

CHAPTER 4. FEDERAL ACQUISITION SERVICE (FAS)

**PART 1 DELEGATION OF AUTHORITY FROM THE ADMINISTRATOR
TO THE COMMISSIONER, FAS**

Authority		Limitations
1. Procurement and contracting.		
a.	Procures and supplies personal property, personal and non-personal services for the use of executive agencies and performs functions related to procurement and supply including contracting, contract administration, inspection, storage, and issue; and provides these services on request, to the extent practicable, to other entities authorized by law. This includes the authority and responsibility for making determinations and decisions required by law, regulation, or agency directive, including but not limited to, the Federal Acquisition Regulation (FAR), the Federal Management Regulations (FMR), and the General Services Administration Acquisition Manual (GSAM) relating to the acquisition of property and services. (40 U.S.C. § 501(b) and 502; 40 U.S.C. §§ 11302 and 11314)	<p>Delegation of authority for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP). (GSAR 501.603).</p> <p>Contracts for telecommunications may not exceed 10 years.</p>
b.	Acts as head of contracting activity and as such acts as agency head with authority and responsibility for making determinations and decisions required under Title III of the Federal Property and Administrative Services Act of 1949 or other statutes in connection with the acquisition of property and services. (41 U.S.C. § 259(a); 40 U.S.C. §121)	<p>Authority to make the determination to omit the Audits and Records—Negotiation clause (FAR 52.215-2) from contracts with foreign contractors or subcontractors under 41 U.S.C. § 254(d) is not delegated.</p> <p>Authority to re-delegate responsibility for making determinations and decisions is permitted as set forth in the FAR and GSAM.</p> <p>Authority to issue internal agency guidance, as described in FAR 1.301(a)(2), in the form of a GSA Order or handbook under GSAM 501.171-1(a).</p> <p>Authority to issue acquisition letters under GSAM 501-171-2(c).</p> <p>Authority to approve an individual deviation to the FAR or GSAR under GSAM 501-403; Authority to approve the ratification of unauthorized commitments under GSAM 501.-602-3(a), are limited to the Office of Policy and</p>

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Authority		Limitations
		Compliance in Central Office.
c.	Represents executive agencies in negotiations involving carriers and other public utilities providing telecommunications services. (40 U.S.C. § 501(c))	
d.	Delegates authority to executive agencies to represent executive agencies in proceedings involving telecommunications services before Federal and State regulatory bodies. (40 U.S.C. § 501(c) and 40 U.S.C. § 121(d))	Concurrence of the Office of the General Counsel is required.
e.	Makes determinations and places orders with and accepts orders from other Government agencies for information technology, including telecommunications, and goods or services that those other agencies or Federal Acquisition Service may be in a position to supply or may be equipped to render, and makes necessary agreements in connection therewith. (40 U.S.C. §§ 501, 502, 11302 and 11314)	
f.	Executes certificates required in support of drawback entries under U.S. Customs Regulations, endorses export bills of lading, and executes certificates of exportation. (19 CFR 191.165)	
g.	Enters into and executes memoranda of understanding and agreements to facilitate interagency orders and reimbursements under applicable authorities for interagency transactions. This includes the authority and responsibility for making determinations and decisions required by law, regulation, or agency directives relating to the use of the agreement. (40 U.S.C. 501 and 502; 40 U.S.C. 11302; 40 U.S.C. 11314, 31 U.S.C. 1535)	Authority delegated for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603)
h.	Administers the Acquisition Services Fund (ASF). (40 U.S.C. 321)	
i.	Fixes prices payable by requisitioning agencies on purchases of property or services through the ASF. (40 U.S.C. 321(d))	FAS Regional Commissioners can address pricing in coordination with responsible program office
j.	Designates contractual services other than personal and professional services as non-personal services. (40 U.S.C. 102)	
k.	Operates and, after consultation with executive agencies affected, consolidates, operates and/or manages, or arranges for the operation by an executive agency of warehouses, supply centers, fuel yards, repair shops, and other similar facilities. (40	

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U.S.C. 501(d))	
i. Determines excess property suitable for distribution through GSA supply centers. (40 U.S.C. 522(c))	
m. Determines that the furniture requirements of federal agencies can reasonably be met by transferring excess furniture, including rehabilitated furniture. (40 U.S.C. § 528)	
n. Determines the value of inventories of personal property from time to time transferred to the Administrator by other executive agencies to the extent that payment is not made or credit allowed therefore. (40 U.S.C. 321(b))	
o. Exercises the following authorities whenever it is determined that any such action would aid in the National defense, subject to the limitations specified in Pub. L. 85-804. (50 U.S.C. 1431-1435) (EO 10789 of November 14, 1958, as amended)	
(1) Enters into contracts or into amendments or modifications of contracts heretofore or hereafter made, and makes advance, progress, and other payments thereon without regard to other provisions of law relating to the making, performance, amendment or modification of contracts, including authority to modify, amend, or settle claims under contracts heretofore or hereafter made.	Authority delegated for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603)
(2) Approves advance, progress, and other payments upon such contracts and enters into agreements with contractors or obligors modifying or releasing accrued obligations of any sort, including accrued liquidated damages or liability under surety or other bonds.	Authority delegated for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603)
p. (1) Places DO priority rated contracts and orders, identified by the symbol K-1, in support of the GSA supply system to acquire "items" (products and services) as defined in Section 700.8 of the DPAS (15 CFR 700.8) for programs approved for priorities and allocations support of the Secretaries of Defense, Energy, and Homeland Security. (Schedule 1 of 15 CFR 700)	
(2) Places DX priority rated contracts and orders in direct support of those Department of Defense (DOD) or Department of Energy (DOE) approved programs determined by the Secretary of Defense to be of the Highest National Emergency; provided that GSA is acting as the procuring agent for DOD or DOE and has received a DX rated order (procurement requisition) from either Department. In placing these DX rated orders, GSA must use the program identification symbol indicated on the procurement requisition which covers the DOD or DOE approved program.	

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Authority		Limitations
q.	Authorizes acquisition and delivery of public utility communications services for one or more governmental activities where it is found that these services are economical and in the interest of the Government. (40 U.S.C. 3174)	
r.	Establishes rates to be charged user agencies for information technology activities, including telecommunications, supplied through the ASF. (40 U.S.C. 321; 40 U.S.C. 11302, 11314)	
s.	Manages the federal telecommunications and network services program and coordinates the follow-on programs with the advice of the heads of executive agencies. (40 U.S.C. 11314)	
2. Supply Management		
	Maintains a uniform federal supply catalog system that identifies and classifies personal property and coordinates related activities with the Department of Defense. (40 U.S.C. 506(a)(1) and (2))	
3. Product Testing		
	With the consent of producers or vendors, has tests conducted to determine whether articles or commodities tendered for sale or lease conform to prescribed specifications and standards or aid in the development of specifications and standards; determines that conducting the tests predominantly serves the interest of the producers or vendors and fixes fees in amounts that will recover all costs of conducting the tests; determines that conducting the tests does not predominantly serve the interest of the producers or vendors and fixes fees in amounts that are reasonable for furnishing the testing service; and charges such fees to the producers or vendors. (40 U.S.C. 313)	
4. Standardization		
a.	Prescribes standard purchase specifications. (40 U.S.C. 506(a)(1))	
b.	Approves or disapproves deviations from and exceptions to the mandatory use of Federal standards and Federal specifications. (40 U.S.C. 506)	
c.	Develops Government-wide Federal Standardization Program policies. (40 U.S.C. 506)	
5. Management and Disposal of Personal Property		
a.	Prescribes appropriate terms and conditions for disposal of surplus personal property by GSA. (40 U.S.C. 543, 545)	

