

## Site Acquisition Notification Form

This form is to be completed and used to notify the Center for Site Acquisition for all GSA site acquisition projects, whether fee simple ownership or leased.

### Project data:

<b>City and State</b>	_____
<b>Agency</b>	_____
<b>Square footage of building</b>	_____
<b>Square footage or acreage of site needed</b>	_____
<b>Estimated total lease contract value (for leases)</b>	_____
<b>Estimated project costs</b>	_____
<b>Estimated land contract value</b>	_____

### Schedule:

<b>Requirements development complete</b>	_____
<b>Advertisement date (if required)</b>	_____
<b>Land or option acquisition date</b>	_____
<b>Contract award date</b>	_____
<b>Design complete</b>	_____
<b>Construction start</b>	_____
<b>Construction complete</b>	_____
<b>Move-in date</b>	_____