

CHAPTER 17. OFFICE OF MISSION ASSURANCE (OMA)  
PART 1. DELEGATION OF AUTHORITY FROM THE ADMINISTRATOR TO THE  
ASSOCIATE ADMINISTRATOR, OMA

| DELEGATED AUTHORITY  | LIMITATIONS |
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| 1. Specific authorities.   |             |
| a. Serves as the GSA Continuity Coordinator (Presidential Policy Directive (PPD) #40, July 15, 2016; Executive Order (E.O.) 12656, November 18, 1988, "Assignment of Emergency Preparedness Responsibilities," as amended by E.O.s 13074, 13228, and 13286; Federal Continuity Directive (FCD) 1 and FCD 2).   |             |
| b. Serves as the GSA Emergency Coordinator under the National Response Framework (NRF) (Stafford Disaster Relief and Emergency Assistance Act, as amended (Pub. L. 100-707), Homeland Security Act of 2002 (Pub. L. 107-296), and Post Katrina Emergency Management Reform Act (PKEMRA) of 2006 (Pub. L. 109-295); PPD #8, National Preparedness, March 30, 2011; PPD # 44, Enhancing Domestic Incident Response, November 7, 2016, and Homeland Security Presidential Directive (HSPD) #5, Management of Domestic Incidents, February 28, 2003. This includes Emergency Support Functions (ESF) 7 and 2 and other support requested under the NRF.) |             |
| c. Serves as the GSA representative for National Security Emergency Preparedness (NSEP) (E.O. 12656, as amended, and E.O. 13618, July 6, 2012, "Assignment of National Security and Emergency Preparedness Communications Functions").   |             |
| d. Manages the operations of the GSA Emergency Operations Center (EOC) and coordinates support across GSA to include situational awareness and incident reporting to senior management on current operations/expectations related to emergency   |             |

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| response and recovery.  |  |
| e. Provides support for emergency operations at National/Regional level as required under ESF 7.  |  |
| f. Serves as lead for GSA support to the National Oil and Hazardous Substance Pollution Contingency Plan (a.k.a. the National Contingency Plan), 1968, amended 1994, to include staff deployment to support the National Response Team (NRT) or Regional Response Teams (RRTs) and coordination of commodity/services with FAS across the country as requested. |  |
| g. Coordinates protective services with GSA's security provider for the Administrator and other senior staff during an emergency or when operational requirements dictate the need for such services.   |  |
| h. Serves as the Senior Agency Official for Special Security and is responsible for all special security programs, special access programs, and other secure compartmented information processing, storage, and systems.  |  |
| i. Serves as the GSA liaison with the White House National Security Council Staff (NSCS).   | Except when coordination is requested directly with the Administrator, Deputy Administrator, or GSA Chief of Staff, in which case the Associate Administrator for Mission Assurance provides support to those officials. |
| j. Serves as the GSA Federal Senior Intelligence Coordinator and primary GSA liaison to the Intelligence Community.   |  |
| k. Serves as the agency representative for the Interagency Security Committee (ISC), according to E.O. 12977, October 19, 1995, "Interagency Security Committee," as amended by E.O. 13286.   |  |
| l. Plans for emergency preparedness telecommunications and coordinates the  |  |

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| <p>provision of appropriate telecommunications services designed to meet the essential requirements of Federal civilian Departments and Agencies during an emergency within the framework of the Communications Act of 1934, Section 706, as amended, January 3, 1996; E.O. 13618 and E.O. 12656, as amended; National Plan for Telecommunications Support in Non-Wartime Emergencies, January 1992; and E. O. 13407, June 26, 2006, "Public Alert and Warning System." Oversees GSA's communications testing as mandated by OSTP/OMB Directive 16-1, and serves as the representative for interagency continuity communications.</p>   |  |
| <p>m. Develops and recommends to the Administrator policies and procedures governing GSA's Continuity and Resilience Program.</p>   |  |
| <p>n. Coordinates requests for support from a region when an emergency exceeds regional capabilities.</p>   |  |
| <p>o. Personnel Security. Serves as the Administrator's security representative, and as the GSA Security Officer, and makes those determinations required by E.O. 13764, January 17, 2017, as amended, and E.O. 13526, December 29, 2009, with respect to security requirements for Government employment and the safeguarding of classified information, including the authority to issue, suspend, or revoke certification for sensitive positions. As the GSA Suitability Officer, makes suitability determinations and takes suitability actions in cases involving covered positions that are subject to investigation in accordance with Title 5, Code of Federal Regulations, part 731 (5 CFR part 731). If an unfavorable determination is made, the following actions may be applicable: cancellation of eligibility; removal; cancellation of reinstatement eligibility; and debarment.</p> |  |

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| 2. Memoranda of Understanding (MOU) and Other Agreements. Enters into MOUs, interagency agreements, and other similar agreements for those activities for which the Associate Administrator for Mission Assurance is responsible. (31 U.S.C. 1535) |  |
| 3. Human capital authorities. (See Part 1, Chapter 2, of this Manual)  |  |
| 4. Common authorities. (See Part 2, Chapter 2, of this Manual)   |  |
| 5. Financial Management authorities. (See CFO P 5450.1, CHGE 3)  |  |