

2. AMENDMENT/MODIFICATION NO. PA 000X	3. EFFECTIVE DATE March 15, 2005	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY GSA/FSS/SBGWAC Center (6FGC) 1500 E. Bannister Road Kansas City, MO 64131	7. ADMINISTERED BY (If other than Item 6) same as block 6
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8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)	(√)	9A. AMENDMENT OF SOLICITATION NO.
Company Name		
Company Address		9B. DATED (SEE ITEM 11):
Company City, State Zip	√	10A. MODIFICATION OF CONTRACT/ORDER NO. <b>Contract Number</b>
CODE	FACILITY CODE	10B. DATED (SEE ITEM 13) <b>Contract Award Date</b>

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor [XXX] is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

The purpose of this modification is to add and delete portions of the contract.

See attached.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) HOWARD L. INNIS CONTRACTING OFFICER
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA  BY  (Signature of Contracting Officer)	16C. DATE SIGNED

1. All references to Delta Helm as Procuring Contracting Officer (PCO) shall be removed.
2. Add Administrative Contracting Officer (ACO):  
Misty Claypole  
Phone: 816.823.3346  
Fax: 816.823.1608  
Email: [misty.claypole@gsa.gov](mailto:misty.claypole@gsa.gov)
3. Reference Section B, Paragraph B.4 "Application of the Service Contract Act (SCA)" of contract.
  - a. Delete the following (first) sentence: "If a non-exempt labor category is added at the Order level, provided they fall within the scope of the contract and associated Functional Area and NAICS code, it will be incumbent upon the parties to include and abide by the applicable SCA wage determinations in accordance with 41 U.S.C. 358."
4. Reference Section G, Paragraph G.4.a "Delegation of Ordering Authority" of contract.
  - a. Delete the following (first) sentence: "Any General Services Administration, Federal Technology Service Warranted Contracting Officer is authorized to place and administer orders against this contract without a delegation from the Small Business GWAC Center."
  - b. Delete the word "other" in the following (second) sentence: "The GSA Small Business GWAC Center may issue delegated ordering authority, for orders issued against this contract, to all ~~other~~ warranted Government contracting officers in all Federal Government Agencies."
5. Reference Section G, Paragraph G.10 "Subcontracting" of contract.
  - a. In implementing the requirements set forth in 13 CFR 124.510 "What percentage of work must a Participant perform on an 8(a) Contract," change paragraph G.10 to read: "Pursuant to FAR 52.219-14, Limitation on subcontracting, At least 50% of the cost of contract performance incurred for personnel shall be expended for employees of the concern. Contractors shall maintain up-to-date records concerning subcontracting costs and shall submit the standardized report semi-annually (using the contract year) no later than 30 calendar days after each six-month reporting period. The first report period will be the contract notice to proceed date through May 31, 2005.

A separate report shall be completed for each functional area. Report(s) must be submitted every reporting period even if there is no change or no activity on your contract. The completed report shall be submitted to:

**Small Business GWAC Center**

**ATTN: 8(a) STARS Subcontracting Report  
1500 E. Bannister Road (6FGC)  
Kansas City, MO 64131**

Contract options for contractors not in full compliance with FAR 52.219-14 may not be exercised. Willful failure or refusal to furnish the required reports, or gross negligence in managing the subcontracting limitation, or falsification of reports **CONSTITUTES SUFFICIENT CAUSE TO TERMINATE THE CONTRACTOR FOR DEFAULT.”**

- b. See page 4 of modification for required subcontracting report format.**
6. All other terms and conditions remain unchanged.

## 8(a) STARS Subcontracting Report

Contractor Name \_\_\_\_\_

8(a) STARS Contract Number \_\_\_\_\_ **Functional Area (circle only one): 1 2 3 4 5 6 7 8**

Reporting Period (mm/yyyy – mm/yyyy) \_\_\_\_\_

A <u>Task Order #</u>	B <u>Total Task Order Amount</u>	C <u>\$ Value of Work Completed</u>	D <u>Subcontractor Name</u>	E <u>Cumulative Percentage of Task Order Work Subcontracted</u>	F <u>Cumulative \$ Value of Task Order Work Subcontracted (C*E)</u>
EXAMPLE 1 (one sub K) 12-3456-789	\$ 750,000	\$ 750,000	Company ABC	15 %	\$ 112,500
EXAMPLE 2 (multi sub K) 8765-432-1	\$ 1,000,000	\$ 500,000	Company PQR	15 %	\$ 75,000
	\$	\$	Company TUV	7 %	\$ 35,000
	\$	\$	Company XYZ	3 %	\$ 15,000
	\$	\$		%	\$
	\$	\$		%	\$
	\$	\$		%	\$
	\$	\$		%	\$
	\$	\$		%	\$
	<b>TOTAL:</b> \$ 1,750,000	<b>TOTAL:</b> \$ 1,250,000			<b>TOTAL:</b> \$ 237,500

Use additional pages as necessary.

Cumulative means from the date of the contract notice to proceed through the end of the current reporting period.

Contract Manager Signature                     John/Jane Doe                     Date \_\_\_\_\_

Signature constitutes certification that the report is accurate and complete.