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Authority		Limitations
b.	Determines the fair value of excess personal property and provides for transfers of excess property among Federal agencies and to mixed- ownership Government corporations, the District of Columbia, and certain non-Federal agencies and with the approval of the Director of the Office of Management and Budget prescribes the extent of reimbursement for transfers of personal property. (40 U.S.C. 521, 522)	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only
c.	Approves or disapproves requests of holding agencies for the withdrawal of agency excess or surplus personal property. (40 U.S.C. 541, 549)	
d.	Authorizes abandonment, destruction, or donation of personal property to public bodies, and makes any determinations and findings incident thereto. (40 U.S.C. 527)	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only
e.	Directs agencies to delay or discontinue the disposal of any item of surplus personal property and determines that this action is in the interest of the Government. (40 U.S.C. 541)	Authority delegated to select regions is subject to coordination with General Supplies & Services Categories
f.	Executes certificates of title covering the sale of surplus personal property, including motor vehicles and motorcycles. (40 U.S.C. 543)	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only
g.	Transfers surplus personal agricultural products to the Secretary of Agriculture. (40 U.S.C. 547)	
h.	Allocates and transfers surplus personal property to established State agencies for distribution through donation to public agencies, nonprofit educational and public health institutions; and State and local government agencies and nonprofit organizations or institutions which receive funds appropriate for certain programs for older individuals; and donates certain surplus personal property to the American National Red Cross. (40 U.S.C. 549, 551; 42 U.S.C. 3020d)	
i.	Transfers surplus personal property under the control of the Department of Defense to established State agencies for distribution through donation to educational activities which are of special interest to the armed services. (40 U.S.C. 549)	
j.	Utilizes, transfers, or disposes of abandoned and other unclaimed personal property on Government premises including the authority to make the determinations incident thereto. (40 U.S.C. 552)	
k.	Disposes of voluntarily abandoned or forfeited personal property (40 U.S.C. 1306)	
l.	Authorizes deviations from the Standard Form 114 series (Sale of Government Property-Bid and Award). (40 U.S.C. 506)	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only

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		Authority delegated to select regions is subject to coordination with General Supplies & Services Categories
m.	Sells exchange/sale items of personal property for and makes proceeds of sales available to Federal agencies. (40 U.S.C. 503)	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only
n.	Approves or disapproves making available to State surplus personal property distribution agencies for their use surplus personal property which has been approved for transfer to States for distribution through donation to public agencies and nonprofit education and public health activities, including certain programs for older individuals, subject to such conditions as may be imposed by the Administrator; exercises the authority of the Administrator to impose these conditions; and approves or disapproves the vesting in these State agencies of the title to this property. (40 U.S.C. 549; 42 U.S.C. 3020d)	
o.	Approves or disapproves disposal for public airport purposes of any surplus personal property to any State, political subdivision, municipality, or tax-supported institution upon appropriate determination of the Administrator of the Federal Aviation Administration, Department of Transportation, in accordance with 40 U.S.C. 47151 (formerly sec. 13(g) of the Surplus Property Act of 1944).	
p.	Makes treasure trove contracts and provisions for the preservation, sale, or collection of any property, or the proceeds thereof, which may have been wrecked, abandoned, or become derelict within the jurisdiction of the United States and which ought to come to the United States. (40 U.S.C. 1309)	Delegation of authority for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603)
q.	Makes negotiated sales at fixed prices either directly or through the use of disposal contractors, of such categories of surplus personal property as the Administrator or designee determines. (40 U.S.C. 545)	<p>This does not include the authority to make sales of surplus cabinet chairs to departing Cabinet members or their representatives. The Regional Administrator, Mid-Atlantic Region only, is authorized to make such sales.</p> <p>Delegated to Travel, Transportation, & Logistics Categories as it pertains to GSA Fleet vehicles only</p>

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Authority	Limitations	
r.	Provides for the transfer to the Tennessee Valley Authority (TVA) for the use, possession, and control of personal property of the United States considered by the Commissioner, FAS, to be necessary and proper for the purposes of TVA as stated in the Tennessee Valley Authority Act of May 18, 1933. (Sec. 1(17) of EO 11609 of July 22, 1971) (16 U.S.C. 831)	
s.	Accepts or rejects on behalf of the Administrator the plan of operation of State agencies for surplus property and amendments thereto developed by State legislatures and certified by the chief executive officer of the State or, in the absence of a plan developed by the legislature, a temporary plan approved by the chief executive officer of the State. (40 U.S.C. 521(2))	
t.	Transfers excess personal property with or without reimbursement to Federal agencies and to organizations specified in sec. 321(c)(2). (40 U.S.C. 521(2))	
u.	Determines, after consultation with the head of the executive agency concerned, that the return of foreign excess property to the United States for handling as excess or surplus is in the interest of the United States. (40 U.S.C. 702)	
v.	Transfers excess personal property with or without reimbursement to Federal agencies for use in connection with project grants and determines that excess personal property to be furnished under sec. 608 of the Foreign Assistance Act of 1961, as amended, for grant purposes is not needed for donation pursuant to 40 U.S.C. 549. (40 U.S.C. 525)	
w.	Exercises the authority of the Administrator to impose appropriate conditions on the donation of an item or items of surplus personal property which have characteristics that require special handling or use limitations. (40 U.S.C. 549)	
x.	Exercises the authority of the Administrator with respect to surplus personal property in the possession of a State agency to disapprove the transfer between State agencies or the abandonment or destruction thereof; to prescribe the terms, conditions, and manner of such other disposal of the property as is authorized by the Act; and to reimburse the State agency, from the proceeds of any sale of such property, for expenses relating to care and handling. (40 U.S.C. 549)	

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y.	Enters into and administers cooperative agreements with State surplus personal property distribution agencies, or designates the head of any Federal agency to enter into cooperative agreements with these State agencies, for the utilization, with or without payment or reimbursement, of the property, facilities, personnel, and services of the State agency, and for making available to the State agency, with or without payment or reimbursement, Federal property, facilities, personnel, or services. (40 U.S.C. 549)	Delegated to Regional Commissioners as it pertains to a cooperative agreement with a specific state only.
z.	Accepts and disposes of any gift of personal property made to the United States on the sole condition that it be sold and the proceeds used to reduce the public debt of the United States. (31 U.S.C. 3113)	
aa.	Approves or disapproves release of or modification to Federal restrictions placed on personal property donated; and abrogation of the terms and conditions placed on the transfer and donation of this property. (40 U.S.C. 549)	<p>The following statutory requirements may not be modified, or abrogated:</p> <p>(1) The requirement for a minimum of 1 year of use of any donated property for the eligible purpose for which it was donated and required terms, conditions, reservations and restrictions on the use of donated passenger motor vehicles and any items of other property having a unit Federal acquisition cost of \$5,000 or more, to be imposed by the State plan of operation accepted by GSA.</p> <p>(2) Coordination with the OGC is required in cases involving types of donated property with special handling or use requirements or restrictions that may have been imposed because of another Federal agency's requirements or other Federal or State statutes.</p> <p>(3) Prior written concurrence of the OGC is required where issues of environmental liability are presented,</p>

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Authority		Limitations
		<p>including the execution of any certifications, releases, or indemnifications or warranties regarding environmental liabilities or conditions.</p> <p>(4) Coordination with the Office of Government-wide Policy is required in cases where the modified Federal restrictions involve deviations from 41 CFR 102-37.</p>
bb.	Approves or disapproves the compromise, suspension, or termination of collection action on claims of the Government in amounts not exceeding \$100,000 (excluding interest) arising out of compliance actions relating to the failure to comply with the law and regulations governing the transfer, donation, utilization, or disposal of the personal property; or amounts due the Government as a result of abrogation actions; or such settlement agreements as are arrived at by the Department of Justice or United States Attorneys on cases which have been referred to the Department of Justice or United States Attorneys for collection action. (40 U.S.C. 549; 31 U.S.C. 3711)	Prior written concurrence of the OGC is required in all cases.
cc.	Determines personal property surplus. (40 U.S.C. 102, 541-543, 545)	
dd.	Screens, takes custody, transfers, donates, sells, or makes other disposition of foreign gifts and decorations. (5 U.S.C. 7342)	
ee.	Takes necessary action to enforce compliance by State agencies and donees with the Community Services Block Grant Act, the implementing regulations, the terms and conditions contained in the transfer and distribution documents, and the provisions of the individual State's plan of operation as accepted by GSA. (40 U.S.C. 549)	
ff.	Maintains inventory control and accountability systems for GSA personal property under his or her control. (40 U.S.C. 524)	
gg.	Determines and reports inventory and personal property in excess of the needs of the stock program to the General Supplies and Services Portfolio for use, sale, disposal, or donation. (40 U.S.C. 524)	
hh.	Exchanges or sells similar items and applies the exchange allowances or proceeds of sale in whole or part payment for the personal property acquired. (40 U.S.C. 503)	Delegated to Travel, Transportation, & Logistics Categories as it pertains to GSA Fleet vehicles only
ii.	Accepts or rejects on behalf of the United States unconditional or foreign gifts of personal or other property in the aid of any project or function of the	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA

