

## GSA DELEGATIONS OF AUTHORITY

SUBJECT: Delegations of Authority Manual, Chapter 9, Office of GSA IT

1. Purpose. This Order updates and revises Chapter 9, Parts 1 and 2 of ADM 5450.39D, GSA Delegations of Authority Manual.
2. Nature of Revision. This Order updates Chapter 9, Parts 1 and 2, to reflect the Chief Information Officer's (CIO's) current statutory and regulatory responsibilities, and makes other revisions for accuracy and consistency with underlying authorities. Certain authorities are now delegable that were previously identified as authorities that could not be redelegated. The updates incorporate the following authorities:
  - a. [Executive Order 13556, Controlled Unclassified Information \(CUI\)](#), which establishes an open and uniform program for managing unclassified information that requires safeguarding or dissemination. The CUI Program standardizes the way the executive branch handles information that requires protection under laws, regulations, or Governmentwide policies. This update authorizes the CIO to delegate CUI Program responsibilities to the Deputy CIO.
  - b. [The Privacy Act of 1974](#), 5 U.S.C. § 552a, which establishes a code of fair information practices that governs the collection, maintenance, use, and dissemination of information about individuals that is maintained in systems of records by Federal agencies. Agencies are required to develop, implement, document, maintain, and oversee an agency-wide Privacy Program that includes people, processes, and technologies. This update authorizes the CIO to delegate Privacy Program responsibilities to the Deputy CIO.
  - c. [The Federal Information Technology Acquisition Reform Act \(FITARA\)](#), Public Law 113-291, which requires the CIO to review and approve all contracts or agreements for IT or IT services and all requests for reprogramming funds for IT programs. FITARA allows the CIO to delegate approval of contracts or agreements for

non-major information technology (IT) investments to an individual who reports directly to the CIO. [40 U.S.C. § 11319\(b\)\(1\)\(C\)\(ii\)](#). Non-major IT investments are defined as any IT investment that does not require special management attention because of its importance to the mission or function to the Government; high executive visibility; high development, operating, or maintenance costs; or unusual funding mechanism. This update reflects the requirements and limitations of FITARA.

3. Delegation of Authority. I hereby delegate the authorities contained in the attached document to the Chief Information Officer and direct the attachment be included as Chapter 9, Parts 1 and 2, of the GSA Delegations of Authority Manual.

4. Cancellation. This Order cancels and supersedes [CIO 5450.2 GSA Delegations of Authority \(CUI Program\)](#) dated June 20, 2017.

5. Signature.

/S/  
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EMILY W. MURPHY  
Administrator

September 13, 2019  
Date

## CHAPTER 9 OFFICE OF GSA IT

### PART 1 DELEGATION OF AUTHORITY FROM THE ADMINISTRATOR TO THE CHIEF INFORMATION OFFICER

Nothing in this Chapter is intended to be in derogation of the authority given the Inspector General under the Inspector General Act of 1978, as amended. Therefore, the following delegations do not limit the independent authority of the Inspector General as granted by the Inspector General Act.

Delegated Authority		Limitations
<b>1. Specific Authorities</b>		
<b>a.</b>	Manage information technology programs of GSA. Participate in the investment review process for information systems; monitor and evaluate the performance of those information systems; and advise the Administrator to modify or terminate those systems.	
<b>b.</b>	Ensure GSA compliance with information resources management responsibilities established under chapter 35 of title 44, including reduction of information collection burdens on the public. (44 U.S.C. § 3506(a)(2)(A))	
<b>c.</b>	Provide advice and other assistance to the Administrator and other senior management personnel to ensure that information technology is acquired and information resources are managed for the executive agency in a manner that implements the policies and procedures of subtitle III of title 40, consistent with chapter 35 of title 44, and the priorities established by the Administrator. (40 U.S.C. § 11315(b)(1))	This authority may be redelegated to the Deputy CIO and Associate CIOs.
<b>d.</b>	Develop, maintain, and facilitate the implementation of a sound and integrated information technology architecture for GSA (40 U.S.C. § 11315(b)(2))	
<b>e.</b>	Promote the effective and efficient design and operation of all major information resources management processes for GSA, including improvements to work processes of GSA. (40 U.S.C. § 11315(b)(3))	
<b>f.</b>	Monitor the performance of information technology programs of GSA, evaluate the performance of those programs on the basis of the applicable performance measurements, and advise the Administrator regarding whether to continue, modify, or terminate a program or project. (40 U.S.C. § 11315(c)(2))	

