



# GSA Networkx Transition Update

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April 2010  
Bulletin Thirteen

## Introduction

This bulletin provides transition guidance information, transition progress, and status of issues related to the transition of services to the General Services Administration's (GSA) Federal Acquisition Service (FAS) Integrated Technology Services (ITS) Networkx contracts.

## Transition Status

As of this bulletin, Agencies have disconnected 48% of the services on the FTS2001 contracts.

The Interagency Management Council (IMC) recently approved a change to the Taxonomy that includes, among other important clarifications, extending the deadline for Agencies to submit transition orders, including those for parallel operations, to August 31, 2010. GSA will not reimburse transition costs for any orders Agencies submit after this deadline. Please take some time to review the signed revision to the Taxonomy available on [www.gsa.gov/network](http://www.gsa.gov/network), How to Transition, Networkx Transition Library.

GSA verifies the Agency's order has met the IMC's order deadline using the following process and conditions:

- The E-MORRIS billing system compares the Receipt Date on the SOCN to the order deadline in the Taxonomy.
- A word of caution: if a Networkx contractor enters an order for an Agency into the Operational Support System (OSS), the OSS may populate the Receipt Date with the date of data entry, which may be later than the date the Agency submitted the order, potentially resulting in the order becoming ineligible for reimbursement.
- To remedy this situation, GSA notified the Networkx contractors to ensure they record in their OSS the date the Agency submitted the order information; this is the "Order Sent Date." GSA could use this date to confirm an Agency submitted an order by the Taxonomy order deadline.
- Likewise for Agencies with services behind GSA systems, GSA will record the date the Agency validated the order file as the "Order Sent Date" so that the Agency will receive reimbursement regardless of the date GSA sends the order file to the Networkx contractors.
- No additional action or record-keeping is required at this time.

## MTIPS Transition Reimbursement

Managed Trusted Internet Protocol Service (MTIPS) allows Agencies to physically and logically connect to the public Internet or other external connections, as required by the Agency, in full compliance with the Office of Management and Budget's (OMB) Trusted Internet Connections (TIC) initiative (M-08-05). MTIPS is available on the Networkx

contracts, and some costs to transition using MTIPS are eligible for transition reimbursement. MTIPS pricing components are port, access, and equipment (Service Enabling Device [SED]) charges.

- (1) Access charges are eligible for reimbursement since they may be shared with other services. Reimbursement is processed in the same manner as other Networkx services.
- (2) SED Non-Recurring Charges (NRC) are eligible for reimbursement since they may be shared with other services. Reimbursement is processed in the same manner as other Networkx services.
- (3) SED Monthly Recurring Charges (MRC) are not reimbursable.
- (4) Any CLIN that is unique to MTIPS is not reimbursable. MTIPS port service is specific to MTIPS and therefore not eligible for reimbursement. Any unique MTIPS Individual Case Basis (ICB) charges are not reimbursable.

The Networkx Unit Pricer lists the exact CLINs that are not reimbursable. To get a complete listing of MTIPS CLINs, open the Networkx Unit Pricer. In the right panel of the Pricer's home page, under the section titled "Downloads," click on the hyperlink "Download CLINs." Then select "Open" on the File Download window to open the file in Microsoft (MS) Excel. Next, filter the Service\_id column and select MTIPS-specific CLINs. All CLINs listed with the Service.id as MTIPS will not be reimbursed. Note that CLINs are composed of seven digits but when loaded to Excel, the leading zero ("0") is not displayed.

For a detailed description of how to prepare your MTIPS transition orders so that eligible components get reimbursed, see the Taxonomy on [www.gsa.gov/networkx](http://www.gsa.gov/networkx), How to Transition, Networkx Transition Library.

