

Connection

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NEW EPM/EPMX PROJECT TEMPLATES

In May, new project templates were added across all ePM programs. When a new project is created, the project template defines data fields/schedule milestone requirements applicable to the selected template/project type. Downstream reports and dashboards also utilize the template name to determine which data should be displayed for a given project.

The new templates include:

- Study Only
- Move Only
- Furniture, Fixtures and Equipment (FF&E)
- Post-Occupancy Lease Alteration (Capital Projects Only)



As a reminder, if you have technical questions about ePM, contact ePM Support at epmsupport@gsa.gov.

SMALL PROJECTS DASHBOARD (SPD) IS NOW AVAILABLE ON THE D2D PORTAL

The SPD provides GSA employees the ability to review “near real time” portfolio, performance and financial information on the Small Projects Program at any time. It was designed to improve data transparency, ensuring GSA project stakeholders the ability to see the same project information from a single, self-service source at the same time. Charts and graphs are used to visualize project information and underlying data can be exported into Excel for further analysis.

It is important that project managers keep projects updated in our source systems. The more complete and accurate the data, the more useful the SPD will be for everyone. Although automated reporting has its advantages, we also know there will be bugs to fix along the way. Therefore, manual reports and the Google Dashboards will continue to be distributed, and will be sunsetted as the SPD gets firmly established.

While the initial version of the SPD is comprehensive and pulls data from various sources (ePM, FMIS, IRIS and RETA) into one location, future work is already planned for additional data and new views based on anticipated user feedback.

There are a number of training resources available as part of the SPD launch (links are also on the [SPD Home Page](#)):

- [SPD Quick Help](#)
- National training webinars are scheduled for SPD overview and Q&A. [Sign up here](#). July 18 is the last remaining date.
- [SPD Frequently Asked Questions](#)
- [PBS Small Projects Dashboard Chatter site](#) can be used for questions, comments, recommendations and information

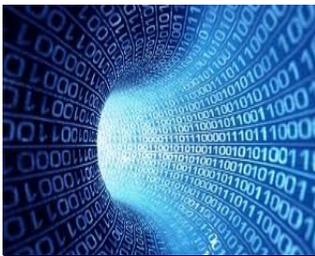
EPM IMPROVEMENTS—FINANCIAL INTEGRATION AND FILE MANAGER

In summer 2018, ePM will see two major enhancements:

- **Financial Data Integration** - ePM/ePMXpress will now import IRIS, RETA and FMIS data on a nightly basis. Data will be displayed at the project level in both ePM and ePMXpress, allowing project teams to view financial system data without leaving the ePM/ePMXpress user interface. Financial data includes RWA/PCN/ASID/Work Item, Authorized/Estimated Amount, Scope Description, Estimated Substantial Completion Date, Cumulative Obligations, and Cumulative Payments.
- **File Manager Rebuild** - ePM's File Manager application is being re-built to improve end user functionality, greatly decrease upload/download performance times, and eliminate end-user application errors.

Funding Source	Number (IRIS or RETA)	Amount/Estimate (IRIS or RETA)	RWA Overhead and Fees (RETA Only)	Scope Title/Description (IRIS or RETA)	Estimated/Actual Substantial Completion Date (IRIS/RETA)	Building Number (IRIS/RETA)
IRIS PCN	VMO00166	\$73,955,266.00	\$0.00	RAY Federal Building	03/24/2019 (e)	MO0106ZZ
IRIS ASID	VMO00166	\$28,040,000.00	\$0.00	RAY Federal Building	03/24/2019 (e)	MO0106ZZ
IRIS ASID	VMO00167	\$5,359,000.00	\$0.00	RAY Federal Building	03/24/2019 (e)	MO0106ZZ

Icon	Number	SBU/CIU	State	Latest Revision	Revision	Title
	0001R00	false	Submitted	true	R00	IS ePM Implementa
	0002R00	false	Draft	true	R00	IS ePM Implementa



INTRO TO EPM TRAINING VIDEO

The ePM SAS&T team created an Intro to ePM training video. This video shows users the basics of using ePM including logging in, navigating ePM, notices, and ePM Documents. The training video is available on the [ePM InSite](#) page.

FY18 CAPITAL PROJECTS

GSA's FY18 capital program is now moving forward. For GSA capital project managers, remember to:

- Baseline planned obligation amounts and dates in CPA
- Estimate and baseline planned acquisition milestone dates in ePM
- Reference GSA's FY18 ePM Guidance for Additional Requirements

Contact ePM Support for more information at epmsupport@gsa.gov

ePM Resources:

ePM Support
epmsupport@gsa.gov
(866) 367-7878
M-F 7:30 AM - 7:00 PM ET

ePM Portal and User Resources
<https://epm.pbs.gsa.gov/portal/>

ePM Contacts:

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EPM ANNUAL RECERTIFICATION

The annual ePM End User Recertification process will begin in the first week of August and will continue through early September. During the User Recertification period, all users will receive an email asking them to recertify via a link that redirects them to the User Access and Certification tool. Users that do not recertify will lose their ePM license and will need to be relicensed in order to regain access to the system. The relicensing process will take at least a week to process. Also during the User Recertification period program and project certifiers will confirm team members' need for access to ePM programs and/or projects.

MEET THE TEAM: LONG NGUYEN AND DUNCAN STROUP

Long Nguyen is the newest member of the ePM Management team. Long joined the team this spring as IT Project Manager at GSA HQ. Long has over 15 years of experience with the Federal Government, in addition to being part of the ePM office he currently works as a Program/Project Manager and COR for the Office of the CIO, Office of Public Buildings Information Technology Services (PB-ITS.) Long is also the program manager for the PBS Financial and billing applications supporting Realty Services; Appraisal Database System (ADS), Occupancy Agreement (OA) Tool, OA Billing, Rent Bill Management Tool (RBMT) and Rent Estimate.

Long has experience with IT Program/Project Management for the full system development life cycle (SDLC) of multiple PBS national applications, procurement management, contract strategy, market research, SOW/PWS, acquisition plan and IGE development, proposal technical evaluation, contract performance management, and COR.

While not at GSA Long volunteers as a coach for his kids' baseball team. Long has 2 kids, 1 boy and 1 girl, ages 9 and 5. Long also enjoys rooting for the Washington Nationals, snowboarding (in season) and is a fan of the University of Maryland football and basketball teams.



Duncan Stroup is the one of our newer members of the ePM SAS&T team. He joined the team in fall of 2017 as an Implementation team analyst at GSA HQ as part of the ePM team. As part of his daily duties, Duncan prepares ePM reports on data gaps, project reporting and creates ePM Analytics reports with Cognos. He also assists with users accounts and certification, preparing the Quarterly ePM Newsletter and preparing various performance reports.

Duncan has a background in management consulting and project reporting. He has over 20 years of experience providing program management support for public and private clients.

In his spare time, Duncan enjoys spending time with his family in Alexandria, VA. He has a son and a daughter, 6 years old and 3 years old. Duncan is a graduate of Florida State University and a passionate follower of all teams from FSU.