

Connection

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MEET THE TEAM: JOHN BUNCH



We would like to welcome John Bunch back to the ePM SAS&T team. John started as one of the original RFD team members in September 2009

and supported the ePM project for 8 years out of Region 8 and Zone C. When he isn't working, John enjoys spending time with his family, playing lacrosse with his kids, and cooking new dishes.

Welcome Back!



ePM Resources:

ePM Support
epmsupport@gsa.gov
 (866) 367-7878
 M-F 7:30 AM - 7:00 PM ET

ePM Portal and User Resources
<https://epm.pbs.gsa.gov/portal/>

COVID 19: PROJECT DASHBOARD AND IMPACTS

The ODC Information Management Division launched the Projects Impacted by COVID-19 Dashboard at the end of March to show how capital and small projects are affected by the coronavirus outbreak. The dashboard is viewed on a daily basis by regional and Central Office management across business lines to monitor the agency's construction program. In addition to the dashboard, the IMD distributes a weekly report to regional and national management that summarizes the changes to the impacted projects from the previous week.

Show by:		Capital	Small	
Program	COVID Status	Projects	Total Funding	Undelivered Orders
Capital	Stopped	1	\$14,340,704	\$2,303,185
	Impacted - Not Stopped	29	\$1,210,980,115	\$373,598,256
	No longer impacted	6	\$93,659,981	\$9,414,285
Small	Stopped	68	\$53,696,341	\$16,535,727
	Impacted - Not Stopped	279	\$180,070,614	\$65,689,564
	No longer impacted	255	\$176,789,828	\$86,587,586
	Cancelled	1	\$4,524	\$0
	Work Restarted	4	\$875,669	\$393,234

The high-level COVID-19 Dashboard tab contains a table with the count, Total Funding, and Undelivered Order amount for projects that are stopped, impacted but not stopped, cancelled, or no longer impacted by the virus. The map on this tab presents a geographic visualization of impacted projects. Users can drill-through to see underlying data for specific projects either from the table or from the map. The COVID-19 Impacted Projects tab shows detailed information on each project in a tabular format including COVID Status, Agency Bureau Code, Lifecycle Phase, Project Status, and Total Funding.

The dashboard pulls information from location, customer, status, and schedule, information from ePM. For information on updating ePM for the COVID-19 dashboard, please visit [ePM/ ePMXpress Guidance for Capital and Small Projects Impacted by COVID-19](#). Funding and obligation information are sourced from Capital Projects Application (CPA) and Financial Management Information System (FMIS).

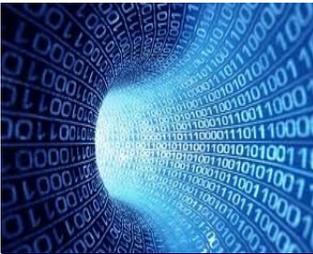
ePM Regional System Administrators (RSAs) and Zonal System Administrators (ZSAs) have been doing a wonderful job working with project managers to keep their projects updated during this fluid situation. Please give the RSAs, ZSAs, and Project Managers a round of applause for their efforts!

Visit the D2D portal to access the [dashboard](#), which requires a D2D account. You can register your .gov email address at [MAX.gov](#).

EPM REPLACEMENT UPDATE

Procurement for the ePM replacement system is underway. The acquisition team released the solicitation on May 1st. Interested vendors were required to submit their proposals to GSA on June 1st. Shortlisted vendors will participate in system demos to a team of over 100 regional and Central Office participants at the end of June. The anticipated contract award date will be announced in mid-summer. After contract award, the selected vendor will have 12 months to configure the system for GSA's needs.

The ePM Replacement Team has created various technical configuration teams with Central Office and regional subject matter experts to help with the overall implementation of the new system. The teams will focus on one particular aspect of the replacement system such as capital project delivery, IT security, or data migration. If you are interested in learning about the ePM replacement, please contact tina.atkins@gsa.gov.



QUICK TIP: DISTRIBUTION LISTS

Distributions lists can be used to notify a group of people that ePM documents such as a RFIs, Design Reviews, or contracts have been entered or modified. If you regularly workflow documents to the same people, you can create distribution lists to save time and help you maintain consistency.

1. Log into ePM Portal and navigate to the desired project
2. In the left-hand navigation panel, expand the Address Book menu and select Distribution Lists option.
3. From the top left corner, click the blue triangle next to New and choose Distribution List. This will open a pop-up box.
4. On the General tab, enter the list's details (Title, Number, and Notes)
5. Go to the Members sub-tab and click the 'Add Contacts' button. Select from the list of contacts and click OK.
6. Select Activate when all required fields are complete.

The Distribution List is now ready to be used when creating or modifying ePM documents.

ePM Contacts:

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FY20 CAPITAL PROGRAM

ODC is using ePM for planned obligation tracking and reporting this fiscal year, which involves the SAS&T team working with project managers to setup planned obligations and updating project schedules. To view the planned obligations for these projects, please visit the Project Award Summary tab in the [Capital Program Dashboard](#).

In April, GSA announced the start of the FY20 Capital program, which includes 19 new construction and repair and alteration projects. The list of approved projects is below:

Edward T. Gignoux U.S. Courthouse, Portland, ME	DoT - FMCSA Border Facilities, TX
Silvio V. Mollo Federal Building and Jacob K. Javits Federal Building, New York, NY	John W. Bricker Federal Building, Columbus, OH
Joseph F. Weis, Jr. U.S. Courthouse, Pittsburgh, PA	EPA - Conference Center, Washington, DC
Anthony J. Celebrezze Federal Building, Cleveland, OH	Lyndon B. Johnson Federal Building, Washington, DC
LPOE, San Luis, AZ	Regional Office Building, Washington, DC
Maj. Gen. Emmett J. Bean Federal Center, Indianapolis, IN	Federal Campus, Suitland, MD
Anthony J. Celebrezze FB (DFAS), Cleveland, OH	312 North Spring Street (DOL), Los Angeles, CA
William J. Holloway, Jr. U.S. Courthouse and Post Office, Oklahoma City, OK	J Edgar Hoover Building - FBI Emergency Concrete Repairs, Washington, DC
J.J. Pickle Federal Building, Austin, TX	Frank Hagel Federal Building Richmond, CA
FDA Forensic Chemistry Center and John Weld Peck Federal Building, Cincinnati, OH	

2020 RECERTIFICATION

Whoo-hoo! We made it! Another ePM Recertification period has successfully come to an end. We also want to thank everyone for your time and participation in making this a success. We especially want to thank all of the RSAs and ZSAs. We couldn't have done it without you.

Over the years, we have tried to improve the recertification process to include communication with end users, regular updates on the process and outcomes, and training materials. If you have any suggestions on how the recertification process can be improved, please send it to ePM Support at epmsupport@gsa.gov.

2020 Recert Completion Stats:

Programs 100%: 24 out of 24
Projects 100%: 9434 out of 9434
Users 79%: 2914 out of 3703

