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## Recertification Recap

Thank you for your time and effort in this year's ePM certification. Over the seven week certification period, 24 Programs, 2,008 ePM Users and 18,358 Projects were certified. Great job getting the message out, encouraging participation, and completing this task. If you have any trouble accessing ePM/ePMXpress, please contact [ePMsupport@gsa.gov](mailto:ePMsupport@gsa.gov).

As a reminder, if you have technical questions about ePM, contact ePM Support [epmsupport@gsa.gov](mailto:epmsupport@gsa.gov).

For business line questions contact Nick Gicale ([Nick.Gicale@gsa.gov](mailto:Nick.Gicale@gsa.gov)) or Ralph Abel ([Ralph.Abel@gsa.gov](mailto:Ralph.Abel@gsa.gov)).

## OFFICE OF DESIGN AND CONSTRUCTION COMMITMENT TO EPM/EPMXPRESS

In April, the Office of Design and Construction re-committed to the use of ePM and ePMXpress to support regional project management and national data tracking initiatives over the next 5 years. FY15 ePM and ePMXpress guidance/requirements can be found on ePM's GSA Insite page at: <https://insite.gsa.gov/portal/category/517870>.

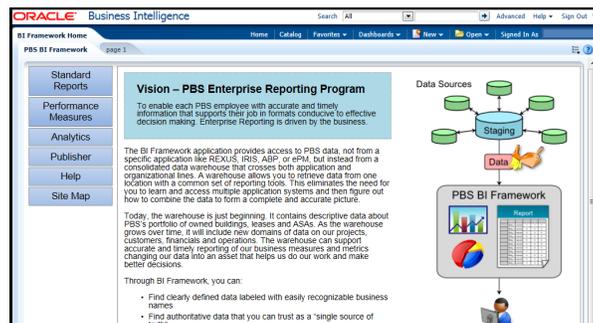
## EPM/EPMXPRESS CHANGES OVERVIEW

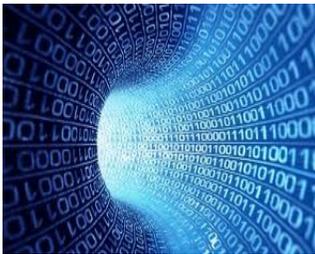
In FY15 Quarter 3, the ePM Team applied multiple changes to the ePM/ePMXpress production environment. Changes include: updated ePMXpress to only allow the creation of projects with 50 characters or less in the project name, revised user password creation guidance in ePM, addressed multiple corrupted ePM contacts, cleaned up the ePM/ePMXpress Project Type lookup list, re-issued the ePM design review and submittal Office Business Applications (OBAs).

## BI PROJECT DOMAIN

The BI Project Domain integrates PBS PM systems' data with data from other PBS enterprise systems for comprehensive reporting on project related information across the organization. The Project Domain includes data from Capital Projects (CPA), Electronic Project Management (ePM), Energy Usage Analysis System (EUAS), Financial Management Information System (FMIS), Green Building Upgrade Information Lifecycle Database (gBuild), Inventory Reporting Information System (IRIS), Reimbursable Work Authorization and Tracking Application (RETA) system, and Suite of Planning Tools (SOPT). The BI team is still working on further refinements and developing standard reports, however, if you would like to explore the BI Project Domain, you can access it by completing the following steps:

1. Go to the [PBS Portal UIMS](#) application.
2. Click Submit a Request.
3. Complete the Create User Request form, requesting the two roles below:
  - BI\_PROJECT - grants access to subject areas
  - BI\_ANSWERS - grants access to use the Analytics report tool and ability to save reports in My Folders (if you have access to other domains, you may already have this)





Quick Tip

Would you like to see more documents at a time when viewing a project in ePM? Once you are logged into ePM and looking at a list documents, click the My Preferences button in the upper right portion of your screen. Select your preferred number of documents from the No. of List Items dropdown list.

