



# Client Enrichment Series

Welcome to today's presentation:

***PBS OASIS is LIVE!***

***A Special Event for OASIS Ordering Officials***

***8/31/2023***

***The presentation will start at 9am Eastern***

**Note:** Phones are automatically muted during the presentation. You can send questions to our presentation team via your Q&A pane and team will answer as many questions as possible during the presentation. A Q&A document, posted along with the slide deck and session recording, will be posted to our website,

<http://www.gsa.gov/ces>



## PBS OASIS is LIVE!

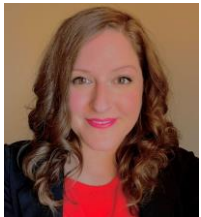
### Our Presenters



**Stefanie Geaney**



**Kenneth Tiranno**



**Arissa Soper**

### Our Host



**Eric Fulton**

**Sponsored by the  
GSA PBS  
Office of Portfolio Management and Customer Engagement  
Pricing Policy and Tools Division  
and  
Customer Programs Division**

# OASIS Features

- All your OA data, downloadable, reportable
- You control OA distribution of your OAs
  - *GSA will not share copies of your OAs with anyone outside of OASIS*
- OA approvals, right in the system
- Submit requests to release space and track them through completion
  - *Requests to release space must be submitted in OASIS*

# OASIS Features con't

- Submit billing questions
  - *Billing questions should be submitted through OASIS to ensure consistent and timely responses*
  - *GSA staff are trained to handle questions in OASIS*

# Other GSA Systems

- Replaces **eOA**
- Does NOT replace **ROW**; ROW remains available

# *OASIS User Accounts*

- (Most) agencies provided a list of authorized users earlier this year
- If they followed the account setup process, to include accepting rules of behavior in advance, their accounts should be ready
- Newly identified agency users must follow the account request process

# How to Get Access

- 1) You must have a max.gov account
- 2) Fill out the OASIS Customer Access Request form
  - a) It must have your supervisor's signature
  - b) It must be emailed to [PBSOASISaccounts@gsa.gov](mailto:PBSOASISaccounts@gsa.gov)
  - c) Form is on the OASIS page: <https://www.gsa.gov/real-estate/real-estate-services/for-federal-customers/occupancy-agreement-space-inventory-system-oasis>
- 3) Please be patient - establishing the Max.gov and OASIS accounts may take 2-3 weeks

# *How to Use OASIS*

- **Training videos** - 2 hours of video training available on our YouTube playlist:  
[https://www.youtube.com/playlist?list=PLvdwyPgXnxxX83cZ\\_0IKoql46YABS-B2y](https://www.youtube.com/playlist?list=PLvdwyPgXnxxX83cZ_0IKoql46YABS-B2y)
- **Customer User Guide** - link is on GSA's OASIS page



# Question on OA Square Footages

- **R/U Rounding**
  - OASIS follows conventional practices for 2 digit rounding
  - This means the **OA Locations tab** and the OA document **Location Information** section may show a different RSF value than the **Financial Information** section of the OA Document and the **Payments tab** of the OA
  - You are charged for the square footage on the **Payments tab** of the OA and displayed in the **Financial Information** section of the OA document

# *Question on Commencement Date*

- **Commencement Date on OA Report**
  - Commencement Date on the OA is NOT the start date of the OA
  - Commencement Date is the effective date of the current version, as seen on legacy OAs



## Other Questions?





***Join us for these upcoming CES sessions***

***PBS OASIS is LIVE!***

***Friday, September 8, 2023 9am-12pm eastern***

***[Register Now](#)***

***New Tools for the New Workplace***

***Thursday, October 26, 2023 2pm-3:30pm eastern***

***[Register Now!](#)***

***eRETA Digest***

***Tuesday, November 14, 2023 1pm-2:30pm eastern***

***[Register Now!](#)***

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