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THE YEAR IN NUMBERS

FY18 was a busy year for ePM. Here are some of the statistics that stand out:

Training:

- 576 Attendees

Users:

- 3,969 Licensed
- 1,910 Active
- 27,580 Logins

Projects:

- 5,736 Small
- 181 Capital
- 10 Other

Help Desk Tickets:

- 503 Opened
- 501 Closed



As a reminder, if you have technical questions about ePM, contact ePM Support at epmsupport@gsa.gov.

FY19 ePM GUIDANCE AND REPORTING CHANGES

ePM/ePMXpress usage guidance and reporting across capital and small projects will largely remain the same in FY19, with a handful of changes. The list below shows the areas of emphasis:

- Actual “Substantial Completion” Dates (ASCD) entered into ePM/ePMXpress must match official contract documentation. Throughout the fiscal year, PBS may randomly audit ePM/ePMXpress ASCD against source documents.
- BA56 funded projects are now included in national project delivery measures.
- Upload of project documentation to the ePM/ePMXpress project record will be emphasized. Specific documents, including monthly contractor cost loaded schedules (primarily for capital projects,) will be formally reviewed.
- Various Cognos/BI reports and Google Dashboards will be decommissioned in favor of D2D dashboards.
 - Specifically, national small project delivery and reconciliation KPI results will now be formally reported via the Small Projects Dashboard (SPD)
 - Other existing Cognos reports will be archived, but they will be available to run on an ad hoc basis.

EPM ANNUAL RECERTIFICATION—2018 RESULTS

The 2018 ePM Recertification effort was a great success thanks to all of your participation. Over the five week certification period, 24 Programs, 8,276 Projects, and over 3,100 Users were certified. This was the best year for ePM Recertification since 2015.

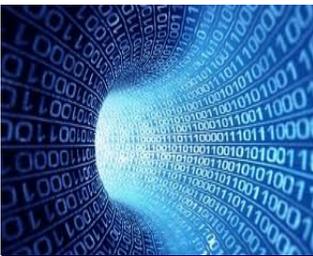


Thank you for your participation in getting the message out and making this success possible. Please contact epmsupport@gsa.gov if you have any trouble accessing ePM/ePMXpress.

COGNOS CORNER—PROJECT BALL IN COURT RFI—AGING SUMMARY REPORT

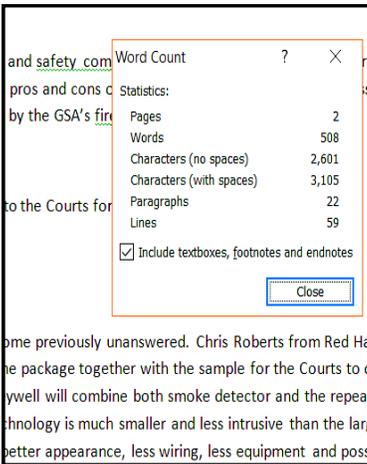
The Project Ball in Court - RFI - Aging Summary shows users how long Requests for Information (RFIs) have been open in a region. For each selected project in the region, the report shows the total number of RFIs and the number of open RFIs for different day thresholds: less than 11 days, 11-25 days, 26-50 days, and over 51 days. The report also shows the average number of days that RFIs have been open per project.

The Project Ball in Court - RFI - Aging Summary report is located in the Program Reports (Summary) Cognos folder, and it can be run by Region or by Project. You can export the report to Excel to filter it by project type, managing org, funding type, or customer.



EPM QUICK TIP

Certain Cognos reports, including the Key Properties and Project Stakeholder reports, print only the first 1,000 characters, including spaces and carriage returns, of the ePMXpress Status field. You can paste the entire narrative in MS Word to get the character count.



ePM Resources:

ePM Support

epmsupport@gsa.gov
(866) 367-7878
M-F 7:30 AM - 7:00 PM ET

ePM Portal and User Resources

<https://epm.pbs.gsa.gov/portal/>

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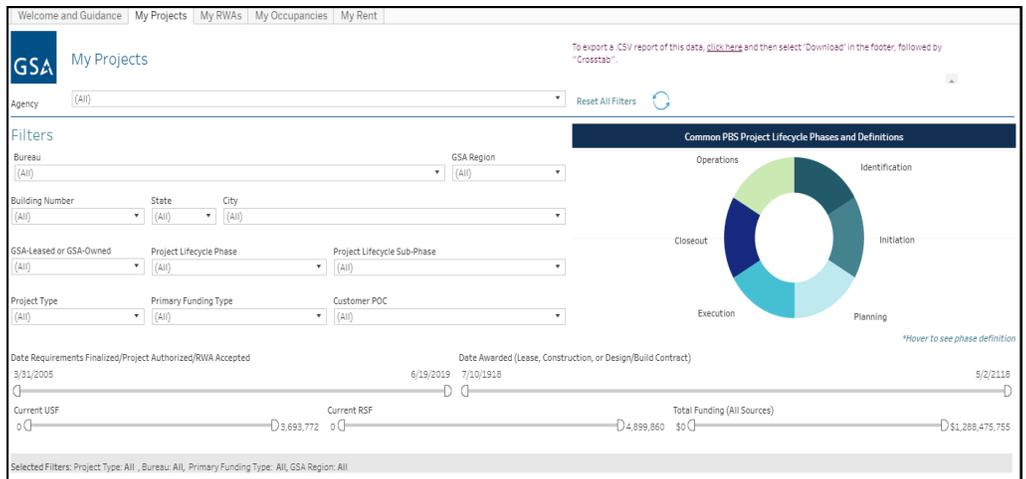


PBS CUSTOMER DASHBOARD

The PBS Customer Dashboard is now online and accessible by GSA employees and limited GSA customers. The Dashboard presents customer focused data (project, lease, rent, RWA financial agreements, etc.) from multiple GSA systems including, ePM, RETA, OATool, REXUS, GREX and others. As of August, GSA customers from the Judiciary, FBI, CBP, and IRS have dashboard access. Additional customer agencies will be given access over the next few months including SSA, HHS, ICE, DOI and others.

To gain access to the dashboard, visit the following link. Note that you must establish an OMB Max account prior to viewing a D2D dashboard.

<https://d2d.gsa.gov/report/pbs-customer-dashboard>



MEET THE TEAM: DAVE HAMRICK

Dave Hamrick is the newest member of the ePM SAS&T team. Dave joined the team this spring as IT Project Manager and COR at Central Office. Dave has over 12 years of experience with the GSA. He previously worked as a Program/Project Manager and COR and was the PM for Project Information Portal (PIP) for over 2 years. Dave is also the backup PM for IT-PBS.



Dave served in the U.S. Navy Submarine service. Additionally Dave has worked with architects for many years and has a good understanding of what is needed for project plans.

While not at GSA, Dave enjoys fishing and lacrosse. Dave has also spent time at the North Pole, though not while with GSA.