### Agencies' Meetings with Networkx Contractors

The Networkx contractors offer the following opportunities for Agencies to interact with them in regularly scheduled meetings:

| Contractor       | Meeting Info                                                                | Open To                          |
|------------------|-----------------------------------------------------------------------------|----------------------------------|
| Sprint           | 10:00 am, 3 <sup>rd</sup> Wed of every month;<br>1-888-222-8883 Pin: 213604 | All Agency transition personnel  |
| Verizon Business | Per invitation from Verizon                                                 | DARs registered with Verizon     |
| Qwest            | Per invitation from Qwest                                                   | Agencies who have selected Qwest |
| AT&T             | To be determined                                                            |                                  |
| Level 3          | To be determined                                                            |                                  |

### Agencies Completed Transition from FTS2001 Contracts

**CONGRATULATIONS** to the following Agencies who have achieved 100% disconnect of services from FTS2001 contracts:

- Christopher Columbus Fellowship Foundation
- Delaware River Basin Commission

Inter-American Foundation  
 International Finance Corporation  
 Physicians Payment Review  
 Washington Metropolitan Area Transit Commission

The following Agencies are 90% to 99% disconnected:

Capitol Police  
 DC Water and Sewer  
 Native Hawaiian Commission  
 National Endowment of the Arts  
 Overseas Private Investment  
 Presidio San Francisco  
 UN World Food

If you think your Agency should be on either list above and it is not, your Agency still has services listed in the Transition Baseline Inventory (TBI) whose status is not “disconnected.” You can find those services by logging onto TBI or the Transition Information Portal (TIP). If you believe either of these data sources is in error, please call the help desk (see the bottom of this Bulletin). GSA will work with you to get you to 100%.

**Tips for Registering Agency Hierarchy Codes**

Table 1 describes the actions required for registering an AHC under the Networkx contracts.

**Table 1: AHC Registration**

| Action Number | Action Owner                   | Action Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | Agency                         | Agency sends letter to Networkx contractor naming DAR Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2             | Networkx contractor and Agency | Networkx contractor representative works with the Agency DAR Administrator to construct an AHC structure that reflects the AB Code and any other distinctions that the Agency would like to build into the code for internal invoicing and/or reporting needs. The Networkx contractor also collects and stores information associated with the AHC such as: <ul style="list-style-type: none"> <li>? Agency Name</li> <li>? Billing Type (Direct or Central)</li> <li>? Billing Address and Contact</li> <li>? Invoicing Options (Invoice, Statement or None)                             <ul style="list-style-type: none"> <li>o Invoice – AHC pays the charges</li> <li>o Statement – AHC receives the invoice detail but the charges roll up to another AHC</li> <li>o None – AHC does not receive any invoicing details</li> </ul> </li> <li>? Reporting Options                             <ul style="list-style-type: none"> <li>o AHC receives:</li> </ul> </li> </ul> |

|   |                     |                                                                                                                                                                                                                                                                                                                                                           |
|---|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   |                     | <ul style="list-style-type: none"><li>✍ Summary reporting for its own activity</li><li>✍ Summary reporting for its own activity, and any activity for AHCs that roll up to it</li><li>✍ No reporting</li></ul> <p><b>Note:</b> The initial AHC list must come from the Agency DAR Administrator, but updates to the list can come from the Agency DAR</p> |
| 3 | Networkx contractor | Networkx contractor representative completes internal process for loading the AHC into its systems                                                                                                                                                                                                                                                        |
| 4 | Networkx contractor | Networkx contractor representative sends back final listing of registered AHCs to the Agency DAR Administrator for confirmation                                                                                                                                                                                                                           |

The following special characters not allowed in AHCs:

1. Underscore (\_)
2. Percent sign (%)

The following special characters are not explicitly excluded, but they might cause problems in database queries:

1. Slash (/)
2. Backslash (\)
3. Left brace ({)
4. Right brace (})

Hyphens (-) are allowed in AHCs. Additional limitations may be imposed by the Agency.

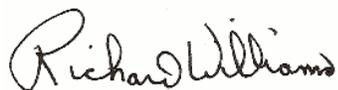
#### **Follow the Networkx Transition on Twitter**

Follow the transition to Networkx using Twitter!! It's easy...go to [www.twitter.com](http://www.twitter.com) and sign up to follow us using either of the names below:

Full Name: **Networkx Transition** (name of page)

Username: **netxtransition** This can be used to search for our page

**GSA Assistance** - For Networkx-related questions and assistance contact GSA's Help Desk at 866-472-0274 or [networkx.support@gsa.gov](mailto:networkx.support@gsa.gov) or contact your TSM designated at [www.gsa.gov/gam](http://www.gsa.gov/gam).



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