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Authority		Limitations
	Federal Acquisition Service. (40 U.S.C. 3175)	Fleet vehicles only
jj.	Reserved.	
6. Transportation		
a.	Negotiates on behalf of civilian executive agencies (including GSA) with individual carriers involving transportation services for the use of these agencies. (40 U.S.C. 501)	
b.	Supports motor carrier temporary operating authority applications to provide intrastate or interstate services. (40 U.S.C. 501)	
c.	Places transportation carriers in temporary nonuse status. (FMR 102-117.295)	
7. Fleet Management		
a.	Determines that exclusive control of any GSA vehicle regularly used by GSA in the performance of investigative, law enforcement, or intelligence duties is essential to the effective performance of these duties. (40 U.S.C. 603)	
b.	Consolidates, takes over, acquires, or arranges for the operation by any executive agency of motor vehicles and related equipment and supplies for the establishment of Fleet Management Centers and systems, pursuant to determinations made by the Commissioner, FAS, and carries out the procedures established by the President for the taking effect of these determinations. (40 U.S.C. 602, 603)	
c.	Makes determinations to establish, maintain, and operate Fleet Management Centers or systems, and furnishes motor vehicle and related services to executive agencies, and carries out the procedures established by the President for the taking effect of these determinations. (40 U.S.C. 602, 603)	
d.	Determines whether motor vehicle and related services will be furnished through the use, under rental or other arrangements, of motor vehicles of private fleet operators, commercial companies, local or interstate common carriers, or Government-owned vehicles, or combinations thereof, and carries out the procedures established by the President for the taking effect of these determinations. (40 U.S.C. 602, 603)	
e.	Reassigns GSA Fleet motor vehicles and related equipment between Fleet Management Centers, as necessary. (40 U.S.C. 602)	
f.	Provides motor vehicle and related services to any Federal agency, mixed-ownership Government corporation (as defined in the Government Corporation Act), or the District of Columbia upon request. (40 U.S.C. 603)	

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Authority		Limitations
g.	Reimburses any Government corporation, or any revolving or trust fund authorized by law, by an amount equal to the fair market value of any motor vehicle or other related equipment or supplies taken over by GSA. (40 U.S.C. 604(a))	
h.	Determines the value of any motor vehicle, or other related equipment or supplies, taken over when reimbursement is not required and when this value is to be added to the capital of the Acquisition Services Fund. (40 U.S. C. 604(b))	
i.	Provides for the furnishing, sale, and use of scrip, tokens, tickets, credit cards, and similar devices for the making of payment by using agencies for fleet management services. (40 U.S.C. 608)	
j.	Grants exemptions from motor vehicle identification requirements for GSA Fleet vehicles when conspicuous identification would interfere with the purpose for which vehicles are acquired and used. (40 U.S.C. 609)	
k.	Reports to the head of the employing agency, or designee, any violations involving the conversion of a GSA Fleet vehicle by a Government official or employee for personal use or the use of others. (40 U.S.C. 611)	
l.	Fixes prices payable by using agencies for motor vehicles and related services. (40 U.S.C. 605)	Prior approval of the GSA Chief Financial Officer is required.
m.	Executes agreements on behalf of GSA with the Department of Energy for energy conservation matters relating to GSA Fleet vehicles and GSA Fleet vehicle usage test programs	
n.	Develops and recommends to the Administrator regulation and policies concerning GSA Fleet. (40 U.S.C. 121(c))	
o.	Waives miles per gallon standards for GSA Fleet vehicle acquisitions.	
p.	Approves the use of GSA Fleet vehicles and related services by Government contractors performing other than cost-reimbursement contracts.	
8. Travel and Transportation		
	Approves and issues bills of lading and shipping instructions, routing orders, and related documents covering transportation of Government property and personnel. (40 U.S.C. 501)	
9. Customs Clearance		

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Authority	Limitations
Prepares and files customs entries and other documents necessary to permit entry/exit of imported/exported material into and from the United States which is the property of or is moving for the account of the U.S. Government. (40 U.S.C. 601)	
10. Emergency Preparedness	
Plans for, and coordinates the provision of appropriate telecommunications services designed to meet the essential requirements of Federal civilian departments and agencies during an emergency within the framework of the National Communications System. (E.O. 12472 of April 3, 1984, and E.O. 12656 of November 18, 1988)	
11. Major Disaster Assistance	
a. Plans for and provides personnel support, telecommunications facilities and equipment to the Federal Emergency Management Agency for the aid of Federal and State organizations, upon Presidential declaration of an emergency or major disaster, contained in: The Robert T. Stafford Disaster Relief and Emergency Assistance Act (2007)(Stafford Act), Pub. L. No 109-295 (codified as amended at 42 U.S.C. §§ 5121-5207); the National Plan for Telecommunications Support in Non-Wartime Emergencies, January 1992; GSA/FEMA Memorandum of Agreement, June 18, 2007; and E.O. 12472, Assignment of National Security and Emergency Preparedness Telecommunication Functions, dated April 3, 1984, as amended by E. O. 13286, dated Feb. 28, 2003, and E. O. 13407, dated June 26, 2006.	
b. Exercises the following authorities of the Administrator as prescribed by the Disaster Orders issued from time to time by the Federal Emergency Management Agency (FEMA) and exercises functions assigned to the Administrator in any major disaster pursuant to the Disaster Relief Act of 1974, (42 U.S.C. 5121 et seq.), and E.O. 12148, dated July 20, 1979.	
(1) Uses or lends to State and local governments GSA equipment, supplies, facilities, personnel, and other resources (other than the extension of credit).	
(2) Distributes or renders through State and local governments, the American National Red Cross, the Salvation Army, the Mennonite Disaster Service, and other relief and disaster assistance organizations, medicine, food and other consumable supplies, and other services and assistance to disaster victims.	

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Authority	Limitations
(3) Enters into and executes memorandums of agreement relating to disasters with other agencies, as necessary, and with duly authorized representatives of FEMA to enable GSA to appropriately assist in providing supplies and equipment for disaster relief.	
(4) Carries out and fulfills all commitments properly made and obligations properly undertaken by virtue of these memorandums of agreement.	
(5) Donates surplus equipment and supplies to any State for its use or distribution.	
c. Performs delegated civil defense responsibilities and cooperates with FEMA and the Department of Defense pursuant to the Federal Civil Defense Act of 1950, as amended. (50 U.S.C. App. 2251-2297)	
d. Provides GSA personnel, materials, and facilities to the Secretary of Defense during the period of any defense emergency for the aid of States and prepares civil emergency plans in consultation with the Department of Defense pursuant to the Federal Civil Defense Act of 1950, as amended; E.O. 11490 of October 22, 1969, as amended; and E.O. 12148 of July 20, 1979.	
12. Legal Services Corporation	
Exercises the authority of the Administrator to enter into agreements with appropriate officials of the Legal Services Corporation for GSA to furnish procurement and excess personal property support upon the same terms and conditions applying to executive agencies, unless additional terms and conditions are determined necessary by the Commissioner, FAS, or a designee. (42 U.S.C. 2996k; EO 11874 of July 25, 1975; and letter to the Administrator of General Services from the Director, OMB, August 1, 1975)	
13. Transportation Audits	
a. Audits payments for transportation of persons or property for or on behalf of the United States by any carrier or forwarder. (31 U.S.C. 3726)	
b. Examines, settles, and adjusts accounts involving payments for transportation and related services for the account of the United States. (31 U.S.C. 3726)	
c. Adjudicates and settles claims by or against the United States arising from a transportation audit. (31 U.S.C. 3726)	
d. Deducts the amount of any overcharge by any carrier or forwarder from any amount subsequently found to be due this carrier or forwarder. (31 U.S.C. 3726)	
e. Compromises, suspends, or terminates collection action on claims of the Government arising from a transportation audit in amounts not exceeding \$100,000 exclusive of interest (31 U.S.C. 3701-3719;	OGC concurrence is required.

