FINANCIAL INTEGRATION

The ePM Team is preparing for ePM's integration with multiple GSA financial systems. This includes a migration of Capital Projects Application (CPA) data and integrations with the Inventory Reporting Information System (IRIS) and the Financial Management Information System (FMIS). The data from CPA, used by the CFO's office, will capture project financial information such as: authorizations, appropriations and allowances. Integration with IRIS will facilitate automated project creation in ePM; while integration with FMIS will allow for obligations, payments and other contract data to be populated in ePM for both Capital and Small Projects. The integrations will enable ePM to update nightly with data from GSA financial systems.

The goal of the migration and integrations is to foster data consistency between ePM and the GSA financial systems of record while reducing manual effort. Instructions will be provided to the regions for how project managers can prepare. The financial integrations are scheduled to take place late this summer and will have little impact on the majority of project teams.

WORKLOAD TRACKING

Rob Scheible, the Region 3 ePM Small Projects Regional Coordinator, uses ePM Register Views, ePMXpress, and Cognos to collect regional project workload data. That data is then combined into a workload tracking report. The types of information used in the workload tracking report are the project name, project roles, milestone dates, and funding but it can include any data in ePM.

Rob queries ePM for select data by field office and then sends a weekly report to regional managers. The report provides an overview about the progress on current projects. Besides highlighting progress status, these weekly reports are encouraging dialogue. Case in point, Rob mentioned that "by seeing the reports, it brought other issues to light such as the need for guidance in the region on which role to select for different Project Roles."

There is a necessary time investment to create an MS Access database, then data needs to be exported out of ePM, ePMXpress and Cognos and imported into MS Access. Since Rob created this process he developed queries and reports that he runs each week. And while there are a few steps to this process, Rob believes that it is well worth it given the information provided every week. This regional report can easily be duplicated in other regions that want to know the same information. For those interested, contact Rob directly to learn the details of how he set this process up for Region 3.

> "The program view has a wealth of information that you can access, you just have to know how to access it."
>
> **Rob Scheible**

Release v4.1

ePM version 4.1 is being released in June and we wanted to share some of the upcoming changes. The primary areas impacted will be ePMXpress 2.0, Earned Value, and the End User Recertification process. Most changes will fix minor issues reported by users and below is a list of the changes to expect:

ePMXpress 2.0

- Ability to edit the Project Status
- Population of Activity Codes on milestones
- Improvements to ad hoc reporting
- Duplication ability for milestones with schedules, and
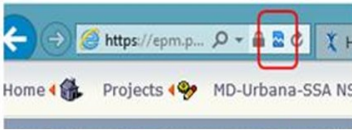- Calculations for funding totals has been corrected

Earned Value

- Improvement for EV OnSchedule estimate calculations
- Allowance for saving the Spend Plan and viewing the graph
- Elimination of completed projects from the measure
- Adjustments to calculations of negative modifications and adjudications
- Reduction of EV Measures grace period to 60 days
- Appropriate button display for OnBudget indicator, and
- Improvement to the Substantially Complete indicator

In years past, ePM End User Recertification was manually conducted but it became very labor-intensive. The new process will be automated, which will reduce the steps a user needs to take to validate that they still require access to ePM. *End User Recertification is required by users on all GSA IT systems.*

All of these changes are a continuous effort by the ePM team to listen to our users and to work on correcting known problems within ePM. We hope that these changes will make your experience using ePM a positive one. As always, users are encouraged to report any problems to the ePM Help Desk.

Quick Tip

Experiencing problems with ePM lately? Check your browser. Currently, ePM is not officially supported with IE 10. (The system is fully compatible with IE 8.) If your browser is updated to IE 10, a workaround solution requires users to click the icon (pictured in the image below). This minimal action turns on *compatibility mode* allowing ePM to work normally.

ePM Resources:

ePM Support
epmsupport@gsa.gov
1 (866) 367-7878
M-F 7:30 AM -7:00 PM EST

ePM Login Site
https://epm.pbs.gsa.gov/
proliance

GSA User Resources
http://insite.gsa.gov/epm

Quick Reference Guides
http://
www.meridiansystems.com/
epminfo

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Tom.Kollaja@gsa.gov

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Kirsten DeLashmutt
PBS CIO Project Manager
Kirsten.Delashmutt@gsa.gov

In an effort to expand the ePM support team, GSA developed a training program to share that knowledge. The ePM Team is proud to announce that five GSA employees have successfully completed the ePM RSA training and final assessments:

- Don Kottl - Region 5
- Michael Black - Region 6
- Michael Flanigan - Region 6
- Annette Nuez - Region 9
- Thomas Baker - Region 10

Additionally, three regional contractors have also completed the training and assessments: Catherine Pollard - Region 1, Steve DeVito and Brandon Bolstad - both from Region 3. This is the first wave of folks to take on this complex role of administering the system. Please join us in congratulating them on their efforts and accomplishments. We look forward to working with them to assist the growing ePM Community.

