

## **Rules of Engagement Ad Hoc Clause for Simplified Leases:**

Upon receipt and acceptance of this Occupancy Agreement, the agency agrees to the following in order for the Simplified Lease to be used for this space requirement and delivery schedule maintained

1. Agency will assist in the development of the full requirements development package which will be necessary to have completed pre-solicitation. The LCO will be unable to accept a partial RD package.
2. Agency agrees that the tenant improvement rate will be a firm fixed price and that no scope changes will be made post-award, unless there are no additional costs to the project and no effect on schedule. Scope changes that affect cost of schedule will be handled as an alteration project post-award paid via RWA.
3. Agency agrees to assist with the development of the DIDs within 14 days of award and understand that only 3 revisions will be made to the DIDs post award, as long as item #2 above is followed.