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Authority		Limitations
	4 CFR Parts 103-105).	
f.	As appropriate, and in accordance with the provisions of 4 CFR 105, refers claims of the Government arising from a transportation audit to the Department of Justice for collection action. (31 U.S.C. 3726)	(1) Claims up to \$500,000 must be sent to OGC for transmittal to Department of Justice Control Intake Facility. (2) Claims above \$500,000 must be sent to OGC for transmittal to Department of Justice.
g.	Makes final GSA disposition of appeals, protests, or requests for reconsideration on claims by or against the United States arising from a transportation audit. (31 U.S.C. 3726)	
h.	Implements the pre-emergency agreement between GSA and the Military Traffic Management Command (MTMC) dated August 6, 1981, for augmenting the MTMC traffic management capability with designated employees within GSA's - Transportation Audits organization.	
14. United States Postal Service		
	Enters into agreements with the United States Postal Service (USPS) to provide personal property and personal and non-personal services to USPS or for USPS to provide such property and services to GSA. (39 U.S.C. 411, 2002(d))	
15. Memoranda of Understanding (MOU), Memoranda of Agreement (MOA), and other agreements		
	Enters into MOUs, interagency agreements, and other similar agreements for those activities for which the Commissioner has responsibility. This includes authority and responsibility for making determinations and decisions required by any law, regulation, or agency directive relating to the use of the agreement. (40 U.S.C. 501, 502, 101, 112, 504, 121, 303, 311(c) and (d); 31 U.S.C. 1535, 31 U.S.C. Chap. 65)	Delegation of authority for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603) Authority delegated to Assistant Commissioners and Regional Commissioners subject to concurrence from FAS Commissioner.
16. Human Capital Authorities		
	(See Chapter 2, Part 1, of the GSA Delegation of Authority Manual, ADM P 5450.39D)	
17. Common Authorities		
	(See Chapter 2, Part 2, of the GSA Delegation of Authority Manual, ADM P 5450.39D)	
18. Financial Management Authorities		
	(See CFO 5450.1)	

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PART 2 DELEGATION OF AUTHORITY FROM THE COMMISSIONER, FEDERAL ACQUISITION SERVICE (FAS), TO THE FAS ASSISTANT COMMISSIONERS

PART 3 DELEGATION OF AUTHORITY FROM THE COMMISSIONER, FEDERAL ACQUISITION SERVICE (FAS), TO THE FAS REGIONAL COMMISSIONERS

Authority	Delegated To	Limitations	
1. Procurement and Contracting.			
a.	<p>Procures and supplies personal property, personal and non-personal services for the use of executive agencies and performs functions related to procurement and supply including contracting, contract administration, inspection, storage, and issue; and provides these services on request, to the extent practicable, to other entities authorized by law. This includes the authority and responsibility for making determinations and decisions required by law, regulation, or agency directive, including but not limited to, the Federal Acquisition Regulation (FAR), the Federal Management Regulations (FMR), and the General Services Administration Acquisition Manual (GSAM) relating to the acquisition of property and services. (40 U.S.C. § 501(b) and 502; 40 U.S.C. §§ 11302 and 11314)</p>	<p><u>Part 2 – FAS Assistant Commissioners:</u></p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • Information Technology Categories • Travel, Transportation, & Logistics Categories • General Supplies & Services Categories • Assisted Acquisition Service <p><u>Part 3 – All FAS Regional Commissioners</u></p>	<p>(1) Delegation of authority for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP). (GSAR 501.603).</p> <p>(2) Contracts for telecommunications may not exceed 10 years.</p>
b.	<p>Acts as head of contracting activity and as such acts as agency head with authority and responsibility for making determinations and decisions required under Title III of the Federal Property and Administrative Services Act of 1949 or other statutes in connection with the acquisition of property and services. (41 U.S.C. § 259(a); 40 U.S.C. § 121)</p>	<p><u>Part 2 – FAS Assistant Commissioners:</u></p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • Information Technology Categories • Travel, Transportation, & Logistics Categories • General Supplies & Services Categories • Assisted Acquisition Service <p><u>Part 3 – All FAS Regional Commissioners</u></p>	<p>Authority to make the determination to omit the Audits and Records—Negotiation clause (FAR 52.215-2) from contracts with foreign contractors or subcontractors under 41 U.S.C. § 254(d) is not delegated.</p> <p>Authority to re-delegate responsibility for making determinations and decisions is permitted as set forth in the FAR and GSAM.</p> <p>Authority to issue internal agency</p>

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	Authority	Delegated To	Limitations
			<p>guidance, as described in FAR 1.301(a)(2), in the form of a GSA Order or handbook under GSAM 501.171-1(a).</p> <p>Authority to issue acquisition letters under GSAM 501-171-2(c).</p> <p>Authority to approve an individual deviation to the FAR or GSAR under GSAM 501-403; Authority to approve the ratification of unauthorized commitments under GSAM 501.-602-3(a), are limited to the Office of Policy and Compliance in Central Office.</p>
c.	Represents executive agencies in negotiations involving carriers and other public utilities providing telecommunications services. (40 U.S.C. § 501(c))	<p><u>Part 2</u> –FAS Assistant Commissioners</p> <ul style="list-style-type: none"> • Information Technology Categories <p><u>Part 3</u> - Not delegated to FAS Regional Commissioners</p>	
d.	Delegates authority to executive agencies to represent executive agencies in proceedings involving telecommunications services before Federal and State regulatory bodies. (40 U.S.C. § 501(c) and 40 U.S.C. § 121(d))	<p><u>Part 2</u> –FAS Assistant Commissioners</p> <ul style="list-style-type: none"> • Information Technology Categories <p><u>Part 3</u> - Not delegated to FAS Regional Commissioners</p>	Concurrence of the Office of the General Counsel is required.
e.	Makes determinations and places orders with and accepts orders from other Government agencies for information technology, including telecommunications, and goods or services that those other agencies or Federal Acquisition Service may be in a position to supply or may be equipped to render, and makes necessary agreements in	<p><u>Part 2</u> –All FAS Assistant Commissioners</p> <p><u>Part 3</u> - All FAS Regional Commissioners</p>	

