GSA

Northeast and Caribbean Region

"How to Obtain a GSA Schedules Contract"

This in-depth workshop will cover:

- The process of getting on GSA's Schedule
- How to access government solicitations
- The most significant sections of an offer
- How to submit an offer
- The evaluation and award process

Free admission! Seating is limited.

Register now at:

www.gsa.gov/r2smallbusiness

(Go to GSA Events on the right hand side of the page and select the training event you want to attend)

Please be sure to review the *"Frequently Asked Questions"* document on the website above to ensure that this workshop is appropriate for your company.

This program is extended to the public on a nondiscriminatory basis. All small businesses in any type of industry are invited to attend.

To request a reasonable accommodation due to a disability, please contact Janice Bracey at janice.bracey@gsa.gov 10 days prior to the event.

Date:
Wednesday
January 13, 2010`

Time:
9am-12pm
(Please arrive at 8:30 to sign in)

Place:
26 Federal Plaza
New York City, 10278
Enter in the
Broadway St. pavilion

Room:
6th fl. Conference Room J

PHOTO ID REQUIRED!

Please bring a copy of this flyer with you.

Contact Information:

Email:
R2.SBUC@gsa.gov

Telephone:
212-264-1235