

March 12, 2009 (**Amendment September 14, 2009**)

Dear Transportation Service Providers (TSPs):

The General Services Administration (GSA) is **amending** the General Request for Offers (RFO) and Filing Instructions (FI) dated March 12, 2009. All previous requirements of the original RFO and FI, dated March 12, 2009 will remain in effect except as noted in this letter. Transportation Service Providers (TSPs) will have an opportunity to submit new rate offers and/or change existing rate offers during the Supplemental Filing Window which opens September 14, 2009 and closes October 13, 2009 for a rate effective date of November 1, 2009. The non-alternating SRO rate offers being requested will apply specifically to those agencies/locations identified in Sections 9, 11, 12, 13 and 14 of this RFO and its FI and WILL NOT alternate with any other accepted rate offer and the accepted rates and charges MAY NOT be used in the construction of combination through rates, charges or other provisions.

**Please note the following significant items:**

- Section 7A, Basis for Determining Applicable Distance/Mileage has been Updated to WEB Version 23:** Per Section 7A freight shipments identified herein and handled pursuant to the STOS will be based on Mileage provided by ALK Technologies, Inc., 5 digit Zip Code, WEB Version 23.
- Section 7B, Application of 6% Transaction Fee:** TSPs will be required to remit directly to GSA a 6% Transaction Fee based on the total transportation charges paid, (excluding the fuel surcharge) to GSA for all shipments subject to these rate offers identified in this RFO and its FI, no later than thirty (30) calendar days upon receipt of payment.
- Section 7C, TSP Required to Submit Report:** TSPs are required to submit a monthly report to GSA based on the number of shipments paid per calendar month. These reports must be submitted within ten (10) calendar days from the end of calendar month of which the TSP received payment. A negative report is also required.
- Section 12, Identification of Non-Alternating Standing Route Order (SRO) Traffic for Specialized Equipment:** These rates supersedes any paper rates on file with GSA for Flatbed (GENFB), Lowboy (GENLB), Power Only Units (GENPU, Drop Deck (GENDD), Step Deck (GENSD) and Removable Goose Neck (GERGN). All paper tender for these services will expire or cancel on the effective date of these electronic rates. All rate offers **MUST** be submitted as a cents-per-mile with a minimum charge per vehicle used.

If you have any questions, please contact Jim Stroup at (816) 823-3646 or via e-mail at [jim.stroup@gsa.gov](mailto:jim.stroup@gsa.gov).

Sincerely,  
*/s/ Sharon K. Eckroth*

Sharon K. Eckroth  
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