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Authority	Delegated To	Limitations
	connection therewith. (40 U.S.C. §§ 501, 502, 11302 and 11314)	
f.	Executes certificates required in support of drawback entries under U.S. Customs Regulations, endorses export bills of lading, and executes certificates of exportation. (19 CFR 191.165)	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories • General Supplies & Services Categories <p><u>Part 3</u> - Not delegated to Regional Commissioners</p>
g.	Enters into and executes memoranda of understanding and agreements to facilitate interagency orders and reimbursements under applicable authorities for interagency transactions. This includes the authority and responsibility for making determinations and decisions required by law, regulation, or agency directives relating to the use of the agreement. (40 U.S.C. 501 and 502; 40 U.S.C. 11302; 40 U.S.C. 11314, 31 U.S.C. 1535)	<p><u>Part 2</u> – All FAS Assistant Commissioners</p> <p><u>Part 3</u> – All FAS Regional Commissioners</p> <p>Authority delegated for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603)</p>
h.	Administers the Acquisition Services Fund (ASF). (40 U.S.C. 321)	<p><u>Part 2</u> – Not delegated to FAS Assistant Commissioners</p> <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>
i.	Fixes prices payable by requisitioning agencies on purchases of property or services through the ASF. (40 U.S.C. 321(d))	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Information Technology Categories • Professional Services & Human Capital Categories • General Supplies & Services Categories • Travel, Transportation, & Logistics Categories <p><u>Part 3</u> – All FAS Regional Commissioners</p> <p>FAS Regional Commissioners can address pricing in coordination with responsible program office</p>
j.	Designates contractual services other than personal and professional services as non-personal services. (40 U.S.C. 102)	<p><u>Part 2</u> – Not Delegated to FAS Assistant Commissioners</p>

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Authority	Delegated To	Limitations
	<u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
k. Operates and, after consultation with executive agencies affected, consolidates, operates and/or manages, or arranges for the operation by an executive agency of warehouses, supply centers, fuel yards, repair shops, and other similar facilities. (40 U.S.C. 501(d))	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
i. Determines excess property suitable for distribution through GSA supply centers. (40 U.S.C. 522(c))	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> • Mid-Atlantic Region (Region 3) • South East Sunbelt Region (Region 4) • Greater Southwest Region (Region 7) • Pacific Rim Region (Region 9) • National Capital Region (Region 11) 	
m. Determines that the furniture requirements of federal agencies can reasonably be met by transferring excess furniture, including rehabilitated furniture. (40 U.S.C. § 528)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> • Mid-Atlantic Region (Region 3) • South East Sunbelt Region (Region 4) • Greater Southwest Region (Region 7) • Pacific Rim Region (Region 9) • National Capital Region (Region 11) 	

CHAPTER 4. FEDERAL ACQUISITION SERVICE (FAS)

	Authority	Delegated To	Limitations
n.	Determines the value of inventories of personal property from time to time transferred to the Administrator by other executive agencies to the extent that payment is not made or credit allowed therefore. (40 U.S.C. 321(b))	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> • Mid-Atlantic Region (Region 3) • South East Sunbelt Region (Region 4) • Greater Southwest Region (Region 7) • Pacific Rim Region (Region 9) • National Capital Region (Region 11) 	
o.	Exercises the following authorities whenever it is determined that any such action would aid in the National defense, subject to the limitations specified in Pub. L. 85-804. (50 U.S.C. 1431-1435) (EO 10789 of November 14, 1958, as amended)	<u>Part 2 – All FAS Assistant Commissioners</u> <u>Part 3 – All FAS Regional Commissioners</u>	
	(1) Enters into contracts or into amendments or modifications of contracts heretofore or hereafter made, and makes advance, progress, and other payments thereon without regard to other provisions of law relating to the making, performance, amendment or modification of contracts, including authority to modify, amend, or settle claims under contracts heretofore or hereafter made.	<u>Part 2 – All FAS Assistant Commissioners</u> <u>Part 3 – All FAS Regional Commissioners</u>	Authority delegated for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603)
	(2) Approves advance, progress, and other payments upon such contracts and enters into agreements with contractors or obligors modifying or releasing accrued obligations of any sort, including accrued liquidated damages or liability under surety or other bonds.	<u>Part 2 – All FAS Assistant Commissioners</u> <u>Part 3 – All FAS Regional Commissioners</u>	Authority delegated for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603)

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	Authority	Delegated To	Limitations
p.	(1) Places DO priority rated contracts and orders, identified by the symbol K-1, in support of the GSA supply system to acquire "items" (products and services) as defined in Section 700.8 of the DPAS (15 CFR 700.8) for programs approved for priorities and allocations support of the Secretaries of Defense, Energy, and Homeland Security. (Schedule 1 of 15 CFR 700)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories • Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
	(2) Places DX priority rated contracts and orders in direct support of those Department of Defense (DOD) or Department of Energy (DOE) approved programs determined by the Secretary of Defense to be of the Highest National Emergency; provided that GSA is acting as the procuring agent for DOD or DOE and has received a DX rated order (procurement requisition) from either Department. In placing these DX rated orders, GSA must use the program identification symbol indicated on the procurement requisition which covers the DOD or DOE approved program.	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories • Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
q.	Authorizes acquisition and delivery of public utility communications services for one or more governmental activities where it is found that these services are economical and in the interest of the Government. (40 U.S.C. 3174)	<u>Part 2 – Not delegated to FAS Assistant Commissioners</u> <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
r.	Establishes rates to be charged user agencies for information technology activities, including telecommunications, supplied through the ASF. (40 U.S.C. 321; 40 U.S.C. 11302, 11314)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • Information Technology Categories • Assisted Acquisition Service <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	

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Authority	Delegated To	Limitations
<p>s. Manages the federal telecommunications and network services program and coordinates the follow-on programs with the advice of the heads of executive agencies. (40 U.S.C. 11314)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Information Technology Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>	
<p>2. Supply Management</p>		
<p>Maintains a uniform federal supply catalog system that identifies and classifies personal property and coordinates related activities with the Department of Defense. (40 U.S.C. 506(a)(1) and (2))</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • General Supplies & Services Categories • Professional Services and Human Capital Categories <p><u>Part 3 – Regional Commissioners</u></p> <ul style="list-style-type: none"> • Northeast and Caribbean Region (Region 2) • Mid-Atlantic Region (Region 3) • The Heartland Region (Region 6) • Greater Southwest Region (Region 7) 	
<p>3. Product Testing</p>		
<p>With the consent of producers or vendors, has tests conducted to determine whether articles or commodities tendered for sale or lease conform to prescribed specifications and standards or aid in the development of specifications and standards; determines that conducting the tests predominantly serves the interest of the producers or vendors and fixes fees in amounts that will recover all costs of conducting the tests; determines that conducting the tests does not predominantly serve the interest of the producers or vendors and fixes fees in amounts that are reasonable for furnishing the testing service; and charges such fees to the producers or vendors. (40 U.S.C. 313)</p>	<p><u>Part 2 – Not delegated to FAS Assistant Commissioners</u></p> <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>	

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Authority	Delegated To	Limitations
4. Standardization.		
a.	<p>Prescribes standard purchase specifications. (40 U.S.C. 506(a)(1))</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • General Supplies & Services Categories • Travel, Transportation, & Logistics Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>
b.	<p>Approves or disapproves deviations from and exceptions to the mandatory use of Federal standards and Federal specifications. (40 U.S.C. 506)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • General Supplies & Services Categories • Travel, Transportation, & Logistics Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>
c.	<p>Develops Government-wide Federal Standardization Program policies. (40 U.S.C. 506)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • General Supplies & Services Categories • Travel, Transportation, & Logistics Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>
5. Management and Disposal of Personal Property		
a.	<p>Prescribes appropriate terms and conditions for disposal of surplus personal property by GSA. (40 U.S.C. 543, 545)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • General Supplies & Services Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>

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Authority	Delegated To	Limitations
<p>b. Determines the fair value of excess personal property and provides for transfers of excess property among Federal agencies and to mixed-ownership Government corporations, the District of Columbia, and certain non-Federal agencies and with the approval of the Director of the Office of Management and Budget prescribes the extent of reimbursement for transfers of personal property. (40 U.S.C. 521, 522)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Travel, Transportation, & Logistics Categories <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	<p>Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only</p>
<p>c. Approves or disapproves requests of holding agencies for the withdrawal of agency excess or surplus personal property. (40 U.S.C. 541, 549)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> ● General Supplies & Services Categories <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
<p>d. Authorizes abandonment, destruction, or donation of personal property to public bodies, and makes any determinations and findings incident thereto. (40 U.S.C. 527)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Travel, Transportation, & Logistics Categories <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) 	<p>Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only</p>