**ePM Resources:**

**ePM Support**  
[epmsupport@gsa.gov](mailto:epmsupport@gsa.gov)  
 1 (866) 367-7878  
 M-F 7:30 AM - 7:00 PM EST

**ePM Login Site**  
<https://epm.pbs.gsa.gov/proliance>

**ePMXpress Login Site**  
<https://epm.pbs.gsa.gov/Proliance/ePMXpress/>

**User Resources**  
<http://insite.gsa.gov/epm>  
<http://gsa.gov/epm>

**ePM Contacts:**

**Nick Gicale**  
 ePM Senior Project Manager and  
 Capital Projects Rep  
[Nick.Gicale@gsa.gov](mailto:Nick.Gicale@gsa.gov)

**Ralph Abel**  
 Small Projects Rep  
[Ralph.Abel@gsa.gov](mailto:Ralph.Abel@gsa.gov)

**Carol Reynolds**  
 PBS CIO Project Manager  
[Carol.Reynolds@gsa.gov](mailto:Carol.Reynolds@gsa.gov)

**FY15 ODC KPIs Supported by ePM**

In FY15, ePM and ePMXpress continue to supply data in support of Office of Design and Construction (ODC) business key performance indicators (KPI's). Currently, 2 formal KPIs source data from ePM/ePMXpress: the Project Reconciliation KPI and the ePM/ePMXpress Utilization KPI. KPI results for both reports are posted to GSA's GDrive on a monthly basis. [KPI Summary Report Link](#).

The Project Reconciliation KPI aims to reconcile FY15 authorized BA54 and BA80 projects between IRIS/RETA and ePM/ePMXpress. Projects above \$25K are included in the reconciliation report. As of the May 31st KPI report, 85% of FY15 PBS BA54 and BA80 projects are reconciled nationally. Regions are encouraged to continue keeping their project sets in alignment between the systems.

The ePM/ePMXpress Utilization KPI provides an overview of how each regional project team is actively using ePM (for capital projects) and ePMXpress (for small projects). The KPI looks at multiple factors including when data elements are last updated and whether specific project documents are uploaded to the system. As of May 31st, 57% of ePM/ePMXpress fields related to active PBS projects above \$25K were reporting as 'up to date'/complete.

Together, the Project Reconciliation KPI and the ePM/ePMXpress Utilization KPI combine to form a Total Data Quality Index. Nationally, the Total Data Quality Index for active PBS projects currently stands at 69% nationally.

For additional questions about the KPIs, contact: [josue.flores@gsa.gov](mailto:josue.flores@gsa.gov) or [nick.gicale@gsa.gov](mailto:nick.gicale@gsa.gov).

Region	IRIS/RETA Projects Reconciled w ePM						ePM/ePMXpress Utilization and Planning (Active Projects)				Total Data Quality Index
	BA54	RWA	4/3/2015	Previous Week	Current Week	% Change	Small	Capital	Current Month	% Change	
1	83%	86%	19%	95%	83%	-12%	26%	94%	60%	-9%	72%
2	100%	40%	10%	97%	80%	-18%	27%	98%	63%	-7%	66%
3	90%	81%	27%	100%	89%	-11%	40%	95%	67%	-6%	76%
4	68%	76%	22%	100%	69%	-31%	25%	88%	56%	-10%	64%
5	91%	91%	56%	100%	91%	-9%	34%	91%	63%	-4%	77%
6	91%	89%	15%	100%	91%	-9%	47%	69%	58%	-11%	74%
7	95%	81%	47%	99%	92%	-7%	44%	75%	60%	4%	74%
8	85%	85%	20%	100%	85%	-15%	31%	63%	47%	-3%	66%
9	84%	86%	31%	97%	85%	-12%	25%	54%	39%	-3%	62%
10	81%	100%	26%	100%	85%	-15%	33%	100%	67%	20%	79%
11	87%	38%	33%	97%	80%	-17%	28%	66%	47%	-2%	55%
<b>Total</b>	<b>87%</b>	<b>77%</b>	<b>32%</b>	<b>99%</b>	<b>85%</b>	<b>-14%</b>	<b>33%</b>	<b>81%</b>	<b>57%</b>	<b>-3%</b>	<b>69%</b>
Data Run Date											
5/31/2015											

**CHROME AND SILVERLIGHT COMPATIBILITY**

The newest version of Google Chrome prevents the Silverlight tool, which is required to run ePM's UAC and File Manager utilities, from running. If you have received error messages when trying to use either of these tools, please contact the help desk at [epmsupport@gsa.gov](mailto:epmsupport@gsa.gov) for instructions on how to re-enable Silverlight.