Phase 3

PIP Migration Phase 3 was recently completed and now there are historical PIP schedules for certain ePM Projects. To find these schedules, look in the Schedule module for titles containing "PIP Import" to easily identify those transferred to ePM. Users with program-level access can view the schedules using the ePM Program Workspace. For more information on the PIP migration phases go to ePM on InSite then select "PIP to ePM Migration".

COGNOS REPORT

GSA has released three new potential change order (PCO) reports for the Capital Program: National Summary, Regional Summary, and Detail. The National Summary displays an overview for each region's PCOs for the Capital Program. This report shows the total number of canceled, executed, and active PCOs. For active PCOs, the report displays the proposed value of PCOs and the average number of days they have been open. For executed modifications, the report shows the total number of executed mods, the actual value of executed mods, and the percentage of mods against the original contract value. Users can also compare the executed contract mods against the total value of the Independent Government Estimate (IGE).

The Regional Summary and Detail reports show similar data to the National Summary but on a project-by-project basis. Both reports show additional information about individual PCOs including contract name and number, base contract amount, IGE, and contractor's quote. Users can either use the Project Number on the National Summary report to drill-through to more details or they can run the reports separately.

Program Name	Total # of Cancelled PCOs	Total # of Executed PCOs	Total # of Active PCOs	Total # of PCOs	Total # of Executed Mods	Total Value of Original Contracts	Total Proposed Value of Active PCOs	Total Proposed Value of Cancelled PCOs	Total Actual Value of Executed Contract Modifications	% Of Original Contract Value	Total Value of Independent Government Estimate (IGE)	Total Value Over Independent Government Estimate (IGE)	% Over Independent Government Estimate (IGE)	Average # of Days Active PCOs Are Open	Average # of Days Closed PCOs Are Open
Summary	191	791	538	1,746	6,190	$2,568,712,826	$18,116,383	$6,652,352	$3,668,762,906	142.8%	$53,965,652	$3,614,797,254	6,698.3%	41	73
R01 - Capital	90	624	32	775	535	$195,419,010	$899,245	$6,030,706	$70,587,640	36.1%	$25,107,239	$45,480,401	181.1%	42	53
R02 - Capital	2	0	6	14	425	$284,243,102	$1,073	$19,975	$54,741,649	19.3%	$2,486,981	$52,254,668	2,101.1%	445	72
R03 - Capital	11	14	203	222	258	$80,174,183	$1,521,394	$34,456	$110,655,635	138.0%	$1,730,302	$108,925,333	6,295.2%	14	57
R04 - Capital	0	1	1	3	105	$164,125,531	$0	$0	$46,183,737	28.1%	$24,462	$46,159,275	188,697.9%	511	156
R05 - Capital	0	0	16	16	973	$90,530,805	$3,064,272	$0	$681,608,288	752.9%	$643,223	$680,965,065	105,867.6%	101	0
R06 - Capital	1	1	5	7	291	$9,722,058	$0	$0	$263,336,189	2,708.6%	$36,837	$263,299,353	714,774.0%	360	0
R07 - Capital	5	2	12	38	203	$66,046,796	$2,073,447	$0	$126,719,140	191.9%	$216,525	$126,502,615	58,424.0%	248	157
R08 - Capital	48	56	45	235	309	$362,797,683	$678,735	$567,215	$250,809,377	69.1%	$1,202,481	$249,606,896	20,757.7%	67	203
R09 - Capital	0	5	20	117	1,213	$225,326,423	$83,284	$0	$799,011,505	354.6%	$3,414,134	$795,597,371	23,303.1%	51	75
R10 - Capital	0	0	1	1	118	$145,747,647	$0	$0	$174,967,266	120.0%	$0	$174,967,266		476	0
R11 - Capital	34	88	197	318	1,760	$944,579,587	$9,794,933	$0	$1,090,142,481	115.4%	$19,103,469	$1,071,039,012	5,606.5%	18	344
Summary	191	791	538	1,746	6,190	$2,568,712,826	$18,116,383	$6,652,352	$3,668,762,906	142.8%	$53,965,652	$3,614,797,254	6,698.3%	41	73