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Authority	Delegated To	Limitations	
	<ul style="list-style-type: none"> • Greater Southwest Region (Region 7) • Pacific Rim Region (Region 9) • National Capital Region (Region 11) 		
e.	<p>Directs agencies to delay or discontinue the disposal of any item of surplus personal property and determines that this action is in the interest of the Government. (40 U.S.C. 541)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • General Supplies & Services Categories <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> • Mid-Atlantic Region (Region 3) • South East Sunbelt Region (Region 4) • Greater Southwest Region (Region 7) • Pacific Rim Region (Region 9) • National Capital Region (Region 11) 	<p>Authority delegated to select regions is subject to coordination with General Supplies & Services Categories</p>
f.	<p>Executes certificates of title covering the sale of surplus personal property, including motor vehicles and motorcycles. (40 U.S.C. 543)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • General Supplies & Services Categories • Travel, Transportation, & Logistics Categories <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> • Mid-Atlantic Region (Region 3) • South East Sunbelt Region (Region 4) • Greater Southwest Region (Region 7) • Pacific Rim Region (Region 9) • National Capital Region (Region 11) 	<p>Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only</p>
g.	<p>Transfers surplus personal agricultural products to the Secretary of Agriculture. (40 U.S.C. 547)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • General Supplies & Services Categories <p><u>Part 3 – FAS Regional</u></p>	

CHAPTER 4. FEDERAL ACQUISITION SERVICE (FAS)

Authority		Delegated To	Limitations
		<u>Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
h.	<p>Allocates and transfers surplus personal property to established State agencies for distribution through donation to public agencies, nonprofit educational and public health institutions; and State and local government agencies and nonprofit organizations or institutions which receive funds appropriate for certain programs for older individuals; and donates certain surplus personal property to the American National Red Cross. (40 U.S.C. 549, 551; 42 U.S.C. 3020d)</p>	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
i.	<p>Transfers surplus personal property under the control of the Department of Defense to established State agencies for distribution through donation to educational activities which are of special interest to the armed services. (40 U.S.C. 549)</p>	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	

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	Authority	Delegated To	Limitations
j.	Utilizes, transfers, or disposes of abandoned and other unclaimed personal property on Government premises including the authority to make the determinations incident thereto. (40 U.S.C. 552)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
k.	Disposes of voluntarily abandoned or forfeited personal property (40 U.S.C. 1306)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
l.	Authorizes deviations from the Standard Form 114 series (Sale of Government Property-Bid and Award). (40 U.S.C. 506)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Travel, Transportation, & Logistics Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) 	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only Authority delegated to select regions is subject to coordination with General Supplies & Services Categories

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	Authority	Delegated To	Limitations
		<ul style="list-style-type: none"> ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
m.	Sells exchange/sale items of personal property for and makes proceeds of sales available to Federal agencies. (40 U.S.C. 503)	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Travel, Transportation, & Logistics Categories <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only
n.	Approves or disapproves making available to State surplus personal property distribution agencies for their use surplus personal property which has been approved for transfer to States for distribution through donation to public agencies and nonprofit education and public health activities, including certain programs for older individuals, subject to such conditions as may be imposed by the Administrator; exercises the authority of the Administrator to impose these conditions; and approves or disapproves the vesting in these State agencies of the title to this property. (40 U.S.C. 549; 42 U.S.C. 3020d)	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> ● General Supplies & Services Categories <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
o.	Approves or disapproves disposal for public airport purposes of any surplus personal property to any State, political subdivision, municipality, or tax-supported institution upon appropriate	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> ● General Supplies & Services Categories <p><u>Part 3 – FAS Regional Commissioners</u></p>	

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Authority	Delegated To	Limitations
determination of the Administrator of the Federal Aviation Administration, Department of Transportation, in accordance with 40 U.S.C. 47151 (formerly sec. 13(g) of the Surplus Property Act of 1944).	<ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
p. Makes treasure trove contracts and provisions for the preservation, sale, or collection of any property, or the proceeds thereof, which may have been wrecked, abandoned, or become derelict within the jurisdiction of the United States and which ought to come to the United States. (40 U.S.C. 1309)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories 	Delegation of authority for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603)
q. Makes negotiated sales at fixed prices either directly or through the use of disposal contractors, of such categories of surplus personal property as the Administrator or designee determines. (40 U.S.C. 545)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Travel, Transportation, & Logistics Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	<p>This does not include the authority to make sales of surplus cabinet chairs to departing Cabinet members or their representatives. The Regional Administrator, Mid-Atlantic Region only, is authorized to make such sales.</p> <p>Delegated to Travel, Transportation, & Logistics Categories as it pertains to GSA Fleet vehicles only</p>
r. Provides for the transfer to the Tennessee Valley Authority (TVA) for the use, possession, and control of personal property of the United States considered by the Commissioner, FAS, to be necessary and proper for the purposes of TVA as stated in the Tennessee Valley Authority Act of May 18, 1933. (Sec. 1(17) of EO	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt 	

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	Authority	Delegated To	Limitations
	11609 of July 22, 1971) (16 U.S.C. 831)	Region (Region 4) <ul style="list-style-type: none"> ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
s.	Accepts or rejects on behalf of the Administrator the plan of operation of State agencies for surplus property and amendments thereto developed by State legislatures and certified by the chief executive officer of the State or, in the absence of a plan developed by the legislature, a temporary plan approved by the chief executive officer of the State. (40 U.S.C. 521(2))	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
t.	Transfers excess personal property with or without reimbursement to Federal agencies and to organizations specified in sec. 321(c)(2). (40 U.S.C. 521(2))	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
u.	Determines, after consultation with the head of the executive agency concerned, that the return of foreign excess property to the United States for handling as excess or surplus is in the interest of the United States. (40 U.S.C. 702)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
v.	Transfers excess personal property with or without reimbursement to Federal agencies for use in	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & 	

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	Authority	Delegated To	Limitations
	<p>connection with project grants and determines that excess personal property to be furnished under sec. 608 of the Foreign Assistance Act of 1961, as amended, for grant purposes is not needed for donation pursuant to 40 U.S.C. 549. (40 U.S.C. 525)</p>	<p>Services Categories</p> <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
w.	<p>Exercises the authority of the Administrator to impose appropriate conditions on the donation of an item or items of surplus personal property which have characteristics that require special handling or use limitations. (40 U.S.C. 549)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> ● General Supplies & Services Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>	
x.	<p>Exercises the authority of the Administrator with respect to surplus personal property in the possession of a State agency to disapprove the transfer between State agencies or the abandonment or destruction thereof; to prescribe the terms, conditions, and manner of such other disposal of the property as is authorized by the Act; and to reimburse the State agency, from the proceeds of any sale of such property, for expenses relating to care and handling. (40 U.S.C. 549)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> ● General Supplies & Services Categories <p><u>Part 3 – FAS Regional Commissioners</u></p> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	

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	Authority	Delegated To	Limitations
y.	Enters into and administers cooperative agreements with State surplus personal property distribution agencies, or designates the head of any Federal agency to enter into cooperative agreements with these State agencies, for the utilization, with or without payment or reimbursement, of the property, facilities, personnel, and services of the State agency, and for making available to the State agency, with or without payment or reimbursement, Federal property, facilities, personnel, or services. (40 U.S.C. 549)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	Delegated to Regional Commissioners as it pertains to a cooperative agreement with a specific state only.
z.	Accepts and disposes of any gift of personal property made to the United States on the sole condition that it be sold and the proceeds used to reduce the public debt of the United States. (31 U.S.C. 3113)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
aa.	Approves or disapproves release of or modification to Federal restrictions placed on personal property donated; and abrogation of the terms and conditions placed on the transfer and donation of this property. (40 U.S.C. 549)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	<p>The following statutory requirements may not be modified, or abrogated:</p> <ul style="list-style-type: none"> • The requirement for a minimum of 1 year of use of any donated property for the eligible purpose for which it was donated and required terms, conditions, reservations and restrictions on the use of donated passenger motor vehicles and any items of other property having a unit Federal acquisition cost of \$5,000 or more, to be imposed by the State plan of operation accepted by GSA.