<b>g.</b>	Annually assess the requirements established for agency personnel regarding knowledge and skill in information resources management and the adequacy of those requirements for facilitating the achievement of the performance goals established for information resources management. (40 U.S.C. § 11315(c)(3)(A))	
<b>h.</b>	Assess the requirements established for agency personnel regarding knowledge and skill in information resources management and the adequacy of those requirements for facilitating the achievement of the performance goals established for information resources management. (40 U.S.C. § 11315(c)(3)(B))	
<b>i.</b>	Assess the extent to which the positions and personnel at the executive level of the agency and the positions and personnel at management level of the agency below the executive level meet the requirements in h. above. (40 U.S.C. § 11315(c)(3)(C))	
<b>j.</b>	Report to the Administrator on the progress made in improving information resources management capability. (40 U.S.C. § 11315(c)(3)(D))	
<b>k.</b>	Internal GSA Information Resources Management Program. (44 U.S.C. § 3506)	
	(1) Serves as GSA's senior official for the internal information resources management (IRM) program. (44 U.S.C. § 3506(a)(2)(A))	This authority may not be redelegated.
	(2) Manages, oversees, and provides policy for the internal information technology program as required by chapter 35 of title 44.	This authority may be redelegated to the Deputy CIO and Associate CIOs.
	(3) Manages, provides, operates, and determines reimbursable costs for shared information processing and data communications support for use by GSA services and staff offices; provides information technology technical support and information technology program support.	This authority may be redelegated to the Deputy CIO and Associate CIOs.
<b>l.</b>	Provides information security protections, policy, and operations commensurate with the responsibilities described in 44 U.S.C. § 3544. (44 U.S.C. § 3544(a)(3))	This authority may be redelegated to the Chief Information Security Officer (CISO).
<b>m.</b>	Executes Memoranda of Understanding and Agreements with other agencies, or internally with services or staff offices within GSA, for those activities for which the Office of GSA IT has responsibility. (31 U.S.C. § 1535; 40 U.S.C. § 3173)	This authority may be redelegated to the Deputy CIO, except for agreements for major IT investments, as defined in FITARA.

<b>n.</b>	Maintains oversight of GSA's CUI program implementation, compliance, and management in accordance with 32 C.F.R. Part 2002.	This authority may be redelegated to the Deputy CIO.
<b>o.</b>	GSA's Privacy Program	
	(1) Manages the agency's privacy program in accordance with Executive Order 13719.	This authority may be redelegated to the Deputy CIO.
	(2) Issues policy pertaining to GSA privacy requirements and practices. (OMB Memorandum M-16-24; Executive Order 13719; and any other specific legal authority related to this action)	This authority may be redelegated to the Deputy CIO.
<b>p.</b>	Reviews and approves contracts or agreements for information technology or information technology services. Reviews and approves all requests for reprogramming of funds for IT programs in accordance with 40 U S C. § 11319 (b)(1)(C)(i).	This authority may not be redelegated, with the exception that approval of contracts or agreements for non-major IT investments, as defined in FITARA, may be redelegated to the Deputy CIO.
<b>2. Human Capital Authorities</b>		
	(See Part 1, Chapter 2, of this Manual.)	
<b>3. Common Authorities</b>		
	(See Part 2, Chapter 2, of this Manual.)	
<b>4. Financial Management Authorities</b>		
	(See CFO P 5450.16.)	

## CHAPTER 9 OFFICE OF GSA IT

### PART 2 DELEGATION OF AUTHORITY FROM THE CHIEF INFORMATION OFFICER TO GSA IT OFFICIALS

Delegated Authority	Redelegated to:	Limitations
<b>1. Information Security</b>		
<b>a.</b> Provide information security protections, policy, and operations commensurate with the responsibilities described in 44 U.S.C. § 3544	Chief Information Security Officer (CISO)	
<b>2. Specific Authorities</b>		
<b>a.</b> Provide advice and other assistance to the Administrator and other senior management personnel to ensure that information technology is acquired and information resources are managed for the executive agency in a manner that implements the policies and procedures of subtitle III of title 40, consistent with chapter 35 of title 44, and the priorities established by the Administrator. (40 U.S.C. § 11315(b)(1))	Deputy CIO and Associate CIOs	
<b>b.</b> Executes Memoranda of Understanding and Agreements with other agencies, or internally with services or staff offices within GSA, for those activities for which the Office of GSA IT has responsibility. ( 31 U.S.C. § 1535, 40 U.S.C. § 3173.)	Deputy CIO	Agreements for major IT investments, as defined in FITARA, must be reviewed and approved by the CIO.
<b>c.</b> Maintains oversight of GSA's CUI program implementation, compliance, and management in accordance with 32 C.F.R. Part 2002.	Deputy CIO	
<b>d.</b> Manages the agency's privacy program in accordance with Executive Order 13719.	Deputy CIO	

	Issues policies pertaining to GSA privacy requirements and practices. (OMB Memorandum M-16-24, Executive Order 13719; and any other specific legal authority related to this action.)	Deputy CIO	
e.	Approves contracts or agreements for non-major information technology investments, as defined in FITARA.	Deputy CIO	
<b>3. Human Capital Authorities</b>			
	(See Part 1, Chapter 2, of this Manual)		
<b>4. Common Authorities</b>			
	(See Part 2, Chapter 2, of this Manual)		
<b>5. Financial Management Authorities</b>			
	(See CFO P 5450.16)		