



Site Specific Planning

In addition to natural disasters, consider technological or man-made disasters, and other emergencies that are likely to occur in your area.

Different emergencies call for different responses. Consider scenarios when you will evacuate and safely move children to a relocation site and when to stay put or shelter in place.



Are you at risk when the Director and Assistant Director are not on-site? What is your back-up plan?

Threat Identification

When planning for emergencies, it is critical that you know your risks. Consider the following with your OEP planning team:

- What disaster emergencies may occur in your area?
- Do you have a plan for all potential weather emergencies, medical emergencies, fire, protests, chemical or biological threats, bomb threats, suspicious package, missing children, hostage situation or terrorist activity?
- How does your center react to disturbances by staff or parents?
- Do you know the risks specific to the locality of your center? For example, are you near public transportation, a power plant, a fault line, or a potential flood zone from a nearby river?
- Is there a heightened alert in your community?
- Do you know who to coordinate with in your building? Do you know your designated official (DO), floor wardens (if applicable), property manager, and Federal Protective Service (FPS) contacts? And how can they help you prepare for emergencies?
- Are you involved in the facility security committee at your building? Or have someone who can represent the center's needs to this group?
- What types of local alerts do you get or how do you receive word about potential emergencies?

Emergency Preparedness Resources

FPS guidance on Occupant Emergency Planning

<http://www.dhs.gov/fps-guidance-occupant-emergency-planning>

To request a copy of FPS guidance on Occupant Emergency Planning, e-mail:

FPSInfo@dhs.gov

Child Care Aware Crisis and Disaster Resources

<https://www.childcareaware.org/our-issues/crisis-and-disaster-resources/>

Federal Emergency Management Agency (FEMA)

www.ready.gov

HHS Administration for Children and Families Child Care Emergency
Preparedness for Child Care Programs

[https://www.acf.hhs.gov/occ/cont information/emergency-preparedness-resources-child-care-programs](https://www.acf.hhs.gov/occ/cont%20information/emergency-preparedness-resources-child-care-programs)