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Authority		Delegated To	Limitations
			<ul style="list-style-type: none"> • Coordination with the OGC is required in cases involving types of donated property with special handling or use requirements or restrictions that may have been imposed because of another Federal agency's requirements or other Federal or State statutes. • Prior written concurrence of the OGC is required where issues of environmental liability are presented, including the execution of any certifications, releases, or indemnifications or warranties regarding environmental liabilities or conditions. • Coordination with the Office of Government-wide Policy is required in cases where the modified Federal restrictions involve deviations from 41 CFR 102-37.
bb.	Approves or disapproves the compromise, suspension, or termination of collection action on claims of the Government in amounts not exceeding \$100,000 (excluding interest) arising out of compliance actions relating to the failure to comply with the law and regulations governing the transfer, donation, utilization, or disposal of the personal property; or amounts	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	Prior written concurrence of the Office of General Counsel is required in all cases.

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Authority	Delegated To	Limitations
due the Government as a result of abrogation actions; or such settlement agreements as are arrived at by the Department of Justice or United States Attorneys on cases which have been referred to the Department of Justice or United States Attorneys for collection action. (40 U.S.C. 549; 31 U.S.C. 3711)		
cc. Determines personal property surplus. (40 U.S.C. 102, 541-543, 545)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
dd. Screens, takes custody, transfers, donates, sells, or makes other disposition of foreign gifts and decorations. (5 U.S.C. 7342)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● National Capital Region (Region 11) 	
ee. Takes necessary action to enforce compliance by State agencies and donees with the Community Services Block Grant Act, the implementing regulations, the terms and conditions contained in the transfer and distribution documents, and the provisions of the individual State's plan of operation as accepted by GSA. (40 U.S.C. 549)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) 	

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Authority		Delegated To	Limitations
		<ul style="list-style-type: none"> ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	
ff.	Maintains inventory control and accountability systems for GSA personal property under his or her control. (40 U.S.C. 524)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
gg.	Determines and reports inventory and personal property in excess of the needs of the stock program to the General Supplies and Services Portfolio for use, sale, disposal, or donation. (40 U.S.C. 524)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
hh.	Exchanges or sells similar items and applies the exchange allowances or proceeds of sale in whole or part payment for the personal property acquired. (40 U.S.C. 503)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Travel, Transportation, & Logistics Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	Delegated to Travel, Transportation, & Logistics Categories as it pertains to GSA Fleet vehicles only

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Authority		Delegated To	Limitations
ii.	Accepts or rejects on behalf of the United States unconditional or foreign gifts of personal or other property in the aid of any project or function of the Federal Acquisition Service. (40 U.S.C. 3175)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Travel, Transportation, & Logistics Categories <u>Part 3 – FAS Regional Commissioners</u> <ul style="list-style-type: none"> ● Mid-Atlantic Region (Region 3) ● South East Sunbelt Region (Region 4) ● Greater Southwest Region (Region 7) ● Pacific Rim Region (Region 9) ● National Capital Region (Region 11) 	Delegated to Travel, Transportation & Logistics Categories as it pertains to GSA Fleet vehicles only
jj.	Reserved.		
6. Transportation			
a.	Negotiates on behalf of civilian executive agencies (including GSA) with individual carriers involving transportation services for the use of these agencies. (40 U.S.C. 501)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
b	Supports motor carrier temporary operating authority applications to provide intrastate or interstate services. (40 U.S.C. 501)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
c.	Places transportation carriers in temporary nonuse status. (FMR 102-117.295)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	

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Authority	Delegated To	Limitations
7. Fleet Management		
a.	<p>Determines that exclusive control of any GSA vehicle regularly used by GSA in the performance of investigative, law enforcement, or intelligence duties is essential to the effective performance of these duties. (40 U.S.C. 603)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>
b.	<p>Consolidates, takes over, acquires, or arranges for the operation by any executive agency of motor vehicles and related equipment and supplies for the establishment of Fleet Management Centers and systems, pursuant to determinations made by the Commissioner, FAS, and carries out the procedures established by the President for the taking effect of these determinations. (40 U.S.C. 602, 603)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>
c.	<p>Makes determinations to establish, maintain, and operate Fleet Management Centers or systems, and furnishes motor vehicle and related services to executive agencies, and carries out the procedures established by the President for the taking effect of these determinations. (40 U.S.C. 602, 603)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>
d.	<p>Determines whether motor vehicle and related services will be furnished through the use, under rental or other arrangements, of motor vehicles of private fleet operators, commercial companies, local or interstate common carriers, or Government-owned vehicles, or combinations thereof, and carries out the procedures established by the President for the taking effect of these determinations. (40 U.S.C. 602, 603)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>
e.	<p>Reassigns GSA Fleet motor vehicles and related equipment between Fleet Management Centers, as necessary. (40 U.S.C. 602)</p>	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <p><u>Part 3 – Not Delegated to FAS Regional Commissioners</u></p>

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Authority		Delegated To	Limitations
f.	Provides motor vehicle and related services to any Federal agency, mixed-ownership Government corporation (as defined in the Government Corporation Act), or the District of Columbia upon request. (40 U.S.C. 603)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
g.	Reimburses any Government corporation, or any revolving or trust fund authorized by law, by an amount equal to the fair market value of any motor vehicle or other related equipment or supplies taken over by GSA. (40 U.S.C. 604(a))	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
h.	Determines the value of any motor vehicle, or other related equipment or supplies, taken over when reimbursement is not required and when this value is to be added to the capital of the Acquisition Services Fund. (40 U.S. C. 604(b))	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
i.	Provides for the furnishing, sale, and use of scrip, tokens, tickets, credit cards, and similar devices for the making of payment by using agencies for fleet management services. (40 U.S.C. 608)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
j.	Grants exemptions from motor vehicle identification requirements for GSA Fleet vehicles when conspicuous identification would interfere with the purpose for which vehicles are acquired and used. (40 U.S.C. 609)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
k.	Reports to the head of the employing agency, or designee, any violations involving the conversion of a GSA Fleet vehicle by a Government official or employee for personal use or the use of others. (40 U.S.C. 611)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
l.	Fixes prices payable by using agencies for motor vehicles and related services. (40 U.S.C. 605)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	Prior approval of the GSA Chief Financial Officer is required.

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Authority		Delegated To	Limitations
m.	Executes agreements on behalf of GSA with the Department of Energy for energy conservation matters relating to GSA Fleet vehicles and GSA Fleet vehicle usage test programs	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
n.	Develops and recommends to the Administrator regulation and policies concerning GSA Fleet. (40 U.S.C. 121(c))	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
o.	Waives miles per gallon standards for GSA Fleet vehicle acquisitions.	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
p.	Approves the use of GSA Fleet vehicles and related services by Government contractors performing other than cost-reimbursement contracts.	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
8. Travel and Transportation.			
	Approves and issues bills of lading and shipping instructions, routing orders, and related documents covering transportation of Government property and personnel. (40 U.S.C. 501)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
9. Customs Clearance.			
	Prepares and files customs entries and other documents necessary to permit entry/exit of imported/exported material into and from the United States which is the property of or is moving for the account of the U.S. Government. (40 U.S.C. 601)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	

