, Construction Notice to Proceed, and Substantial Completion. The Project Financials section shows the funding that has been received, broken down by funding activity. The Status section displays the latest status narrative and the date that the status was last updated. If Issues have been entered on a project, up to 3 will be listed in the Issues section. Lastly, the Substantive Completion Notes section displays any notes that have been entered in a project’s schedule, which is required for projects that do not meet the Small Project Delivery Measure.

The Consolidation Fact Sheet, located in the Fact Sheet Reports folder, is available for capital or small projects. It can be filtered by region and project type.
**GIS, Project and Building Data on GSA.gov**

Did you know that project and building data is mapped using GIS technology on gsa.gov? Major courthouse construction, building inventories, and other information is available for the public to view. Visit the following links for more information:

- **Inventory of Owned and Leased Properties** - Using a map you can drill down from the state level or congressional district level to get building data such as address, available square feet, and congress members
- **Tracking Courthouse Construction** - View information on current courthouse projects including status, funding, and schedule

**FY18 Office of Design and Construction (ODC) Guidance**

PBS project delivery measures and ePM/ePMXpress requirements for capital and small projects are staying fairly consistent moving into FY18. There are two small changes to highlight:

- For small projects in federally owned space that will not pass the project delivery measure, the project team is required to document the reason for the schedule/budget variance in the ‘Substantial Completion’ schedule notes field.
- For capital projects in federally owned space, the project team is required to enter estimated schedule dates for all standard milestones within 60 days of ‘Project Authorization/RWA Acceptance’. The regional team will work with ODC to set an initial baseline for these milestones. The baseline dates will be used primarily for reporting and dashboarding.

ODC Measures and ePM Guidance can be found on **ODC’s InSite Page**.