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Authority	Delegated To	Limitations
10. Emergency Preparedness.		
Plans for, and coordinates the provision of appropriate telecommunications services designed to meet the essential requirements of Federal civilian departments and agencies during an emergency within the framework of the National Communications System. (E.O. 12472 of April 3, 1984, and E.O. 12656 of November 18, 1988)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Information Technology Categories <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	
11. Major Disaster Assistance		
a. Plans for and provides personnel support, telecommunications facilities and equipment to the Federal Emergency Management Agency for the aid of Federal and State organizations, upon Presidential declaration of an emergency or major disaster, contained in: The Robert T. Stafford Disaster Relief and Emergency Assistance Act (2007)(Stafford Act), Pub. L. No 109-295 (codified as amended at 42 U.S.C. §§ 5121-5207); the National Plan for Telecommunications Support in Non-Wartime Emergencies, January 1992; GSA/FEMA Memorandum of Agreement, June 18, 2007; and E.O. 12472, Assignment of National Security and Emergency Preparedness Telecommunication Functions, dated April 3, 1984, as amended by E. O. 13286, dated Feb. 28, 2003, and E. O. 13407, dated June 26, 2006.	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● General Supplies & Services Categories ● Information Technology Categories ● Assisted Acquisition Service ● Professional Services and Human Capital Categories ● Travel, Transportation, and Logistics Categories <u>Part 3 – All FAS Regional Commissioners</u>	
b. Exercises the following authorities of the Administrator as prescribed by the Disaster Orders issued from time to time by the Federal Emergency Management Agency (FEMA) and exercises functions assigned to the Administrator in any major disaster pursuant to the Disaster Relief Act of 1974, (42 U.S.C. 5121 et seq.), and E.O. 12148, dated July 20, 1979.	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> ● Professional Services & Human Capital Categories ● Travel, Transportation, & Logistics Categories ● General Supplies & Services Categories ● Information Technology Categories ● Assisted Acquisition 	

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Authority	Delegated To	Limitations
	<p style="text-align: center;">Service</p> <p><u>Part 3</u> – All FAS Regional Commissioners</p>	
(1) Uses or lends to State and local governments GSA equipment, supplies, facilities, personnel, and other resources (other than the extension of credit).	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • Travel, Transportation, & Logistics Categories • General Supplies & Services Categories <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>	
(2) Distributes or renders through State and local governments, the American National Red Cross, the Salvation Army, the Mennonite Disaster Service, and other relief and disaster assistance organizations, medicine, food and other consumable supplies, and other services and assistance to disaster victims.	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • General Supplies & Services Categories <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>	
(3) Enters into and executes memorandums of agreement relating to disasters with other agencies, as necessary, and with duly authorized representatives of FEMA to enable GSA to appropriately assist in providing supplies and equipment for disaster relief.	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • Travel, Transportation, & Logistics Categories • General Supplies & Services Categories <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>	
(4) Carries out and fulfills all commitments properly made and obligations properly undertaken by virtue of these memorandums of agreement.	<p><u>Part 2 – FAS Assistant Commissioners</u></p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • Travel, Transportation, & Logistics Categories • General Supplies & 	

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Authority		Delegated To	Limitations
		<p align="center">Services Categories</p> <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>	
	(5) Donates surplus equipment and supplies to any State for its use or distribution.	<p><u>Part 2</u> – FAS Assistant Commissioners</p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • General Supplies & Services Categories <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>	
c.	Performs delegated civil defense responsibilities and cooperates with FEMA and the Department of Defense pursuant to the Federal Civil Defense Act of 1950, as amended. (50 U.S.C. App. 2251-2297)	<p><u>Part 2</u> – FAS Assistant Commissioners</p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • General Supplies & Services Categories <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>	
d.	Provides GSA personnel, materials, and facilities to the Secretary of Defense during the period of any defense emergency for the aid of States and prepares civil emergency plans in consultation with the Department of Defense pursuant to the Federal Civil Defense Act of 1950, as amended; E.O. 11490 of October 22, 1969, as amended; and E.O. 12148 of July 20, 1979.	<p><u>Part 2</u> – FAS Assistant Commissioners</p> <ul style="list-style-type: none"> • Professional Services & Human Capital Categories • General Supplies & Services Categories <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>	
12. Legal Services Corporation.			
	Exercises the authority of the Administrator to enter into agreements with appropriate officials of the Legal Services Corporation for GSA to furnish procurement and excess personal property support upon the same terms and conditions applying to executive agencies, unless additional terms and conditions are determined necessary by the Commissioner, FAS, or a	<p><u>Part 2</u> – Not delegated to FAS Assistant Commissioners</p> <p><u>Part 3</u> – Not Delegated to FAS Regional Commissioners</p>	

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Authority	Delegated To	Limitations
designee. (42 U.S.C. 2996k; EO 11874 of July 25, 1975; and letter to the Administrator of General Services from the Director, OMB, August 1, 1975)		
13. Transportation Audits.		
a. Audits payments for transportation of persons or property for or on behalf of the United States by any carrier or forwarder. (31 U.S.C. 3726)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
b. Examines, settles, and adjusts accounts involving payments for transportation and related services for the account of the United States. (31 U.S.C. 3726)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
c. Adjudicates and settles claims by or against the United States arising from a transportation audit. (31 U.S.C. 3726)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
d. Deducts the amount of any overcharge by any carrier or forwarder from any amount subsequently found to be due this carrier or forwarder. (31 U.S.C. 3726)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
e. Compromises, suspends, or terminates collection action on claims of the Government arising from a transportation audit in amounts not exceeding \$100,000 exclusive of interest (31 U.S.C. 3701-3719; 4 CFR Parts 103-105).	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> • Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	OGC concurrence is required.

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Authority		Delegated To	Limitations
f.	As appropriate, and in accordance with the provisions of 4 CFR 105, refers claims of the Government arising from a transportation audit to the Department of Justice for collection action. (31 U.S.C. 3726)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	<ul style="list-style-type: none"> Claims up to \$500,000 must be sent to OGC for transmittal to Department of Justice Control Intake Facility. Claims above \$500,000 must be sent to OGC for transmittal to Department of Justice.
g.	Makes final GSA disposition of appeals, protests, or requests for reconsideration on claims by or against the United States arising from a transportation audit. (31 U.S.C. 3726)	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
h.	Implements the pre-emergency agreement between GSA and the Military Traffic Management Command (MTMC) dated August 6, 1981, for augmenting the MTMC traffic management capability with designated employees within GSA's - Transportation Audits organization.	<u>Part 2 – FAS Assistant Commissioners</u> <ul style="list-style-type: none"> Travel, Transportation, & Logistics Categories <u>Part 3 – Not Delegated to FAS Regional Commissioner</u>	
14. United States Postal Service.			
	Enters into agreements with the United States Postal Service (USPS) to provide personal property and personal and non-personal services to USPS or for USPS to provide such property and services to GSA. (39 U.S.C. 411, 2002(d))	<u>Part 2 – Not delegated to FAS Assistant Commissioners</u> <u>Part 3 – Not Delegated to FAS Regional Commissioners</u>	

CHAPTER 4. FEDERAL ACQUISITION SERVICE (FAS)

Authority	Delegated To	Limitations
15. Memoranda of Understanding (MOU), Memoranda of Agreement (MOA), and other agreements		
Enters into MOUs, interagency agreements, and other similar agreements for those activities for which the Commissioner has responsibility. This includes authority and responsibility for making determinations and decisions required by any law, regulation, or agency directive relating to the use of the agreement. (40 U.S.C. 501, 502, 101, 112, 504, 121, 303, 311(c) and (d); 31 U.S.C. 1535, 31 U.S.C. Chap. 65)	<u>Part 2</u> – All FAS Assistant Commissioners <u>Part 3</u> – All FAS Regional Commissioners	Delegation of authority for procurement and contracting is subject to the Contracting Officer Warrant Program (COWP) (GSAM 501.603) Authority delegated to Assistant Commissioners and Regional Commissioners subject to concurrence from FAS Commissioner.
16. Human capital authorities.		
(See Chapter 2, Part 1, of the GSA Delegation of Authority Manual, ADM P 5450.39D)	<u>Part 2</u> – All FAS Assistant Commissioners <u>Part 3</u> – All FAS Regional Commissioners	
17. Common authorities.		
(See Chapter 2, Part 2, of the GSA Delegation of Authority Manual, ADM P 5450.39D)	<u>Part 2</u> – All FAS Assistant Commissioners <u>Part 3</u> – All FAS Regional Commissioners	